

August 7, 2014

The regular meeting of the Cuyuna City Council was held at 7:00 pm in City Hall. Present were Mayor Brix and council members Eisen, Stockard, and Zontelli. Mayor Brix led the Pledge of Allegiance.

**Motion by Stockard to approve the minutes for the July 1, 2014 meeting. Second by Eisen. Motion carried unanimously.**

**Motion by Zontelli to approve payment of the invoices and the forthcoming regular monthly invoices. Second by Stockard. Motion carried unanimously.**

**Fire Chief Report:**

- Fire Chief Dirkes shared the report. One mutual aid call-out and several first responder events.
- Requested adding Chelsey Holmwig to the Cuyuna First Responders.
- **Motion by Stockard to add Chelsey Holmwig to the Cuyuna First Responders. Second by Eisen. Motion carried unanimously.**
- Local Fire Chiefs are meeting on shared services. Requested approval to submit an application for a shared service grant.
- **Motion by Zontelli to approve submitting the shared services grant application. Second by Eisen. Motion carried unanimously.**
- Requested permission to buy a used “Jaws of Life” tool from the Mission Fire Department. Equipment looks good. Funds could be provided by the CFD equipment fund.
- **Motion by Eisen to approve purchase of the Jaws of Life tool. Funds to come from the CFD equipment fund. Second by Zontelli. Motion carried unanimously.**

**Water and Sewer Report:**

- Mayor noted no actionable items. Sanitary sewer line inspection/televising is complete.

**Building Construction Activities:**

- No report.

**Police Chief Report:**

- Council received the monthly police report. No actionable items.
- Blandin Foundation provided a \$5000 grant toward a feasibility study for shared law enforcement services among the Cuyuna area cities. .

**Engineer Report:**

- No action required.

**Attorney Report:**

- No action required

**Website Report:**

- No Report.

### **Blandin/Cuyuna Lakes Chamber:**

- No Report

### **Unfinished Business:**

- City Engineer, Tim Houle, of WSN Engineering reported that Rural Development has submitted additional MN waste water projects to the national Rural Development which has additional funding. The Cuyuna project was submitted for funding. The City should hear back from Rural Development by the end of August; accompanied by a letter of offer. The City will need to review the offer and act upon acceptance the first week of September. The City will need to consider the total project costs and funding, consider the width of street to repave if the project is full replacement of the line, and develop “bridge funding” to pay contractors before the City receives grant reimbursement monies. The City can also review lining as an option versus full line replacement. This would require engineering input and acceptance by the funding entities.
- Councilmember Zontelli asked what the funding agencies would do for the grant amounts if the City decided to go with lining in some of the project. Would they reduce grant amounts? The City Engineer was not sure exactly how the grant funding would be affected with a lower cost alternative than full line replacement.
- Sanitary sewer lines have been cleaned and televised. Council will meet to review the findings at an information meeting Thursday, July 21 at 6PM in City Hall.
- Spray coating of the city gravel roads was completed in July.
- Councilmember Stockard is coordinating receiving the pavilion kit and the work for the site prep, slab, and installation of the kit. Received a contractor quote of \$3950 for the labor erecting the pavilion kit only. Council discussed the benefit of securing a contractor to construct the pavilion versus depending on volunteers to complete.
- **Motion by Zontelli to accept the quote of \$3950 to erect the pavilion. Second by Stockard. Motion carried unanimously.**
- **Motion by Stockard to order the kit and proceed with the site preparation work and concrete slab installation. Second by Eisen. Motion carried with Mayor Brix also voting in favor.**
- Council discussed the additional open items for the pump track site:
  - Road contractor to spend ½ day cleaning up rocks and items around the track.
  - Electrical line to be run in Aug/Sept for the LED sign lighting.
  - Proceed with the 4” water line to the site, T-off to the campground. Use flushing hydrants.
  - Install cedar fencing in Sept/Oct.
  - Apply class V to parking area and entrance road after all construction is complete in Sept.
- Council discussed adding a tool shed on site. However, if the City subcontracts out the track maintenance, the vendor would have all the necessary rakes, hoses, shovels etc. Council member Zontelli suggested waiting until spring to decide. Council agreed.
- Council discussed the signage estimates for the track. No action taken.
- City will take inventory of its traffic signs, determine which signs are essential, and move forward with a retro-reflectivity sign replacement schedule over the next several years.
- No update on the funding for the Cuyuna campground project.

### **New Business:**

- No new business.

**Informational:**

- 1 delinquent water accounts. Shutoff notices have been sent. 2 accounts are currently shut off for lack of payment.

**Adjournment:**

- **Motion by Stockard to adjourn. Second by Eisen. Motion carried unanimously.**

William F. Bedard  
Clerk

Lloyd Brix  
Mayor

Approved