



## **VOLUNTEER WALK ON COACH-Athletics VOLUNTEER PROCESSING CHECKLIST**

*MANDATORY items required at the time of processing  
Processing hours 9:00 -1:00 p.m., Monday thru Friday*

### **Requirements**

- Tuberculosis (TB) Test Results** - Provide TB Certificate of clearance by skin test or Adult Tuberculosis Risk Assessment Questionnaire by a physician on initial appointment (Note: TB clearance must be renewed every 4 years as a condition of continuing employment); TB clearance must be ISSUED WITHIN 60 DAYS PRIOR TO YOUR START DATE. Please have the results with you.
- Government Issued ID** - (*Military ID, Driver's License*)
- Fingerprints** - Will be taken after your orientation is complete. You CANNOT work until fingerprints clear.

### **Certificates**

- CPR Card for Infant/Adult/Child** - (*Valid for 2 years, no online certification accepted*)
- Concussion in Sports** - (*Valid for 2 years*)
- Fundamentals of Coaching** - (*Lifetime*)
- Sudden Cardiac Arrest** - (*Valid for 2 years*)
- Heating Illness Prevention** - (*Lifetime*)
- Mandated Reporting Child Abuse Training** - (*Annual training*)  
<http://abuse.keenan.safeschools.com/register/151f397d>
- Must be 21 years old or older to coach**

### **Certificates for Football Coaches ONLY**

- Blocking, Tackling and Equipment Fitting** - (*Annual training*)