PLAN OF WORK

PRIMARY FIELD 4-H

COMPONENT Volunteer Leadership

CROSS REFERENCE

SUBJECT OF PLAN Leaders and Leadership

Name (s) M. Nadine Turini, Jimmie R. Billington

County Madera

(CHECK ONE) ☐ NEW PLAN X☐ CONTINUED FROM 19 63

STARTING DATE September 1963

DATE OF WRITING February 3, 1964

Copies sent to:

N.D. Hudson, George B. Alcorn, Harry Miller, Dorothy Duncan, and Robert F. Davis

Use reverse side for:

1. Field or laboratory methods
2. Calendar of field or lab. work
3. Signatures of cooperators where needed.

WHAT IS THE SITUATION?

(Major problems; needs of people in this field of work. History and status of problem-importance to county.)

In order to increase membership and the quality of the educational program of the Madera County 4-H Club work, leaders must be recruited and trained for longer periods of leadership. At the present time, 39 per cent of our 4-H Club leaders are new leaders. Each year efforts are being made to train these leaders to effectively carry out their leadership responsibility. We have seen a steady increase in member and leader enrollments since 1950. This past year we have received an increase in leaders from 176 to 203. There are a number of reasons that leaders quit the 4-H Club program.

1. Their children graduate or quit the program and the parents no longer feel that they have any further leadership responsibilities.
2. Leaders are not properly selected to serve in a capacity in which they receive satisfactions.

(Attach additional plain sheets as needed)

LONG-TIME OBJECTIVES AND TEACHING OBJECTIVES

To adequately recruit and train 4-H club leaders to meet the educational needs and objectives of the potential 4-H club enrollment.

ANNUAL GOALS

To train leaders to understand the needs and interests of 4-H club members so that they may advise members how to plan and carry out interesting, informative meetings, activities, and events.

To train leaders to understand the growth and development of young people and how to use this understanding in furthering the objectives of the 4-H Club program.

TEACHING PLAN (METHODS)

Learning experiences to be provided — activities-events (include timing)

Break leadership training into three different parts.

A. Community Leader Training. Shall consist of two special training meetings. One in August before enrollment starts and one in December after enrollments close. At these sessions, leaders will be given training in administration, leader recruitment, leadership tools, program planning, and human relations. These community leaders will be encouraged to be administratively responsible for the educational objectives of the Madera County 4-H Club program within their community. They will also, as experienced leaders, plan our activities and events calendar at this first meeting. They will, at all times, be given personal assistance in coping with the many problems that will arise because of the type leadership role in which they participate. Community leaders will be strongly encouraged to participate and become involved in the 4-H Club Leaders' Council in helping plan, conduct, and evaluate the 4-H Club program.

SUPPLEMENTAL INFORMATION

Names of Cooperators (other than University)

_____

_____

PROCEDURE – Field or Laboratory Methods
(attach plot diagram, if applicable)

CALENDAR

When	What	Who
Sept. 11	Leader Training	Community Leaders and any others interested
Oct. 1	Leader Training	Community Leaders
Oct. 10	Beef Field Day	Leaders and members
Oct. 15	Home Economics Leader Training	Madera Home Economics Leaders
Oct. 16	Home Economics Leader Training	Chowchilla Home Economics Leaders
Oct. 17	Home Economics Leader Training	Mountain area Home Economics Leaders
(Every Month Except Dec., June, July, Aug.)	Leader Training	New Leaders
Oct. 28	Leader Council Meeting	All Leaders
Nov. 19	Livestock Training	Livestock Leaders
Dec.	Electricity Leader Training	Leaders
	Demonstration Training	Leaders & Jr. Leaders
Jan.	Clothing Training	Leaders
Feb.	Foods Training	Leaders and members
Mar. & Apr.	Dress Revue planning meetings	Leaders
May	Leader Dinner	Leaders and sponsors
June	Record Book checking	Leaders & Jr. Leaders
July	Jr. Leader Merit Award Selection	Leader Committee

SIGNATURES

_____ Advisor	_____ Date	_____ County Director	_____ Date	* _____	_____ Date
* _____	_____ Date	* _____	_____ Date	* _____	_____ Date

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3. Leaders are not properly trained to successfully carry out the role assigned them.

4. Leaders are not accepted by the members or other leaders in the community club structure.

5. Members do not receive adequate rewards or recognition for the jobs that they do.

6. Members fail to attend 4-H project meetings and discourage the leaders.

(Attach additional plain sheets as needed)

LONG-TIME OBJECTIVES AND TEACHING OBJECTIVES

ANNUAL GOALS

TEACHING PLAN (METHODS)

Learning experiences to be provided — activities-events (include timing)

B. New leaders will be given training in how to conduct project meetings. They will be given training on how the Agricultural Extension Service and the 4-H Club program is operated. They will be shown how to use the available leader tools. This type training will be given at two training sessions, one in October, at which time, they will hear from experienced leaders and Junior leaders on how the 4-H Club program operates within a community situation. In November or December they will be given information and training on the philosophy of the 4-H Club projects and how to successfully work with young people in helping them realize the most from 4-H Club project work. These people will also be encouraged to work closely with community leaders and experienced project leaders in order that they become familiar with the program and with the role they are expected to fulfill.

C. Project leaders. Project leader training will be offered in October, November, January, February, and June. They will be

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ANNUAL GOALS

TEACHING PLAN (METHODS)
Learning experiences to be provided — activities-events (include timing)

given information on how they, as 4-H Club leaders, can help 4-H members realize the objectives of the 4-H Club project program. They will also be given instructions on how they are an integral part, and as such, how they should function within the community club and county structure. They are also given subject matter training; below is an example of the training given clothing.

The clothing leaders will be trained at two special meetings during the 1963-64 Club year.

1. The first meeting is held in the fall for two hours to acquaint leaders with project materials available and to show them the county ABC's and Cotton Separates kit. Make leaders aware of all commercial publications available for distribution; and also display kits, slides, and charts that can be borrowed.
2. The second meeting is a three-day meeting four hours a day held in February to discuss problems the leaders are having as well as selection of fabrics, patterns,

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TEACHING PLAN (METHODS)
Learning experiences to be provided — activities-events (include timing)

interfacing, satisfying factors in clothing selection, and some construction techniques.

We also plan on having an opening leaders' dinner in October, at which time, new leaders will be introduced to old leaders; and at this time, some instructions on the goals of the 1964-65 program will be discussed. This will be primarily designed to help leaders become better acquainted with others who work toward the same objectives and goals.

We also feel that leaders can be better recognized at our area achievement night programs. At this time, in 1964 they will receive recognition for their accomplishments along with their 4-H Club members. They will also be given leader cards at the achievement night program.

We also hope to train leaders to become more involved in public presentation and judging day, dress revue, and livestock field days. They will be requested to take an active part

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in planning all the activities and events within the county.

Special committees of leaders will be set up to help initiate or begin new 4-H Club projects.

Set up a 4-H promotion booth at the Madera Fair to be operated by representatives of the Leaders' Council and Hi 4-H members. (Summer)

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