PLAN OF WORK

PRIMARY FIELD 4-H

COMPONENT Administration

CROSS REFERENCE

(CHECK ONE) ☐ NEW PLAN ☒ CONTINUED FROM 19 64

STARTING DATE October 1964

DATE OF WRITING January 8, 1965

SUBJECT OF PLAN ADMINISTRATION AND/OR OPERATIONS

Name (s) M. Nadine Turini and William B. Hight

County MADERA

Copies sent to: Geo. B. Alcorn, Vernon J. Patterson, Bernard Downing, Robert F. Davis

Use reverse side for:

1. Field or laboratory methods
2. Calendar of field or lab. work
3. Signatures of cooperators where needed.

WHAT IS THE SITUATION?

(Major problems; needs of people in this field of work. History and status of problem-importance to county.)

The 4-H Sponsoring Committee has been functioning in Madera County for a number of years. The members of this committee are very enthusiastic and we hope to maintain our relationship.

Leaders are publicly recognized by the presentation of leader appointment cards at the club meetings and also through an invitation to the leader-sponsor dinner where the 1st, 5th, 10th, 15th and 20th year pins are presented.

In some of the community clubs with large enrollments the community leaders feel over-burdened with responsibilities. There is the paper work, distribution of members among leaders available, the meeting with the executive committee and the maintaining of harmony of those involved in the community club.

(Attach additional plain sheets as needed)

LONG-TIME OBJECTIVES AND TEACHING OBJECTIVES

To provide the necessary leadership and guidance to accomplish the educational objectives of the Madera County 4-H Club program within the framework and auspices of the AES of the University of California.

ANNUAL GOALS

To acquaint leaders, sponsors' committee and local citizens with the total county 4-H program.

TEACHING PLAN (METHODS)

Learning experiences to be provided — activities-events (include timing)

Make the magazine, National 4-H News, available to the community leaders, County 4-H Council officers and members of the Sponsoring Committee at the expense of the sponsors' fund. (Fall)

Encourage Achievement Night planning committees to include the presentation of leader appointment cards in their program. (Fall)

Recognize leaders through mass media methods whenever the opportunity arises throughout the year.

Meet with community 4-H leaders of clubs with large membership to assist with setting up a plan where there would be an assistant community leader and a division of responsibilities.

Encourage community leaders to include parents in the supervising of community club committee meetings and activities.

(continued)

SUPPLEMENTAL INFORMATION

Names of Cooperators (other than University)

PROCEDURE – Field or Laboratory Methods
(attach plot diagram, if applicable)

CALENDAR		
When	What	Who
Nov. 17	4-H Club Sponsoring Committee Meeting	Sponsoring Committee

SIGNATURES

M. Nadine Tirini — Advisor — 1/8/65 Date

Walter E. Emrick — County Director — 1/8/65 Date

* Home — Date

* William B. Hight — Farm Advisor — 1/8/65 Date

* Date

* Date

* Indicate by title.

PAGE

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WHAT IS THE SITUATION?
(Major problems; needs of people in this field of work. History and status of problem-importance to county.)

(Attach additional plain sheets as needed)

LONG-TIME OBJECTIVES AND TEACHING OBJECTIVES

ANNUAL GOALS

TEACHING PLAN (METHODS)
Learning experiences to be provided — activities-events (include timing)

Continue sending "Leader Guide" to all leaders with a copy of the 4-H council minutes. Send the "Home Ec Digest" to all Home Ec 4-H leaders as well as other homemakers in the county. Send the "4-H Club Notes"to all leaders and members. These newsletters will keep everyone up to date and make their job a more pleasant one. (All year.)

Assist the two 4-H radio program mistress of ceremonies secure information for their weekly show. (All year.)

Make available to Sponsoring Committee and leaders last year's 4-H Leader Council financial statement so that all will be familiar with income and expenses. (Fall)

Encourage a pleasant relationship with the managing editors and farm editors of the local newspapers through occasional personal visits.

SUPPLEMENTAL INFORMATION

Names of Cooperators (other than University)

_____

_____

PROCEDURE – Field or Laboratory Methods (attach plot diagram, if applicable)	CALENDAR		
	When	What	Who

SIGNATURES

_____ Advisor	_____ Date	_____ County Director	_____ Date	* _____	_____ Date
* _____	_____ Date	* _____	_____ Date	* _____	_____ Date

*Indicate by title.