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### PERMISSION TO USE PERSONAL VEHICLE TO TRANSPORT STUDENTS

I request permission to drive my personal vehicle to transport students to the following activities and do so with the compliance of Board Policy 3.404 governing use of private vehicles. Please note that the pupil transportation department has three days from the day of receipt to process this request.

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ACTIVITY: Description of the activity you will be traveling to

Name: Full name of driver

Date: Friday, August 03, 2018

Are you a Wilson County Schools Employee or Parent? Type Employee/Parent

Auto Insurance Carrier: Insurance carrier

- Liability Limits: Liability limits
- Policy Number: Your policy number
- Driver's License Number: Your driver's license number

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Principal/Supervisor Approval: Yes/No

Principal/Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Safety Approval: Yes/No

Director of Safety Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Attach: *All documents should be returned to the school's office for submission to the Director of Safety.*

Copy of Coversheet with Principal's Approval

Copy of Motor Vehicle Driver Form

Copy of Raptor Check

Copy of Driver's License

Copy of Auto Insurance Certificate indicating limits of at least 100,000/300,000/50,000

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