

Sample Default Diary

	Monday	Tuesday	Wednesday	Thursday	Friday
8am	Team Meetings / Prep Week	Working in Bus.	Marketing	Team Meetings	Admin
9am				Marketing	
10am				Marketing	
11am					Planning Next Week
12pm	Working in Bus.	Working ON Business	Working in Bus.	Working in Bus.	Working ON Business
1pm					
2pm				Working in Bus.	Education
3pm		Client Prep / Misc	Education		
4pm	Exercise		Exercise		Exercise
5pm					
6pm					