

## Move-Out List

### GENERAL CLEANING

Use this as a simple checklist to remember everything to do

<b>WALLS</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Clean Vents</li> <li><input type="checkbox"/> Vacuum cobwebs</li> <li><input type="checkbox"/> Scrub Walls</li> <li><input type="checkbox"/> Baseboards</li> </ul>	<b>FLOORS</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Vacuum all carpets</li> <li><input type="checkbox"/> Sweep non carpeted areas</li> <li><input type="checkbox"/> Mop/Scrub Vinyl</li> <li><input type="checkbox"/> Clean under Refrigerator</li> </ul>
<b>DOORS</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Clean all knobs</li> <li><input type="checkbox"/> Dust above doors</li> <li><input type="checkbox"/> Clean inside door jamb</li> </ul>	<b>BATHROOM (s)</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Sink / Tub / shower</li> <li><input type="checkbox"/> Toilet</li> <li><input type="checkbox"/> Walls / windows</li> <li><input type="checkbox"/> Floors</li> </ul>
<b>WINDOWS</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Sills</li> <li><input type="checkbox"/> Blinds</li> </ul>	<b>KITCHEN</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Refrigerator</li> <li><input type="checkbox"/> Stove Top / Burner</li> <li><input type="checkbox"/> Stove hood</li> <li><input type="checkbox"/> Cabinets in/out</li> <li><input type="checkbox"/> Counter tops / Sink</li> </ul>
<b>OUTSIDE</b> <p>Grass mowed</p> <p>Leaves raked &amp; bagged</p> <p>Garden/Beds weeded</p> <p>Concrete degreased</p> <p>Lights working</p> <p>Trash hauled off</p>	<b>MISC</b> <p>Clean all Light Fixtures</p> <p>Sweep Porch</p> <p>Sweep Garage</p> <p>Sliding Glass Door</p>

**Please note that rent is due and payable until all keys are returned. Should you require the services of a cleaner, gardener and/or carpet cleaner, please contact us at (650) 696-1800 or email us at [info@midpeninsularpm.com](mailto:info@midpeninsularpm.com).**