

**CITIZEN
AMBASSADOR
PROGRAM**

Division of International
Ambassador Programs, Inc.



A Program of
People to People International
Dwight D. Eisenhower, Founder
President George Bush, Honorary Chairman

October 17, 1990

Constance B. Wofsy, M.D.
Co-Director, AIDS Activities Program
San Francisco General Hospital
Building 90, Ward 95
995 Potrero Avenue
San Francisco, CA 94110

Dear Dr. Wofsy:

Mr. Wacker has asked me to send you the enclosed check to the
General Foundation for Medicine.

Sincerely,

Ms. Jean Berg
Project Coordinator

JB/bm

Enclosure

*ret. 12/10/90
w/ thr*

UNIVERSITY OF CALIFORNIA, SAN FRANCISCO

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SCHOOL OF MEDICINE
DEPARTMENT OF MEDICINE

SAN FRANCISCO, CALIFORNIA 94143

AIDS ACTIVITIES PROGRAM
WARD 95, BLDG 90
SAN FRANCISCO GENERAL HOSPITAL
995 POTRERO AVENUE
SAN FRANCISCO, CA 94110
(415) 550 - 6890 (telephone)
(415) 476 - 0341 (facsimile)

October 8, 1990

Personnel Office
Foothill - De Anza Community College District
12345 El Monte Avenue
Los Altos Hills, CA

Dear Personnel Officer:

This letter is written in reference to Ruth Rankin who is applying for the position of Public Information Officer for the Foothill - De Anza Community College District. As Co-Director of the AIDS Activities Program at San Francisco General Hospital for the last seven years, I have worked with Ruth in several ways which interfaced with her role as a Public Information Officer. For many years, Ruth was the Public Information Officer for the City and County of San Francisco at San Francisco General Hospital. She dealt with a wide variety of issues in that capacity and was always, in my opinion, courteous, well-informed, professional, and responsible. My work in the AIDS epidemic has been very visible to the media and so I and my colleagues are in a good position to know the requirements, frustrations, services, and departmental relationships between an organization and a Public Information Officer.

My second and more intense exposure came during the six months from January through June of 1990 when I chaired the Communications Committee for the Sixth International Conference on AIDS, and Ruth Rankin was the Information Services Manager. She was responsible for developing her aspect of the communications effort and for overseeing a large staff hired for short term work near the beginning of the conference. Her program focused on the development of information for the media, press releases, press conferences, developing an extensive glossary of medical information, and developing and supervising the information area for the 1000 press registrants who attended the Sixth International Conference. She was also instrumental in setting up and raising funds for an extremely successful reception for the press at the outset of the International AIDS Conference. The reception set a very positive tone for a conference fraught with political overtones and the potential for tensions to be high.

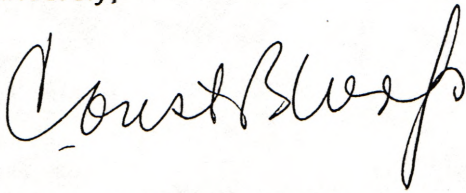
In my position as Communications Chair, my involvement with the group was on a weekly or several times per week basis. From that vantage point, Ruth was an absolutely key part of the management team and conducted her activities smoothly, professionally, and added creativity and new skills quickly to those she had already gleaned as a Public

Information Officer. The day-to-day professional direction of the communications effort was directed by Jim Bunn and administratively managed by Michele Bunn. I know that Ruth has actively solicited a letter from them as well to touch on the more day-to-day aspects of her position within the AIDS 1990 conference. I have every reason to think that their response and letter will be very positive.

In summary, Ruth Rankin has been a strong asset in the two situations in which I have had direct exposure. I feel that Ms. Rankin has a wealth of experience and excellent qualifications to serve in the position for which you are advertising and that she has proven herself capable of quickly understanding the key issues in a given situation and adapting her methods and focus on behalf of the organization she serves.

If I can be of further assistance, you are very welcome to contact me.

Sincerely,

A handwritten signature in cursive script, reading "Constance B. Wofsy". The signature is written in dark ink and is positioned above the typed name and title.

Constance B. Wofsy, M.D.
Professor of Clinical Medicine
University of California, San Francisco
Co-Director / AIDS Activities Program
Assistant Chief / Infectious Diseases
San Francisco General Hospital

CW:sb

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Ward 95, Bldg 90
San Francisco General Hospital
995 Potrero Avenue
San Francisco, CA 94110
(415) 550-5890 (tel)
(415) 476-0341 (fax)

October 10, 1990

Michael D. Wacker
Director / Medical Programs
People to People Citizen Ambassador Program
Dwight D. Eisenhower Building
South 110 Ferrall
Spokane, WA 99202

Dear Mr. Wacker:

Enclosed please find the check you hand delivered to me on October 9, 1990; I am returning it to you and requesting that a new check be drawn in the same amount payable to **The General Foundation for Medicine** (Acct. # 510) in order obviate any tax problems. The General Foundation for Medicine, tax ID No. [REDACTED] is a non-profit entity which processes non-income monies. Please mail the new check to me at the above address.

Thank you for your cooperation.

Sincerely,

A handwritten signature in cursive script, reading "Constance B. Wofsy".

Constance B. Wofsy, M.D.
Professor of Clinical Medicine
University of California, San Francisco
Co-Director / AIDS Activities Program
Assistant Chief / Infectious Diseases
San Francisco General Hospital

CW:sb

Enclosure (Check - \$648.00)