

Newbury Park High School School
Umbrella Booster Club

Annual Audit Report
2018-2019 School Year

CHECKBOOK

BALANCE in Checkbook on:	Date: July 1, 2018	\$3,969.11
Deposits / Receipts / Transfers in / Interest, total last year:		\$22,086.74
Withdrawals / Checks / Transfers out / Charges, total last year:		\$23,147.03
BALANCE in Checkbook on:	Date: June 30, 2019	<u>\$2,908.82</u>

Bank Statement Reconciliation

BALANCE in Checking per Statement at year end:	Date: June 30, 2019	\$5,068.82
Deposits Outstanding, not yet credited:		
Checks: \$0.00 Cash: \$0.00	Total Deposits: (add)	\$0.00
Checks Outstanding, not yet cashed:		
# 577 \$300.00 # 682 \$500.00 # \$0.00		
# 680 \$350.00 # 683 \$435.00 # \$0.00		
# 681 \$575.00 # \$0.00	Total Checks: (subtract)	\$2,160.00
Adjusted Bank Statement Balance*	Date: June 30, 2019	<u>\$2,908.82</u>

* Must match Checkbook balance



Numbers should match

SAVINGS ACCOUNT

BALANCE in Account at beginning of last year:	Date: July 1, 2018	\$0.00
Deposits / Transfers in / Interest, total last year:		\$0.00
Withdrawals / Transfers out / Charges, total last year:		\$0.00
BALANCE in Account at the end of last year:	Date: June 30, 2019	\$0.00

TOTAL BANK ASSETS Checkbook and Savings Accounts Total: \$2,908.82

OTHER CLUB ASSETS Undeposited Checks and Cash on hand:

Checks: \$0.00	Cash: \$0.00	Other: \$0.00	<u>\$0.00</u>
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TOTAL CLUB ASSETS Bank and Other Date: June 30, 2019 **\$2,908.82**

Total includes amounts in:
checkbook, savings, CD's,
cash, script, etc.

CERTIFICATION: (Initials, Signatures, Dates, and Phone Number are Required)

As official Auditor, together with one or more other official Board Members:

I have reviewed the above Bank Account information and find it to be correct:	Yes: _____
I have reviewed all checks written against their receipts and find them to be correct:	Yes: _____
I have reviewed all deposits, cash and other accounting and find them to be correct:	Yes: _____

I, hereby submit this Annual Audit Report to the Booster Club for approval:

Date Completed: <u>Sept 9 2019</u>	Auditor's Signature*: _____
Auditor Telephone: _____	Print Auditor Name*: _____
	* Auditor cannot be an officer of the booster club nor related to a booster club officer.
Date Adopted: _____	President's Signature: _____