

# Form I-19D: School Program Request

Due the second Wednesday in March for the next school year starting in July.

## INTENT TO CONDUCT STUDENT OVERNIGHT AND EXTENDED TRIPS OR ACTIVITIES

School: \_\_\_\_\_ Date: \_\_\_\_\_

Principal: \_\_\_\_\_ School Year: \_\_\_\_\_

Student Groups	Number of Students	Sponsor	Destination	Mode of Transportation	Approximate Date	Type of Event	Estimated Total Travel Cost Per Student	Number of School Days Absent	Fundraiser	Educational Objective

### REQUIRED SIGNATURES

Destination could change.

Include cost of travel, food, lodging, etc.

Maximum allowable absences: Grades 5-6= 2 days, Grades 7-12= 3 days – List missed instructional days only, not weekends or vacations. Any exceptions must be accompanied by a typed memo explaining details and rationale.

SIC Chair: \_\_\_\_\_ Date: \_\_\_\_\_

SCC Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Principal: \_\_\_\_\_ Date: \_\_\_\_\_

No district employee or student shall be subjected to discrimination in employment or any district program or activity on the basis of age, color, disability, gender, gender identity, genetic information, national origin, pregnancy, race, religion, sexual orientation, or veteran status. The district is committed to providing equal access and equal opportunity in its programs, services and employment including its policies, complaint processes, program accessibility, district facility use, accommodations and other Equal Employment Opportunity matters. The district also provides equal access to district facilities for all youth groups listed in Title 36 of the United State Codes, including scouting groups. The following person has been designated to handle inquiries and complaints regarding unlawful discrimination, harassment, and retaliation: Kathleen Christy, Assistant Superintendent, 440 East 100 South, Salt Lake City, Utah 84111, (801) 578-8251. You may also contact the Office for Civil Rights, Denver, CO, (303) 844-5695.