

June 5, 2014

The regular meeting of the Cuyuna City Council was held at 7:00 pm in City Hall. Present were Mayor Brix and council members Stockard, and Eisen. Council member Zontelli was absent. Mayor Brix led the Pledge of Allegiance.

Motion by Stockard to approve the minutes for the May 1, 2014 meeting. Second by Eisen. Motion carried with Mayor Brix also voting in favor.

Motion by Stockard to approve payment of the invoices and the forthcoming regular monthly invoices. Second by Eisen. Motion carried with Mayor Brix also voting in favor.

Fire Chief Report:

- No council action required.
- Clerk reported on his discussions with the County regarding providing fire protection for Unorganized Territory in Dean Lake Township. Currently, the protection is provided by the Aitken Fire Department. There are two options for the City. Provide a proposal to cover only a portion of the Unorganized Territory or provide a proposal to cover all the Unorganized Territory. The proposal would need to be provided to the County Board to review and approve. The proposal should be received before August to be included in the County's review process for the 2015 budget.

Water and Sewer Report:

- Mayor reported a portion of the City's sewer lines have been cleaned and videotaped. One of the Sewer District's Cuyuna station pumps failed and needs to be replaced before completing the project. Tentatively rescheduled for the end of June. Ritter and Ritter reported that of the lines inspected, all could be lined successfully versus being replaced.
- Council discussed the status of the east portion of the North Street main water line. New 4" plastic has replaced the older line and a hydrant has been installed at the end of the run. It is possible that the accumulation of sediment in the older and smaller line slowed the water flow enough to allow freezing of the old line. Mayor Brix recommended the alley be closed during winter months as there is no need for public access there.

Building Construction Activities:

- No activity.

Police Chief Report:

- Council received the monthly police department activity report from Officer Jesse Smith. The department was involved with several traffic warnings, assisted Crosby and Deerwood departments, responded to a civil dispute, and responded to a medical call. No council action was required. The Chief and the City Attorney will follow up on the nuisance letters.

Engineer Report:

- Tim Houle, WSN Engineer, was present for updates in the Unfinished Business portion of the agenda. He inquired if he could offer any assistance for the annual spring road review. Mayor Brix noted the road inspection has not yet been scheduled and would contact Mr. Houle if assistance was required from WSN Eng.

Attorney Report:

- City Attorney, Michael Bender, advised the council that four follow up letters have been sent to the property owners not in compliance with the City's nuisance ordinance.
- Discussed the citation process and types of state and local citations.
- Council approved Mr. Bender's attendance at the annual State Legislative Update conference meetings. The City will pay the tuition fee.
- Met with the Woodtick owner to discuss the requirements and laws pertaining to serving outside liquor for the establishment.
- Council member Eisen inquired on the time frame between sending the nuisance letters and expecting compliance actions by the property owner. Mr. Bender stated the City could take action after 30 days.

Website Report:

- No Report.

Blandin/Cuyuna Chamber:

- No Report

Unfinished Business:

- State Representative Joe Radinovich was present. As a state representative, he covers 91 cities and townships as well as 6 school districts. He was present to inform the council the City has received \$180,000 for the campground/pump track projects through the bonding bill using monies from the mineral tax fund. These are taxes paid by the mining companies. Additionally, the City was included in the projects to be funded by the Wastewater Infrastructure Fund. The City will receive \$810,000.
- Rep. Radinovich expressed to the council his appreciation for all they do for the community. The council also expressed their appreciation for his efforts supporting Cuyuna's projects adding value to the area communities. Mayor Brix noted this additional funding will insure the park is completed.
- Tim Houle, WSN engineer, also reported the City's wastewater project is on the Wastewater Infrastructure Funding (WIF) list for bonding projects. Per Representative Joe Radinovich, the City is eligible for \$810,000 to replace its aging sewer system. The City first needs to apply for these funds and send an application letter requesting the City to be placed on the 2015 Intended Use Plan.
- **Motion by Eisen to submit the application to be placed on the 2015 Intended Use Plan to receive the \$810,000 in grant funding. Second by Stockard. Motion carried with Mayor Brix also voting in favor.**
- Tim Houle is also working with Rural Development and the City Clerk to obtain additional grant and low interest loan funding for the septic system replacement project. He further noted that he and WSN Engineering can consider lining versus replacement as a cost effective option where it will work.
- Council discussed the status of the Pump Track project. It prioritized the improvements to focus first on shaping the track surface and removal of weeds; coating the track; hooking up water; finishing the parking lot and access road; installing a gate at the street to prevent general motorized access to the track; build the pavilion; install a kiosk and signage; and construct fencing. Portable toilets could be installed for this year after the track is publicly opened.
- Council discussed the Pump Track budget. The City has spent \$59,000 with additional forthcoming expenses for the parking lot, road access, pavilion, fencing, signage, water line, and general

landscaping. The City has received commitments to date of \$55,000 and has budgeted an additional \$15,000 in this year's budget along with set aside funding from last year.

- The Cuyuna Lakes Mountain Bike Trail Crew will continue to coordinate the shaping and spring maintenance of the pump track surface.
- Clerk reported the water tower has been inspected and the roof repainted. Report should be available prior to the next council meeting.
- Clerk reported that he has obtained the proper insurance for the Woodtick Day Races, written approval from the County to detour traffic, and the required state food permit for the Cuyuna Fire Department food stand.
- No applications were received in response to the City's advertisement of the open council position. 2014 is an election year and this open position will be one of two 4 year council positions up for election. The 2 year mayor position is also up for election.
- Council discussed a realtor's letter regarding the process to subdivide a parcel of property in Cuyuna. The realtor stated he is representing a client. The client had approached the City previously and was provided the information required by the City to review a subdivision request. Council directed the City Clerk to send the realtor the ordinance information for the subdivision process.

New Business:

- Council was informed on discussion between a resident and the Woodtick owner regarding need for a privacy fence between their properties. No action required by the council.
- Clerk informed the council of a request by a potential buyer of land locked property in Cuyuna regarding the process to secure an easement to access it. The County had forwarded the request to the clerk. Council and the city attorney determined the city has no responsibility for the process. The easement would need to be negotiated between the private property owners.
- Council discussed the national retroreflectivity requirements for traffic signs. Clerk to provide more information at the July council meeting to assist establishing a policy.
- The annual Consumer Confidence Water Report has been published. The city water supply is in full compliance with standards.
- Dust control coating will be applied to the gravel city roads in June as weather permits.
- Clerk reported the City can apply for state legacy fund monies for new recreational projects such as the campground or trails. Application time frame is in the fall.
- **Motion by Stockard to change the July meeting to July 1. Second by Eisen. Motion carried with Mayor Brix also voting in favor.**

Informational:

7 delinquent water accounts. Shutoff notices have been sent.

Adjournment:

- **Motion by Eisen to adjourn. Second by Stockard. Motion carried with Mayor Brix also voting in favor.**

William F Bedard
Clerk

Lloyd Brix
Mayor