

# TUSCARAWAS COUNTY SPORTS HALL OF FAME

## BYLAWS

(August 2019)

Purpose: As set forth in the Articles of Incorporation of the Tuscarawas County Sports Hall of Fame, Tuscarawas County, Ohio, (hereafter referred to as the Hall of Fame) the purposes for which the said organization is formed are:

1. To select people who have distinguished themselves in one or more sports or who have made a significant contribution to sports in Tuscarawas County pursuant to the criteria set forth in Article VII.
2. To provide the proper facilities for said Hall of Fame recognition and to perform any or all functions for said Hall of Fame.
3. To supervise and conduct all Hall of Fame activities and selections.

To that end the following constitute the Bylaws of the Tuscarawas County Sports Hall of Fame, Tuscarawas County, Ohio.

### ARTICLE ONE

There shall be established a Board of Trustees of the Hall of Fame, comprised of eleven members residing in Tuscarawas County, Ohio. These eleven members should be selected so that all areas of Tuscarawas County are represented. One representative from each of the following Tuscarawas County school districts must be represented: Claymont, Dover, Garaway, Indian Valley, Newcomerstown, New Philadelphia, Strasburg, Tuscarawas Central Catholic, & Tusky Valley. Two (2) at large seats will also be filled. Trustees shall be selected by the Board of Trustees of the Hall of Fame.

Term of Office:

- a. Founding board members will serve an initial term of six (6) years and then will cycle to three (3) years.
- b. All trustees shall serve a term of three years and may be re-appointed.
- c. Term begins at the October meeting of the year of their appointment.
- d. Vacancy: A trustee may be appointed to fulfill an unexpired term and would serve from the date of the appointment until the end of the unexpired term.

### ARTICLE TWO

The trustees shall have the following qualifications:

- a. Be a resident of Tuscarawas County, Ohio.
- b. Have a personal interest in sports as a whole.
- c. Be in attendance for at least three-fourths of the regular Board and committee meetings, to be computed at every fourth meeting of the Board, unless excused by the President.

- d. Be willing to accept assignments to serve on any committee or committees appointed by the President.

### ARTICLE THREE

The Board of Trustees of the Hall of Fame shall meet during the first month of every calendar quarter of the year. A change to this schedule can be made by a majority vote of the Board of Trustees.

Special meetings can be called by the President, at his/her discretion, or by five members of the Board of Trustees through a letter to the President requesting such a special meeting. A quorum shall be six members of the Board.

### ARTICLE FOUR

The officers of the Hall of Fame shall be: President, President-Elect, Vice President for Hall of Fame Nominations, Executive Secretary, Treasurer, and Director of Public Relations.

- a. The Officers shall be selected by the Board of Trustees and shall be from the Board's membership, with the exception of the Executive Secretary.
- b. Term of Office: Officers shall serve a term of two (2) years; However, founding officers are expected to serve an initial term of four (4) years.
- c. The office of Executive Secretary shall be maintained at the Board's pleasure and may be filled by a non-board member. If a non-board member holds this position, he/she shall have no voting privileges.

### ARTICLE FIVE

Duties of the Officers:

- a. The President shall be the principal executive officer of the Hall of Fame: appoint all standing and/or ad hoc committees; preside at all Board meetings; be empowered to fill all vacancies, with the approval of the Board of Trustees; and be responsible for running the organization in the proper manner.
- b. The President-Elect shall be responsible for all of the details pertaining to the biennial induction banquet of the Hall of Fame. A standing committee shall be appointed to assist him/her. He/she will preside at all Board meetings in the absence of the President.
- c. The Vice President shall supervise the evaluations of the nominations to the Hall of Fame and prepare them for consideration of the Nominations Committee (of which he/she is the Chairperson), and the Board of Trustees.
- d. The Executive Secretary shall be an administrative assistant to the President: shall prepare meeting agendas in cooperation with the President; shall coordinate and/or prepare all correspondence of the Hall of Fame; and shall

- be responsible for maintaining all non-financial records of the organizations, including but not limited to the minutes of the organization.
- e. The Treasurer shall be responsible for all financial matters pertaining to the organization: all monies; pay bills; balance the books; make a financial report to the Board at each of the quarterly stated meetings. The Treasurer shall be charged with the interpretation of various laws of the State of Ohio and present the books for audit from a recognized accounting firm.
  - f. The Director of Public Relations shall be responsible for the organization's relations with the media; the format and content of the biennial induction's printed program; all other matters pertaining to the organization's efforts towards proper publicity, including print, radio, social media, etc.

#### ARTICLE SIX

The executive Committee shall consist of the President, President-Elect, Vice President for Hall of Fame Nominations, Executive Secretary, Treasurer, and Director of Public Relations.

#### ARTICLE SEVEN

The Board of Trustees of the Hall of Fame shall serve as the final Selection Board. Inductees shall be chosen from the list of nominees presented to the Selection Board by the Nominations Committee.

- a. The Board reserves the right to have at least two (2) members from each county school in the initial class.
- b. The selections shall be made biennially in the following manner:
  1. The Hall of Fame Nominations Committee shall furnish a fact sheet on each Regular Nominee to each voting member at a meeting held in January of each induction year. Those members not attending the meeting will have to contact the Executive Secretary to receive their fact sheet.
  2. All voting members will select twenty (20) individuals from the list of Regular Nominees and present their selections at a meeting held in February. Selections can be delivered to the Executive Secretary prior to the meeting.
  3. Nominees receiving five (5) or more votes will be considered for the Final Ballot. If more than twenty (20) individuals receive the required number of votes, only the top twenty (including ties) will be considered. If there are less than fifteen (15) individuals receiving the required number of votes, an additional ballot may be held in accordance with Step #7, below. Five (5) selections by the Old Timers Committee will also be placed on the Final Ballot. Old Timers are defined as those persons who are at least sixty (60) years of age, or older. Notwithstanding the above sentence, if a nominee goes five (5) consecutive ballots and they do not make it into the top 20, then they would need to be re-nominated or they would be passed on to the Old Timers committee which always has the option of keeping them on the ballot.

4. The Final Ballot will be taken at a meeting to be held on the fourth Sunday in February.
5. All voting members at the meeting will select ten (10) names from the Final Ballot. Ten nominees, no more or less, must be selected for the ballot to be valid, subject to the following exception: this number may be reduced in the case of a previously elected nominee being unable to attend the prior induction ceremony and as a result being inducted automatically without vote at the next biennial ceremony.
6. Anyone receiving eight (8) votes will be accepted into the Hall of Fame.
7. If there are insufficient inductees, additional votes may be taken to add additional inductees, providing that six (6) votes are received for both the additional ballot and for the additional inductees.
8. The number of inductees shall be limited to not more than ten (10). If the tenth (10<sup>th</sup>) position is a two-way tie, the Board may induct both individuals.
9. An elected nominee may defer acceptance to the next biennial induction ceremony due to extenuating circumstances such as health, travel, etc. if the elected nominee does not accept the nomination or have someone accept in his/her place at the next biennial ceremony, the elected nominee shall be deemed to have declined Hall of Fame membership. Said nominee may be reconsidered for election at a later date but shall have to resubmit to the voting process set forth in Article Seven.
  - a. The Nominations Committee shall reserve the right to refuse consideration of any nomination which, in the opinion of the Nominations Committee, is not thoroughly documented by the nominator(s). The chairman of the Nominations Committee shall advise the nominator(s) of said decision.
  - b. The Nominations Committee shall give consideration to nominees based upon the following criteria:
    1. Individuals who have distinguished themselves in official sports programs in Tuscarawas County high schools; or
    2. Individuals who have distinguished themselves within any organization or sports program based in Tuscarawas County and who have resided in Tuscarawas County for no less than five (5) years; or
    3. Individuals who have made meritorious efforts on behalf of athletic programs based in Tuscarawas County and who have resided in Tuscarawas County for no less than five (5) years; or
    4. Individuals who have distinguished themselves or who have made meritorious efforts within any athletic organization, sports program, or a sport outside of Tuscarawas County on a state, national, or international basis and who have resided in Tuscarawas County for no less than five (5) years.

All nominees must be at least thirty-five (35) years of age before consideration for induction can be given. Any individual who is a member of the Tuscarawas County Sports Hall of Fame Board of Trustees shall be ineligible for election into the Hall of Fame.

#### ARTICLE EIGHT

The fiscal year of this organization shall be October 1 of one year through September 30 of the following year. Terms of office of all Trustees and Officers shall be governed accordingly.

#### ARTICLE NINE

Nominations for the Hall of Fame shall be received from any individual who so desires to nominate, provided the official nomination form is used. The deadline for submission of initial or new nominations shall be January 1 of an induction year. Said nominations, if received after that date, shall not be considered for induction in that specific induction year, unless approved by the Board.

#### ARTICLE TEN

This organization's biennial banquet and induction shall be held on a Saturday in June of the induction year.

#### ARTICLE ELEVEN

This organization shall have the following Standing Committees:

- a. Banquet/Induction Ceremony
- b. Hall of Fame Nominations
- c. Trustee and Officer Nominations
- d. Bylaws Review & Long Range Planning
- e. Fundraising
- f. Shrine and Memorabilia
- g. Public Relations
- h. Youth Involvement
- i. Old Timers

All Standing Committees shall be appointed by the President, at the beginning of his/her term of office.

Standing Committees shall meet as required or as directed by either the President or the Committee Chairman.

#### ARTICLE TWELVE

The Board of Trustees of this organization shall be authorized from time to time, as it deems necessary, to establish additional or eliminate existing bylaws in order to properly conduct the business of this organization. Bylaws are to be reviewed on an annual

basis by the Bylaws/Rules Committee and amended by a majority vote of the Trustees Membership as necessary. Approved: After three (3) initial readings, these inaugural Bylaws are approved by the Board of Trustees this XXnd day of XXXX in the year 2018.

ARTICLE THIRTEEN

Upon dissolution of the Hall of Fame, the organization shall, after paying or making provisions for the payment of all liabilities of the organization, dispose of all the organization's assets exclusively for charitable, educational, religious or scientific purpose as shall at the time qualify as an exempt organization or organizations under section 501(c)3 of the United States Internal Revenue Code and as the Board of Directors shall determine. Any such assets not so disposed shall be disposed of by the Tuscarawas County Court of Common Pleas.

President: \_\_\_\_\_  
XXXXXXXX

President-Elect: \_\_\_\_\_  
XXXXXXXX

Vice President: \_\_\_\_\_  
XXXXXXXX

Executive Secretary: \_\_\_\_\_  
XXXXXXXX

Treasurer: \_\_\_\_\_  
XXXXXXXX