

## Intention to Vacate

Residents Property Address: \_\_\_\_\_

**NOTICE:** In accordance with the terms of my lease requiring a 30 day advance written notice, you are hereby advised of my intent to vacate this rental property on or before the end of the Lease Agreement.

Possession will be returned on: \_\_\_\_\_

The reason we are moving is (i.e. Lease expiring, relocating, upgrading, etc.): \_\_\_\_\_  
\_\_\_\_\_

I/We have reviewed the move out instructions [www.CharlestonRPM.com/tenants](http://www.CharlestonRPM.com/tenants)

I/We understand that our security deposit will be refunded as agreed, less any unpaid charges, after we have moved out and returned possession (all keys/remotes) of the premises to Real Property Management Charleston Choice at their office. We understand that possession of the property will not be finalized until we return all keys/remotes to the office of Real Property Management.

I/We understand that any necessary cleaning or repairs made (that are not deemed reasonable wear and tear) may be considered unpaid charges and debited against my security deposit.

I/We understand that I/we must leave the residence in a clean and undamaged condition; all personal property/trash/debris removed and carpets must be professionally cleaned and a receipt must be provided. We further understand that if a receipt is not provided upon vacating date we will be held liable for further carpet cleaning.

I/We understand that it is our responsibility to pay rent until the end of the term of the Lease Agreement. Holdover charges will apply if the keys are not returned in accordance with the Lease Agreement to the office location of Real Property Management Charleston Choice.

My/Our new forwarding address is:

\_\_\_\_\_

Tenant (print) \_\_\_\_\_

Tenant (signature) \_\_\_\_\_ Date \_\_\_\_\_