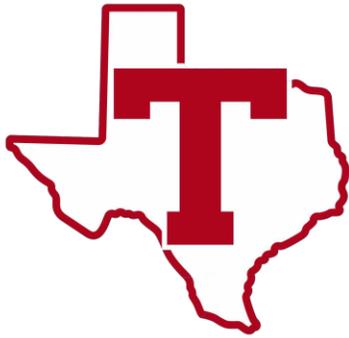


INSTRUCTIONS PAGE



All **required forms** must be completed **100%** and be on file with the appropriate campus athletic trainer before a student-athlete can participate in ***any*** try-out, practice, athletic class, open gym, open weight room, athletic competition, or travel with an athletic team for any purpose.

The only required form that cannot be done electronically is the ANNUAL PHYSICAL and MEDICAL HISTORY Form.

Parents can print the physical and medical history form in the “Download and Print” section. The physical and medical history form must be completed by a parent and physician each participation year 7-12th grade.

Once this is completed, high school students should turn their physical and medical history form into the campus athletic trainers. Junior high students should turn their completed physical and medical history into their respective team coach.

All other required paperwork will be done electronically.

Please create a login so you can track your student-athlete’s paperwork that you submit. You can also get schedule alerts and other updates!

After creating your login, you will login and add your student by selecting +Add a Child. Add your student by entering the Student ID and their last name. Click Link my Athlete. It is possible to add more than one if you have multiple students in the system.

Once you have added your student, click on their name and you will have access to the required athletic participation forms for Tomball ISD, click the blue underlined form name to access the form. Fill out all forms accordingly.

If you have already created a login, the student’s name, ID, and school should be already filled in and will link to their account automatically.

To complete remaining required paperwork, select the “Electronic Participation Forms” tab. There are demographic questions as well as UIL forms to review. Please fill out all information to the best of your ability. Open each link to the UIL form and check the corresponding box indicating that you have read and understand the information.

Remember that to submit online appropriately, you and your child must fill out and sign in all required spaces. Forms will not submit electronically without all required information being completed.

To sign the document, click inside the signature box and hold your mouse down, this will allow you to

create and “Electronic Signature.” If you make a mistake and need to start over, click on the refresh icon next to the signature box. If you are using a tablet, you may create an electronic signature by holding your finger to the screen and signing your name or by using a stylus.

After all forms have been submitted it will be automatically updated in the RankOne System and you will have access to download a PDF for your records.

Full and final clearance will be confirmed by the appropriate campus athletic trainers once all hard copy and online forms have been completed.

Tomball High School (Tomball Junior High, Creekside Park Junior High)

Athletic Training
30330 Quinn Road
Tomball, Texas 77375

Head Athletic Trainer: Catherine Marr, ATC, LAT

Assistant Athletic Trainer: Scott Lange, ATC, LAT
Phone: 281-357-3220 ext. 2475
Fax: 281-357-3051
E-mail: catherinemarr@tomballisd.net

Tomball Memorial High School (Willow Wood Junior High)

Athletic Training
19100 Northpointe Ridge
Tomball, Texas 77377

Head Athletic Trainer: Carissa Spraberry ATC, LAT

Assistant Athletic Trainer: Khefren Savannah LAT
Phone: 281-357-3230 ext. 1189
Fax: 281-357-3240
E-mail: carissaspraberry@tomballisd.net