

INTERNATIONAL HEPATO PANCREATO BILIARY ASSOCIATION

INDIAN CHAPTER

Agenda for EC Meeting

16/02/19

Members Attended: Convener Dr T D Yadav honorary Secretary

Chaired by Dr G V RAO, President IHPBA, Indian Chapter

Venue Jaipur

Attended by; 72 members

The president to welcomed members of IHPBA-IC and called the meeting to order.

Dr T D Yadav , honorary secretary was requested by President to start the meeting

- 1 Minutes of the last meeting held in Pune in 2018 were presented and passed.
- 2 The list of new members 59(total 742), which to be **approved** by EC, was presented to GB and GB admitted new members.- **were approved by GB**
- 3 The academic activities the IHPBA India Chapter was presented
 - a. Annual meeting 2018 – was held at Pune. OS has sent audit report but annual report was not presented.it. He further informed that the audit of the meeting was recently submitted.
 - b. Later on repert of the meeting was submitted by Dr Bhale Rao
 - c. Audit report of Dr Bhale Rao- shows a negative balance of 200000 INR- **however GB decided that Dr Bhale Rao has to deposit 15% of total registration money collected to IHPBA and Dr Chirag was given responsibility to collect the dues**

- c. Dr Nagesh sent the audit report, which was pending, and cheque of 10 lac INR has been received and deposited. - GB appreciated the gesture of Dr Nagesh
- d. There was demand of seed money from our annual meeting organizers and as decided by you all I have sent INR % lac cheque to Dr Bhojwani and Dr Ibrar – EC & GBM approval needed for future too-GB approved and also decided that the seed money has to be returned back to IHPBA account at least one week before start of annual meeting: HS was asked too expedite the same.
- d. Secretarial staff salary and other logistics –Secretary presented to the GB about the salary and secretary that was about 4000 INR that was too low and GB approved INR 10000 INR as salary of secretary.
- e. ITR notice – we received two notices; for annual meeting which was held Coimbatore-? HS updated that our auditor to the income tax dept. in Mumbai has filed a reply and response of IT department is awaited.

GB decided that all the expenses / penalty incurred in this process has to be born by the organizing sec of that particular meeting – Dr Senthilnathan.; HS was asked to expedite the decision

- f. Our balance –including seed money- close to 6500000 INR
 - g. Midterm meetings- planned 5 done only 2
 - i. Dr NK Raghvendra Rao – Mid-term CME on liver -report submitted and needs approval – GB approved
 - ii. Dr Senthilnathan- expressed his inability to conduct CME- hence canceled-
 - iii. Dr Puneet - could not organize Cancelled- action
- It was decided by GB that any one who has been allotted CME/Course and not able to do without specific reason – will not be allowed to conduct any CME /course /annual

meeting for next two years- HS too convey message to Puneet and Senthilnathan

- iv. Dr V Sitaram—we dissociated since no information and no contribution –EC decided no endorsement and GB approved – Dr Sitaram to be informed – already informed by HS by mail
- v. Dr Omar J Shah- showed their inability to organize due to local problems- GB accepted problem to be genuine
- vi. Dr K J Singh- Mid-tern CME on GB and bile duct – well organized 170 registration – we did a quiz also- very good participation – EC and GB appreciated
- vii. **Certificate course**
 - 1, Ahmedabad – Dr Chawda – feedback local faculty were not up to mark speakers had no respect to time and went on and on –EC and later GB decided that it will not allow local organizer to choose faculty on its own and program will be decided by HS and Chairman scientific committee – well in advance, for annual meeting at least 3 months before the date.

EC decided about preparing a feedback proforma for course in which there has to be a facility to mark the faculty out of 50 and it has to be kept in record and conveyed to faculty – GB approved and EC to decide the format

2. Vellore- problem of faculty selection

Well-organized – no good feedback regarding international faculty

Future Plan

Travel grant – 11 residents were selected based on the abstracts presented in Geneva

Abstracts were evaluated by Dr Peush, Dr RA Sastry, Dr Avinash Supe – independently out of 21 abstracts . EC decided about INR 30000 to be given to best 10. GB approved

EC should thank Dr Peush, Dr sastry and Dr Avinash for selfless service – GB appreciated

Cheques were presented by Chief guest, guest of honor and President during inauguration:

- 6 Secretary informed that association was continuing with same auditors as decided and approved earlier i.e. Pramod and Darshan. The GB approved resolution.- however Dr Chirag informed EC about tenure of auditor is most probably only for 4 years , - GB gave this responsibility to Dr Chirag to find out facts
- 7 Dr Chirag informed that there is no rule to change auditor each 4 year and it has been decided to go with same auditor- to be approved in next GB

Travel bursary to meritorious candidates below 40 years of age partial support will be provided by IHPBA –IC

Dr Chetan informed EC and subsequently GB that he has already discussed with J & J and he will prepare the format and start at the earliest – GB approved – Criteria prepared by Dr Chetan as under and it has to be prepared and finalized

Applicant should be a member of Indian Chapter of IHPBA

The Applicant should be less than 40 years of age.

The applicant at the time of applying should mention the center where he would like to work and should have obtained permission from the Program director of that center.

He should submit his CV , Statement on Purpose of applying for fellowship

It is not assured that the candidate would get a place of his choice

The candidate is expected to complete training in the same calendar year and submit the report to Honorary Secretary by 31st December.

The Certificate and grant of Rupees fifty thousand will be awarded in the next Annual meeting of IHPBA.

- 8 Annual meeting 2021: Secretary informed about bidders and decision of EC: bidders are: T D Yadav PGI and Dr Subhash – Vizac- **Dr Sridhar withdrew in favor of TD Yadav – so IHPBA-IC 2021 was awarded to TDY**

Bidders for 2020

9. Certificate Course

- a. Dr Biju Pottakat- Pudducheri
- b. Dr Vinendra Pamecha- ILBS New Delhi
- c. Dr Vikas Gupta - PGIMER
- d. Dr Chetan Kantharia- KEM Mumbai
- e. Dr. Manas Sahoo- Bhuvneshwar(IN ABSENTIA)

EC and subsequently GB approved Dr V Pamecha form ILBS and Dr Biju Pottakat from Pudducheri to conduct the course

9 Mid Term CME's -

N. Mohan , Meenakshi mission Madurai✓
Amit Gupta AIIMS Rishikesh✓
Mohd Sadiq, AMU, Aligarh✓
Avinash Tak, Ahmedabad
Vikas Gupta ,PGIMER, Chandigarh
Manas Sahoo, Bhuvneshwar
V Sitaram
Biju Pottakat
Chetan Kantharia KEM Mumbai✓

GB decision – N Mohan , Amit Gupta and Chetan Kantharia; Dr Mohammad Sadik presented his eagerness to organize the CME and gave some valid reasons – GB accepted his request

DR Avinash Tank was kept as waiting list one if someone fails to organize

11. Amendment of constitution

Constitution Review Committee – Dr SSS – Convener

HS informed about amendment of constitution that was prepared and presented by Dr Sadiq, GB decided that amended constitution to posted on website and everyone should be given one month time to respond if no response for a month and should be taken as amended - **HS to expedite**

Secretary informed that Best oral paper and best video award was introduced in IHPBA annual meeting for the first time and now onwards it will be reviewed by Chairman scientific committee and Honorary secretary IHBPA-IC and President- This time it has been done like that- **GB appreciated and approved**

11. Secretary informed GB about Letter from Dr Saranga Bharathi from army about need of certain documents to get IHPBA India recognized by AFMS so that army personnel could be sponsored by army ; letter of Dr Saranga- **GB approved**

12; Presidential address – confusion has propped about President IHPBA giving presidential oration –earlier it was being delivered when president was outgoing but this time a new term “ Presidential address has been decided: to Avoid this EC decided that President –IHPBA-IC in his first year will give “key Note Address and last year will give Presidential oration- Needs to be clarified – whether we continue then needs approval of have only one presidential oration – **EC opinion then GBM approval- EC and GB approved**

17. Action plan by EC of IHPBA after KPME and judgment of WB consumer forum regarding clip as nidus for stone formation

Suggestion “ Guidelines for cholecystectomy by IHPBA India”

Both IHPBA and IASG could combine and make a proposal

Dr Rao – IASG, IHPBA and ASI could make statement – IHPBA will work on it make a committee and will come with positive note within 6 months –It was decided that Dr Nilesh Doctor and Dr Sadiq will try to find out guidelines prepared by IHPBA and same will be implemented by IHPBA-IC

C at this stage IHPBA – IC will prepare a letter of its practice guidelines of cholecystectomy and send it to Dr Punendu Roy –HS informed that letter was sent to Dr Punendu

18. Secretary informed about decision of EC on **Abstract** submission to be started on IHPBA web site – TDY will discuss with web manager and all abstract goes to Scientific committee – 6 months before conference it starts and closes by 3 months before – Dr Chetan has been given this responsibility to choose his team from IHPBA preferably people who have already worked in that area- - GB approved – **already started this year we did it – no of abstracts 182 – GB appreciated and approved**

19. Denial of compliance of MOU by OS; it was observed that OC

a. No one is following MOU which has been signed by them only

EC very strongly feels that this is not on and in future if this so then EC has every right to be take appropriate action up to the extent even canceling the meeting if needed. GB Approved – **GB feels strongly about this and will not allow any one to do like this , all the guidelines has to be followed**

21. IHPBA web site – IHPBA academy introduced. Some videos has been uploaded – EC feels – has to be edited properly – GB approved- we have not received any video – no upload however there was suggestion that talks to be

changed to PDF and then upload however web manger is ready to make foolproof not be downloaded – GB decision – Video has to be edited properly and all pics and operative photographs has to be free on names –even on CT pic – then it can be uploaded; Dr Jagannath informed that IHPBA is already doing this and this can be uploaded to both – IHPBA and IHPBA-IC website- GB approved

New agenda

1. Constitution amendment GB thanked convener and members of constitution committee for their selfless effort

2. EC and GB approved that now onwards to contest election for the post of HS and President IHPBA –IC, candidate must have worked in EC in any capacity before; without that candidature wouldn't be valid (this was in response to a mail by a senior member of IHPBA addressed to President, Dr GV Rao and HS, Dr TD Yadav)

2. Presentations regarding the fellowship experience should be presented in the conference regarding IHPBA - J AND J FELLOWSHIP

3. Posting the amendment for constitution on the website for one month to be open for suggestions. However in the absence of any suggestion it will be taken as acceptance

4. Published paper presentation by IHPBA members from the next yearly conference

5. Asia Pacific iphba sponsoring- 10 residents from all over the country with same criteria as decided for world congress

6. Manual for conduction of conferences should be there and should specify regarding deadlines and timelines – Dr Chetan , Dr Chirag, Dr Bhojwani and Dr Mahesh to prepare the draft

7. Secretary informed that he is receiving request from various groups for people for details of IHPBA members; GB decided that this will breach the privacy of individual and hence should not be given. Anyone wants any message to be sent to all can be done through secretary

Letter from IASO – for collaboration – GB declined

Financial status- statement of bank account- Account statement presented and approved

Privacy of members – I am approached by conference organizers and different other people asking for details of members - IASG meeting issue was raised and to maintain privacy it was decided that any letter can be sent through secretary but details should not be given to anyone-EC opinion and then GB approval- GB approved

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Faculty president election

Two candidates this time;

Dr Sanjay Govil from Bangaluru

Dr Anil Agarwal from GB Pant New Delhi

Election to be conducted – Dr Sanjay Govil from Bangaluru was elected as president of IHPBA-IC for 2021 -2023

Secretary informed EC – that Dr GV Rao is going to complete his two years term as president – we had very cordial association and had no issues so far – we must that appreciate his effort and thank him – we must give him applause- **EC and GB applauded**

Dr Rao appreciated honest and sincere work done by HS and EC and GB appreciated

EC and GB welcomed to new president Dr Shailesh Shrikhande however he was not able to attend GBM

Meeting adjourned by vote of thanks by Dr GV Rao, President,

Welcome new president and thank outgoing president for his kind gesture

The meeting was adjourned with thanks to the chair.

Dr T D Yadav

Secretary, IHPBA Indian Chapter