

NEW STUDENT FORM 2018-19 – For students who change schools after starting 9th grade

YES NO

I AM INTERESTED IN PARTICIPATING IN ATHLETICS.

*To be completed by new students, parents and former school. This form is intended to assist schools in compiling information to determine eligibility under MHSAA Regulations. Provide copies in new student packets and as soon as possible the form should be submitted to the athletic director for evaluation. The AD may then contact the MHSAA for assistance. Consult Int. 65 and 77 or the Residential Change Check List on MHSAA.com (Schools→Parents→Regulations Summary) to assist in determining if residential changes are full and complete. **Int. 37 states two current and complete documents are prerequisites for participation: Physical Exam/Consent Form and official school record (transcript) since first enrolling in the 9th grade of any school.***

SECTION COMPLETED BY SCHOOL & STUDENT – CHECK TRANSCRIPT	- Number of classes for which credit has been given in the previous academic term →	
	- Number of potential classes for a full-time student in the previous high school →	
	- Official enrollment date (in school books & attending one or more classes) →	
	- Number of semester's and/or trimesters in grades 9-12 COMPLETED to date →	
	- In what school year did the student END the 8th grade (and BEGIN grade 9th) →	
	- Has the student REPEATED any grade 9-12? →	

STUDENT'S NAME _____ GRADE _____ BIRTHDATE ____/____/____

PHONE (____) _____ EMAIL _____

CURRENT (NEW) ADDRESS _____ CITY _____ STATE _____ ZIP _____

DATE OF RESIDENCE CHANGE INTO CURRENT (NEW) ADDRESS _____

CURRENT (NEW) PUBLIC SCHOOL DISTRICT IN WHICH YOU RESIDE _____

OLD HOME ADDRESS _____ CITY _____ STATE _____ ZIP _____

FORMER RESIDENCE (CHECK ALL THAT APPLY) VACANT SOLD RENTED ALL BELONGINGS MOVED? Y N

OLD PUBLIC SCHOOL DISTRICT OF RESIDENCE _____

PARENT(S) OR GUARDIAN(S) _____ PHONE: (____) _____

1. The last school the student attended _____

2. While enrolled at former school, the student lived with _____
(list ALL people - parents, guardians, siblings, or others)

YES NO The student lived with the above for at least 30 days during the most recent previous academic term.

3. The student NOW lives with _____
(list ALL people - parents, guardians, siblings, or others)

SELECT THE APPROPRIATE ANSWER

4. 9 10 11 12 Circle the highest grade in which the student was enrolled at any previous school.
5. YES NO School previously attended is a nonpublic, private or parochial school.
6. YES NO Student is a "Ward of the Court/State" and was placed in this school district by court order.
7. YES NO Student is an international student enrolling from a foreign country. **Select VISA:** F1 J1
- 7a. YES NO Student is from an MHSAA Approved International Student Program (AISP).
Program Name: _____ Program is listed on MHSAA.com Y N
8. YES NO Student's previous school has been closed, dissolved or reorganized. (see Int. 64 & 90)
9. YES NO Student's parents are DIVORCED. If divorced, give exact decree date: **Month**____ **Day**____ **Year**____
10. YES NO Student is 18 or under; or the 19th birthday is on or after Sept. 1st of this school year.
11. YES NO Last year, the student lived at a boarding school, or while enrolled out of state attended a sports academy.
12. YES NO Student is 18 and moved into this district WITHOUT his or her parents.
13. YES NO Student is a 9th or 10th grader and has not played in a scrimmage or game in any MHSAA sport.
14. YES NO Student participated in a cooperative program involving his/her previous school and our school.
15. YES NO Student wishes to discuss her/her situation with the athletic director.

VERIFICATION OF ATHLETIC RELATED TRANSFER REGULATION FOR STUDENTS SITTING OUT WHO DO NOT MEET AN EXCEPTION TO THE PERIOD OF INELIGIBILITY (Reg. I, Section 9 [F])

“Links to open gyms, former coach/personal trainer, school or non-school sports & summer teams”

16. List the high school sports the student participated in (game/meet or scrimmage) in the most recent previous season since first enrolling in the 9th grade at the previous school:

• _____ • _____ • _____ • _____

17. List the sports in which the student desires to participate in during the next 12 months at the new school:

• _____ • _____ • _____ • _____

Today's Date _____ IN THE PAST 12 MONTHS?

18. YES NO Prior to attending classes at the new school, the student has attended an open gym at our high school.

19. YES NO The student has competed or practiced in a non-school sport activity that was coached, coordinated or directed by a coach, parent (former or current) or school administrator of our high school including in **any summer activities or non-school sports** such as AAU basketball, 7 on 7 football, indoor soccer, etc. If yes, indicate the school connection and activity:

20. YES NO The student has had involvement with any member of our school's coaching staff (current or incoming) who provided **individual or team instruction in sports or as a conditioner, personal trainer or coach** whether paid or volunteer. If YES, indicate the staff member and the activity:

21. YES NO While at the **former high school the student was coached by** any member of our high school's coaching staff (current or incoming). If yes, indicate the name of the coach and sport:

RECOMMENDED VERIFICATION & COMMUNICATION BETWEEN SCHOOLS

By my signature below I state that the above is true and accurate. I also understand that contests the student participates in may be forfeited to opponents if the information submitted is not accurate:

STUDENT DATE

PARENT/GUARDIAN DATE

NEW SCHOOL ATHLETIC DIRECTOR DATE

SCHOOL NAME + EMAIL OR FAX

TO FORMER SCHOOL A.D. - PLEASE SIGN AND RETURN TO A.D. AT THE STUDENT'S NEW SCHOOL

Exchange this form between athletic directors for students who wish to play the same sport as played previously. The former school athletic director indicates that to the best of their knowledge the above is true and accurate:

FORMER SCHOOL ATHLETIC DIRECTOR DATE

Form Returned to NEW School: _____
DATE

Notes if former AD declines to sign: _____

ALERT! A NEW Sport Specific Transfer Rule is in effect. ANY sport a student plays now in 2018-19 determines eligibility in 2019-20 should the student transfer and not meet one of the 15 stated Exceptions.

**THIS PAGE FOR INTERNAL SCHOOL USE.
Do NOT send any page of this form to the MHSAA.**

Return the completed form to the School Athletic Director who should complete the following:

The eligibility status of _____ at _____ High School is checked below.

- This student is IMMEDIATELY ELIGIBLE to participate in interscholastic athletics.
- This student will be eligible upon completion and processing of the Educational Transfer Form.
- There is a question about the eligibility of this student and he/she may not participate in an interscholastic scrimmage or contest until written permission is given by the school and the MHSAA.
- This student is NOT ELIGIBLE to participate in interscholastic athletics.
- This student may be ELIGIBLE effective ____/____/____

ATHLETIC DIRECTOR

DATE

PRINCIPAL

DATE

Assistance in Applying the 2018-19 MHSAA Transfer Rule and Interpretations

Page 1 and 2 of this form is based upon the following MHSAA Regulations, Sections and Interpretations. Administrators should consult the *MHSAA Handbook* and then, if necessary, the MHSAA staff to assist in Processing a new student transfer. The only interpretations that are official are those received in writing.

This boxed information is intended to provide evidence to address Regulation I, Section 2 (age eligibility), Section 4 (maximum enrollment), Section 7 (previous academic term record), and Section 9(A-F) (transfer student). **A transfer student must be enrolled prior to Oct 1 to participate in fall MHSAA tournaments, Feb 1 winter tournaments or May 1 for spring tournaments.** See Reg. I, Section 9 [G].

The CAPITALIZED INFORMATION on residence relates to Regulation I, Section 9 exceptions regarding residence change "from one public school district to a different public school district." Exceptions: 1, 2, 3, 4, 5, 8, & 12 and Int. 90.

- Line 1: Indicates type of school: public, nonpublic or charter school.
- Lines 2/3: Regulation I, Section 9(A), Exception 1, (30 days) Interpretations 65 and 90.
- Line 4: Determine grade level. Regulation I, Section 9(A), Exceptions 10 and 11.
- Line 5: Verification of line 1 and Interpretation # 62 (school of residency).
- Line 6: Regulation I, Section 9(A), Exception 3.
- Line 7: Regulation I, Section 9(A), Exception 4. J-1 or F -1 Visa International Students See Interpretations 83-89 and MHSAA.com for Approved International Student Program (AISP) listing.
- Line 8: Regulation I, Section 9(A), Exception 6, (also see Interpretations 65, and 90)
- Line 9: Regulation I, Section 9(A), Exception 8 (allowed one time → Must use "Educational Transfer Form"). Student moving between parents who never married see Interpretation 92 and include documentation.
- Line 10: Regulation I, Section 2.
- Line 11: Regulation I, Section 9(A), Exception 2 (Int. 62, 63) or Exception 1 (Int. 67 - out-of-state sports academy).
- Line 12: Regulation I, Section 9(A), Exception 12 (allowed one time → Must use "Educational Transfer Form").
- Line 13: Regulation I, Section 9(B). Subvarsity waiver for 9th-or 10th-grade students with no athletic participation.
- Line 14: Regulation I, Section 9(C). Former school must concur and student must have participated in the co-op.
- Line 15: Acknowledges that the student or parents need to discuss the matter of eligibility further.
- Lines 16 -21: Regulation I, Section 9 (F) Checks links associated with the Athletic Related Transfer Regulation resulting in a period of 180 schedule school days of ineligibility in a sport, for students who do not meet one of the stated exceptions.

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