

MEMORANDUM

February 13, 1990

TO: Jim Bunn

FROM: Connie Wofsy

RE: My Calendar

The following are times when I have fixed obligations:

Monday	1:00-5:00	AIDS Clinic/Ward 86
Tuesday	8:00-1:30	ID Clinic/Grand Rounds
Wednesday	8:30-9:30 & 4:00-5:00	
Thursday	8:00-9:00	
Friday	8:30-9:30	

Fixed absences from San Francisco:

Thurs, Fri -	2/22 & 23
Fri -	3/9
Mon, Tues -	4/9 & 10
Fri -	4/13 thru Wed 4/25
Wed -	5/16
Mon, Tues -	6/11 & 12

CW:sb



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Please address reply to undersigned at:

AIDS ACTIVITIES PROGRAM
Ward 95, Bldg 90
San Francisco General Hospital
995 Potrero Avenue
San Francisco, CA. 94110
(415) 550-6890 (tel)
(415) 476-0341 (fax)

February 26, 1990

Nancy Evans
Senior Medical Editor
Appleton & Lange
Lange Medical Publications
2755 Campus Drive, Suite 205
San Mateo, CA 94403

Dear Ms. Evans:

After intense personal deliberation, I realized I am not in the position to take on a three year commitment to Lange Publications in the area of virology. I spoke with Dr. Stephen McPhee by telephone today and related my decision and reasons and he suggested that I promptly return to you the copyright transfer forms and I am including the other material as well.

I regret that I must make this decision. The Lange Publications are well-done and very useful and I wish it were possible to have been part of the process.

Thank you for your consideration.

Sincerely,

Constance B. Wofsy, M.D.
Professor of Clinical Medicine
University of California, San Francisco
Co-Director / AIDS Activities Program
Assistant Chief / Infectious Diseases
San Francisco General Hospital

CW:sb

cc: Stephen McPhee, M.D.



APPLETON & LANGE

Lange Medical Publications

January 30, 1990

Constance Wofsy, MD
Associate Clinical Professor of Medicine
Assistant Chief, Infectious Diseases
San Francisco General Hospital
Building 90, Ward 95
1001 Potrero Avenue
San Francisco, CA 94110

Dear Dr. Wofsy:

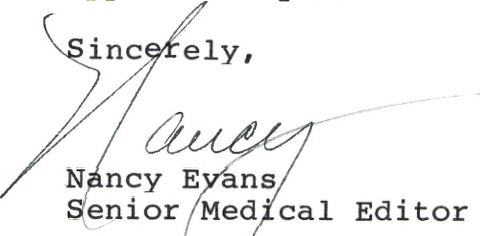
I am writing to welcome you as a contributing author for Chapter 25, Viral and Rickettsial Diseases in CURRENT MEDICAL DIAGNOSIS & TREATMENT 1991. We are pleased to benefit from your participation in this important book.

Through an oversight in our office, the tearsheet manuscript for Chapter 25 was sent to Dr. Grossman, but he kindly offered to forward the packet to you. Suggestions for revising the chapter will come to you from Dr. Schroeder in the near future.

Within the next few weeks you will receive a copyright transfer form covering your work on this chapter along with details about compensation. Meanwhile, I am enclosing a copy of the 1990 volume.

Please get in touch if we can assist you further. We appreciate your efforts on this project.

Sincerely,


Nancy Evans
Senior Medical Editor

cc: Moses Grossman, MD
Steven A. Schroeder, MD
Stephen J. McPhee, MD
James Ransom for your participation.



APPLETON & LANGE

Lange Medical Publications

TO: Contributing authors, CURRENT MEDICAL DIAGNOSIS AND TREATMENT

FR: Nancy Evans *NE*

February 21, 1990

By now, you have probably received specific suggestions from your title page editor for revising your chapter(s) in CMDT 1991. However, the editors have asked me to transmit the following general guidelines for all chapters.

1. The chapter must be updated to reflect "state of the art" diagnostic and treatment advice. Recent references must be incorporated and annotated briefly, and older references annotated or replaced. Accordingly, the editors have decided that all references prior to 1985 will be deleted unless the author recommends their continued inclusion.
2. The chapter must be practical in its recommendations to the busy primary care practitioner, resident, and student who comprise the book's principal readership (eg, drug dosages must be included).
3. The chapter must reflect considerations of alternative diagnostic test strategies, including test sensitivity, specificity and cost, and treatment efficacy and side effects.
4. The chapter must be concise. The book is now 1250 pages and MUST NOT GROW IN LENGTH.

On behalf of the title page editors, the readers, and the editor, and the publisher, I thank you for following these guidelines in revising your contribution. Please let me know if I can assist you in any way.

cc: Steven A. Schroeder, MD
Stephen J. McPhee, MD
Lawrence M. Tierney, Jr, MD
Marcus A. Krupp, MD

Jack D. Lange, MD
James Ransom, PhD

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January 17, 1990

Joanne Jablonski
Vice President
Director of Project Management
World Health Communications
41 Madison Avenue
New York, New York 10010

Dear Ms. Jablonski:

I regret that I must decline your invitation to join you in North Carolina for the Comprehensive Management of HIV Disease symposium. The symposiums in which I have participated have been beautifully organized and I have enjoyed the opportunity to discuss and relax with old colleagues and to meet new friends.

A family commitment prevents my attendance. I look forward to joining you at another time. Best of luck with the symposium.

Sincerely,

Constance B. Wofsy, M.D.
Professor of Clinical Medicine
University of California, San Francisco
Co-Director / AIDS Activities Program
Assistant Chief / Infectious Diseases
San Francisco General Hospital

CW:sb

WORLD HEALTH

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VIA FEDERAL EXPRESS

January 15, 1990



Constance Wofsy, MD
San Francisco General Hospital
995 Potrero Avenue
Building 80, Ward 84
San Francisco, CA 94110

Dear Dr. Wofsy:

I would like to take this opportunity to invite you to participate in an upcoming symposium, "Comprehensive Management of HIV Disease: Current and Future Perspectives." This program is scheduled to take place in Raleigh, North Carolina, on March 17-18, 1990, with arrivals scheduled for March 16th.

This symposium will be an invitational meeting with physicians attending from North Carolina and surrounding geographic areas - i.e., South Carolina, Virginia, Kentucky, West Virginia, and Pennsylvania.

The editorial content of the symposium will provide a review and summary of the state-of-the-art with regard to management of HIV disease. The 1½ day program allows for extensive physician to physician interaction between the experts and those involved with or learning about this disease.

Attached is a preliminary program agenda, and should you be able to participate, our Project Editor, Leif Anderson, will be in contact with you shortly to discuss presentation assignments. However, you will note that the agenda consists of presentations and roundtable discussions. For those physicians assigned a presentation, please note the following:

- 1) Presentations should be approximately 30 minutes long.
- 2) WHCI will offer assistance in preparation of your slide materials, as well as provide slides on file for possible use.
- 3) Our audiences greatly appreciate symposium handouts, and in an effort to provide same, we will request submission of a 250-word abstract by early March. Obviously, this will occur only after presentation assignments have been made.

This workshop is sponsored under an educational grant from Burroughs Wellcome Co. Under provisions of this grant, we are pleased to offer you an honorarium of \$1,500, as well as travel (one first-class or two coach), hotel and out-of-pocket expenses for you and your guest.

.../...

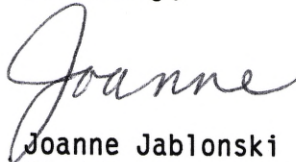
Constance Wofsy, MD
January 15, 1990
Page 2

The workshop is a full day and a half (all day Saturday; half-day Sunday) and we request that you plan to attend a faculty/slide review meeting on Friday at 5:30 PM.

Current plans call for the program to be audiotaped - and possibly videotaped - for subsequent production of educational materials. The program will be accredited for Category 1 of the Physicians Recognition Award of the AMA by Duke University.

I will call you during the week of January 15th and hope you will be able to join us.

Sincerely,

A handwritten signature in cursive script that reads "Joanne".

Joanne Jablonski
Vice President
Director of Project Management

JJ/nld

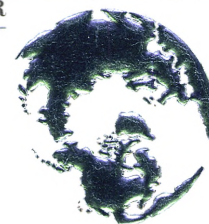
cc: L. Anderson
L. Dodson
E. Krack
H. Reiss

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PRELIMINARY AGENDA

"Comprehensive Management of HIV Disease - Current and Future Perspectives"

Date: March 16-18, 1990

Place: Raleigh, North Carolina

Hotel: Sheraton Imperial

DAY ONE

- Epidemiology and Natural History
- Pathogenesis of HIV Disease
- ZDV - Antiviral Rationale
- ZDV - Early Stage HIV Disease
- ZDV in Later Stage of HIV Disease
- ZDV in AIDS Dementia
- Future Directions

DAY TWO

- Role of the Primary Care Provider - Roundtable
- Patient Issues - Roundtable
- Reaching Special Populations - Roundtable
 - IVDU
 - Hemophiliacs
 - Adolescents
- Summary

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(415) 476-0341 (fax)

February 27, 1990

M. Amanda Lindsay
South View House
Hobberley Lane
Leeds LS17 8JQ
Great Britain

Dear Miss Lindsay:

I have received and reviewed your letter of February 19, 1990, and I am glad to hear of your interest in expanding your range of knowledge regarding HIV disease and treatment. Your request for information has been forwarded to Curt Denham, the administrative coordinator of student rotations in the AIDS Activities Program at San Francisco General Hospital, who will respond to your request.

Gary Slutkin is a valued friend and a highly-regarded colleague. Please accept my best wishes in the furthering of your goals and your current pursuits.

Sincerely,

Constance B. Wofsy, M.D.
Professor of Clinical Medicine
University of California, San Francisco
Co-Director / AIDS Activities Program
Assistant Chief / Infectious Diseases
San Francisco General Hospital

CW:sb

cc: C. Denham



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(415) 476-0341 (fax)

February 12, 1990

Gary J. Ziccardi
Assistant Pastor
First Presbyterian Church
35450 Newark Boulevard
Newark, CA 94560

Dear Pastor Ziccardi:

I have received your letter of February 6th asking for guidance in establishing AIDS policies in the church. Although I have spoken often before church groups, I have not specifically been involved in policy making for church organizations or the schools, and thus cannot serve as an optimal resource. The Centers for Disease Control can probably provide direction to general resources which you might adapt for your purpose, and further resources and information may no doubt be gained from the San Francisco AIDS Foundation and the San Francisco Department of Public Health.

I wish I could give you specific policies but it is outside my general field which is principally involved with adults with AIDS and the infectious disease complications.

I wish you success.

Sincerely,

A handwritten signature in cursive script, appearing to read "Constance B. Wofsy".

Constance B. Wofsy, M.D.
Professor of Clinical Medicine
University of California, San Francisco
Co-Director / AIDS Activities Program
Assistant Chief / Infectious Diseases
San Francisco General Hospital

CW:sb

FAMILY HEALTH CENTER



SAN FRANCISCO GENERAL HOSPITAL MEDICAL CENTER
995 POTRERO AVENUE
(415) 821-5252
SAN FRANCISCO, CA 94110

DRAFT ONLY

TO: Alan Gelb, Chair
Code Blue Committee

FROM: Mary McCutcheon
Outpatient Representative

RE: Recommendations for Outlying Buildings

DATE: April 12, 1990

=====

The following recommendations are only for clinics affiliated with the outpatient department and/or those located in the 80/90 buildings. The recommendations are based on the type of clinic services offered and the expected acuity of the clients served. The recommendations includes the type of emergency equipment needed in each area as well as the basic level of training for medical staff.

		<u>Equipment</u>	<u>Training</u>
Building 90			
Ward 90	Child Protective Services	none	BLS
Ward 91	Pharmacy/FHC offices	none	none
Ward 92	Substance Abuse Service	Ambu bag/02	BLS
Ward 93	S/A	S/A	S/A
Ward 94	TB Clinic	Ambu bag/2	BLS
Ward 95	AIDS offices	none	none
Building 80			
Ward 81	Family Health Center	crash cart (pedi/adult)	BLS
Ward 82	Outpatient Administration	none	none
Ward 83	Family Practice Offices	none	none
	Casarc	none	BLS
Ward 84	AIDS offices	none	none
Ward 85	Family Health Center	crash cart (pedi/adult)	BLS
Ward 86	AIDS/Oncology Clinic	crash cart	BLS
Ward 87	Rape Treatment Center	none	BLS
Building 9	CMOSH	Ambu bag	BLS

CODE BLUE SUB-COMMITTEE - "OUTLYING BUILDINGS"

Meeting Minutes

November 17, 1989

Present: Mary McCutcheon, R.N., Head Nurse Family Health Center
Sandra Hudson, M.D., Ward 94 TB Clinic
Ken Wilkinson, N.P., Ward 92 & 93 Subst. Abuse Program
Bill Shore, M.D., Chair, OPD Quality Assurance Committee
Lee Wugofski, M.D., Director, CMOSH

Issue: Code Blue Team Response to Outlying Buildings

Discussion:

A meeting was held with representatives from Buildings 80, 90 and 9 to discuss the previous Code Blue Subcommittee Recommendation of 11/87 re: "Areas Where the Code Blue Team Will Respond" (see attached). The recommendation was that the Code Blue Team would respond only within the main hospital building and patient care areas in Building 100; the outlying buildings were to utilize the 911 EMS system.

Recommendations:

After general discussion, it was a consensus of the representatives that 911 EMS should be the mechanism for calling a Code Blue in Buildings 80, 90 and 9. However, concerns raised for the Code Blue Committee to address were:

1. The need for 911 Dispatch and Paramedics to be familiar with the campus layout so that accurate dispatch of ambulances to campus locations is correct.
2. Assurance from 911 that Code Blue calls to the SFGH campus "outlying buildings" will not be given low priority status.
3. The need for new stickers for the clinic telephones with instructions to call 911 for a Code Blue as well as new instructions on what to tell 911 dispatch, e.g. "Code Blue, Bldg. 90, 5th floor, Room 5", or other information.
4. The need for each clinic to detail staff to the first floor of the building to meet and direct paramedics to the correct location.