



Filer High School

Instructions for Register My Athlete

Register My Athlete allows parents to register their athletes of sports online.

Below are basic steps to follow when registering your athlete for the *first time*.

- 1) **Find Your School:** Find your school by going to <http://registermyathlete.com/schools/> - selecting "Idaho" – find Filer HS
- 2) **Create an Account:** Parent/Guardian/s begin by creating your account. Click the "Create an Account" button; after filling in the required information the system will automatically log you in and you will be required to accept the terms of use.
- 3) **Add a New Athlete:** The next step is to add an athlete. You can do so by clicking the "My Athletes" tab on the left-hand side of the page or by clicking "Add Athlete" underneath the "My Athletes" tab. This only needs to be done once during your athlete's entire career at a school. The information entered here will carry over from year to year. This information includes your athlete's contact information and medical information.
- 4) **The Athlete's Profile:** After you've created your athlete you will be brought to their Profile Page. This page is a summary of their information and involvement.
- 5) **Register for a Sport:** Click "+Register for a Sport" to begin registration, you will be asked to choose which sport your athlete is registering for.
- 6) **Your Registration Checklist:** This page shows the status of your athlete's registration. You will be asked to complete several steps to complete registration including agreeing to documents, and answering the tryout checklist.
- 7) **Physicals:** If you have a hard copy of a physical form please bring a copy to Filer HS front office. FHS will verify physicals on Register My Athlete
- 8) **Complete Registration:** Your registration is complete once all items on the checklist have been completed.
- 9) **After Registration:** After registration is complete, you can login at any time to view the status of your athlete, receive emails/information on team memos as well as view the required documents for signature.

Future Season and/or Years

During the following years, once your athlete has been added to your account, you only need to follow steps 5-8 beginning with Register for a Sport.

Additional Athletes

If you have additional athletes to register, you can repeat steps 3-8 for them under your same account

For questions please contact FHS or your teams Head Coach