

Fund Raiser Request Form

Activity Name: _____

Type of Fund Raiser: _____

Duration of Fund Raiser (Approximate Dates): _____

Coach/Advisor: _____

Signature

Date

APPROVAL

Principal _____

Signature

Date

Superintendent _____

Signature

Date

Treasurer _____

Signature

Date

NOTE: ALL fund raising activities (any activity that generates money) need to be approved PRIOR to the event by the Board of Education. ALL fund raising requests should initially be made to the principal. If he/she approves, the form shall be forwarded to the Treasurer's office, so the request can be properly presented to the Board (Board meets once each month, so please plan accordingly).