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Eben L. Kurtzman, Attorney Appearances
 1650 Zanker Rd, Ste. 123, San Jose, CA 95112
 Phone: (408) 295-2105 ❖ Fax: (408) 295-7430

Office use only

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Appearance Date: _____ Time: _____ Dept #: _____ City: _____

Case Name: _____

Your Client (full name): _____

Case # or CEN/Booking #: _____ D.O.B.: _____

CRIMINAL matters ONLY

A.K.A.'s _____
 This is a Felony / Misdemeanor / Traffic
 Def. present? Yes / No In custody? Yes / No
 Co-defendants? Yes / No How many? _____

CIVIL matters ONLY

I represent: Plaintiff ("П") / Defendant ("Δ")
 Is matter At-Issue? Yes / No
 For Trial Setting Conferences:
 Est. Trial Days? _____ Jury? Yes / No

CASE INFORMATION – THIS SECTION MUST BE FILLED OUT FOR ALL CASES:

Nature of Hearing: _____

Requested Action: _____

Requested Dates: _____

Dates to AVOID: _____

- If requested dates are not available, ask the attorney to exit court & call (_____) to discuss available dates. I agree to a \$25 fee for this service and understand that there is no guarantee that the appearing attorney will be able to make this call.
- Ask attorney to pick up discovery, if available. I agree to a \$25 fee for this service.

The Judge may ask why the Attorney is not available, please give reason: _____

Attorney of Record: _____ Bar #: _____

Billing Address: _____

OFFICE #: _____ CELL #: _____ FAX #: _____

Additional Instructions to Appearing Attorney / Reason for Continuance / Status of Case:

Fees for appearances are billed in arrears monthly. Charges over 60 days past due are subject to finance charges of 18% APR calculated daily. ****Checks must be made payable to Eben L. Kurtzman**** We accept VISA and Mastercard.
 By utilizing the appearance service provided by Eben Kurtzman, you agree to the fees and terms as listed on our most current pricing sheet.

Appearance Results

Next Court Date: _____ Time: _____ Dept.: _____ Type of Hearing Set: _____

Comments: _____

Person notified? _____ Date: _____ Time: _____ Notified by: _____

Court papers received? No Snapout Form(s) Discovery Other: _____ Given to client? Y / N