

FINALFORMS™

PARENT REGISTRATION

HOW DO I SIGN UP?

1. Go to <https://northridgville-oh.finalforms.com>
2. Click **NEW ACCOUNT** under the Parent Icon
3. Type your **NAME, DATE OF BIRTH and EMAIL**, then click **REGISTER**
4. Check your Email for a FinalForms Email and click **CONFIRM YOUR ACCOUNT** in the email text.



Parent



FINALFORMS

North Ridgeville School District
Your FinalForms account with North Ridgeville School District (NRSD) has been successfully created.
Please click here to confirm your account and complete your registration as a parent.
Thank you,
North Ridgeville School District Administration

email, please email support@finalforms.com

NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, check your spam folder. If you still do not see the FinalForms

5. Create your new FinalForms password and click **CONFIRM ACCOUNT**

You're almost done registering as a Parent

if I've forgotten my password, how do I reset it?

New Password

Confirm Password

Confirm Password



6. You may be asked if you want to grant another Parent/Guardian access to your registered students. Either click **SKIP THIS STEP** or type the **NAME, DATE OF BIRTH and EMAIL**, then click **ADD PARENT ACCOUNT**.

Add Another Parent? or Skip this step

Grant access to an additional parent account (perfect for your spouse, allowing them to manage your students).
If you already have a parent account, you can use it to add additional accounts. Add to your account's parent list. Add to your account's parent list.

Name

First Name

Last Name

Date of Birth

Month

Day

Year

Email Address

Example: name@domain.com



7. Your account(s) will be created, you can then click **REGISTER STUDENT** for your first child.

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REGISTERING A STUDENT

WHAT INFO WILL I NEED?

- Basic Medical History & Health Info
- Doctor, Dentist & Hospital Information
- Insurance Company & Policy Number
- Email Address for BOTH you and your student (if required by your district)

HOW DO I REGISTER MY FIRST STUDENT?

*****IMPORTANT***** If you have followed the steps on the previous page, you may Jump to Step 3.

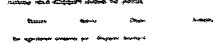
1. Go to <https://northridgeville-oh.finalforms.com>
2. Click **LOGIN** under the Parent Icon



Parent

3. Click **REGISTER STUDENT**

My Students



Log Out



4. Complete the form including the Student's Legal Name, **EMAIL ADDRESS**, Date of Birth, Gender, Graduation Year, Home Address and any other information required by your School District, then click **CREATE STUDENT**

NOTE: A student email address may or may not be required depending on your school district preferences. If so, the email address provided may be used to send reminders to your student.

5. If your student plans to participate in a sport, activity, or club please click the checkbox for each. Click **UPDATE** after making your selection.

NOTE: A selection can be changed any time until the registration deadline.

6. Complete each form and sign your full name (e.g. "John Smith") into the Parent Signature field at the bottom of the page. After signing, click **SUBMIT FORM** and move on to the next form.

Form Signatures

Parent Signature

The signature must match your name on the district record

Student Signature

Student Age 13 - 18



Signature

7. When all forms are complete, you will see a "Forms Finished" message.

*****IMPORTANT***** If required, an email will automatically be sent to the email address that you provided for your student prompting him/her to sign Student forms requiring his/her signature.

8. Click **MY STUDENTS** if you are done or **REGISTER ANOTHER STUDENT** if you need to add another.
9. At any point in the future, you may login at any time and click the **UPDATE FORMS** button