

City of Cuyuna, Minnesota

ORDINANCE NO. 202

Criminal History Policy

July 23, 2002

ORDINANCE NO. 202
AN ORDINANCE REGARDING ACCESS TO CRIMINAL HISTORY DATA and
POLICY FOR OFFICIALS - CITY OF CUYUNA, COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Cuyuna does ordain as follows:

Section 1. The Cuyuna Police Department is hereby authorized to request and disseminate private data regarding persons seeking employment in the following positions: bank employees; boy scout or girl scout leaders; church employees, aides or volunteers; City of Cuyuna council members; clergy members; community center employees, aides or volunteers; day care providers; drug store employees; emergency medical technicians; employees and independent contractors of the City of Cuyuna; fire department; first responders; health care provider employees, aides or volunteers; hospital employees, aides or volunteers; janitorial staff for churches or schools; life guards; nurses; nursing home employees, aides or volunteers; nursing assistants; paramedics; postal workers; school employees, aides or volunteers; school bus employees, aides or volunteers; school bus drivers; senior citizen meal servers; senior citizen drivers; Sunday school teachers; swimming instructors, and teachers. In addition the Cuyuna Police department is hereby authorized to request and disseminate private data from applicants for HUD housing. The subject of that private data must give his or her informed consent prior to requested dissemination of the data.

Section 2. The subject of the private data must give his or her informed consent in writing on the consent form attached as Exhibit A. The subject's signature is to be notarized or witnessed in writing.

Section 3. The Cuyuna police Department may charge a reasonable fee for processing the request for private data.

Section 4. It shall be the policy and rule, that, subsequent to the passage of this ordinance, Criminal History Data must be obtained on all new city council members, independent contractors employees, aides and volunteers of the City of Cuyuna. The City Clerk or his appointee shall oversee the obtaining of the data and see that the background is filed and maintained.

Section 5. Effective Date. This ordinance shall become effective upon its passage and publication as provided by law.

Section 6. Repeal. This ordinance shall repeal all ordinances or sections of the City Code inconsistent herewith.

Passed by the City Council this _____ by a 4/5ths vote and shall take effect and be enforced from and after its passage and publication, by summary.

ATTEST:

Ruth Imberi, Mayor

William Bedard, City Clerk

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