



ST. CLAIRSVILLE SCHOOLS COACHING/VOLUNTEER APPLICATION



NAME _____ SCHOOL YEAR _____

HOME ADDRESS _____

CITY _____ STATE _____ ZIP _____

CELL PHONE _____ HOME PHONE _____

EMAIL ADDRESS _____

SPORT & POSITION _____ PAID _____ VOLUNTEER _____

CERTIFICATIONS:

*Certificates of Completion **MUST** be on file in the Administration Building **PRIOR** to Pupil Activity Permit approval.*

BACKGROUND CHECK

BCI Date _____

FBI Date (Valid for 5 years) _____

FUNDAMENTALS OF COACHING (One-time training)

Date of Completion _____

FIRST AID FOR COACHES-ONLINE (Valid for 2 years)

OR FIRST AID CLASS (Valid for 3 years)

Date of Completion _____

CPR & AED CERTIFICATION (Valid for 2 years)

Expiration Date _____

CONCUSSION COURSE (Valid for 3 years)

Date of Completion _____

SUDDEN CARDIAC ARREST COURSE (Valid for 1 year)

Date of Completion _____

*If any certification expires before the end of your season, you must recertify **prior** to the expiration date.
Failure to do so will result in the holding of your paycheck.*

PUPIL ACTIVITY PERMIT (Issued by the Ohio Department of Education)

Expiration Date _____

_____ COPY OF DRIVER LICENSE

_____ COPY OF SOCIAL SECURITY CARD

APPLICANT'S SIGNATURE

DATE

ATHLETIC DIRECTOR'S SIGNATURE

DATE

SUPERINTENDENT'S SIGNATURE

DATE

Revised: 4/16/2018

All paperwork must be completed prior to Board Approval.

Fulfill Your Training Requirements and Background Check

There are five categories of training below. Applicants are to provide documentation to their districts that they met requirements. We encourage coaches to keep record of any expiration dates for their training sessions so that they can re-take them before they expire (dates vary). Visit the Ohio Department of Education's website (education.ohio.gov) for the links to the training (search "Pupil Activity Permits").

TRAINING

1. Fundamentals of Coaching - The National Federation of State High School Associations (nfhs.org) presents this series of online modules. (One-time training)

2. Cardiopulmonary Resuscitation (CPR) training - Fulfill this requirement through a course approved by the district.

3. First Aid for Coaches - Fulfill this requirement through **ONE OF THE FOUR** categories of options outlined below:

- A. **Ohio Department of Education-approved pupil activity program.** Valid for 3 years. Search for a program on ODE's website.
- B. **Nationally approved programs**
Select one:
- Red Cross (First Aid Health and Safety for Coaches);
 - American Sport Education Program (Sport First Aid);
 - National Federation of State High School Associations (First Aid Health and Safety for Coaches).
- C. **College or university courses**
Courses must be completed within the past three years and be related to first aid or athletic training.
- D. **Medical licenses**
M.D., D.O, D.C., R.N., EMT and A.T.C. licenses fulfill the first aid training requirement.

4. Concussion Training - Complete **one** of the hour-long courses that are free if you follow directions on the Ohio Department of Health website. The online courses are each valid for three years.

- The National Federation of State High School Associations' training program (nfhs.org) "Concussion in Sports – What you Need to Know";
- National Alliance for Youth Sports Concussion Training;
- National Centers for Disease Control and Prevention program "Heads Up – Concussion in Youth Sports Online Training Program."

5. Sudden Cardiac Arrest Training – Course available through ODE on your SAFE account. Go to the Learning Management System to complete course. *This is the only acceptable course to fulfill the requirement.* Submit certificate to the Administration Building. This course must be completed yearly.

BACKGROUND CHECK

This can be done at the St. Clairsville-Richland City School District's Administration Building. Contact Sharon at 740-695-1624 for more information. A valid driver's license or state-issued ID is needed. The BCI is \$22.00 and the FBI is \$24.00 (cash or check, only).