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## **Statement of Philosophy Lincolnview High School Athletic Department**

The objective of the Lincolnview High School Athletic Department shall be to promote pure, wholesome, amateur athletics in the junior and senior high schools of the Lincolnview School district.

The athletic department shall be under the supervision of the high school athletic director, who will report to and respond to the opinions expressed by the Lincolnview High School Athletic Council.

The goal of the Lincolnview athletic program is to provide a professionally supervised program for all junior and senior school students in the local school system with a strong emphasis on sportsmanship. The promotion of this athletic program will be in strict compliance with all the rules and regulations established by the Ohio High School Athletic Association.

The athletic program shall remain subservient to the academic program in the Lincolnview system. The opportunity for the student to receive the best possible education shall remain the primary objective of the Lincolnview Local School system.

## **Lincolnview High School Athletic Code of Conduct**

The athlete is not only a member of a team but is a representative of his/her home, community, and school. The actions of one team member may greatly influence how people evaluate the entire student body of Lincolnview High School.

It is, therefore, the responsibility of each athlete to be above reproach at all times; he/she is someone special. He/she is a school envoy and will be in the public eye. The athlete is also a model for the younger children of the community.

The athletic code has been established by the athletic department of Lincolnview High school as a guide for all athletes, grades 7-12, of Lincolnview High School.

Once a student participates in a Lincolnview sport, he/she is considered a student-athlete. All rules and regulations in the athletic handbook are applicable for a 12 month period.

The year begins with the practice of any fall sport and ends with the last spring sport activity. These rules and regulations are applicable between seasons and during the summer. Any summer or off season violation that occurs, the disciplinary action will apply to the next athletic activity the athlete is involved in.

In order for an athlete to participate at the high school level, he/she and a parent must sign this form before competing in an athletic event of Lincolnview High School. If this form is not signed prior to the first contest, the athlete will not be permitted to practice or play until this form has been signed by both athlete and parent. Coaches are responsible for record keeping and filing this form with the athletic department. This form simply states that each has read the Lincolnview Athletic Handbook set by the Athletic Council.

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Student signature and date

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Parent signature and date

I. OHSAA Bylaw 4, Section 5. Conduct, Character, Discipline

- A. 4-5-1 In matters pertaining to personal conduct in which athletic contests and their related activities are not involved, **the school itself is to be the sole judge as to whether the student may participate in athletics.**
- B. 4-5-2 In matters pertaining to personal conduct in which athletic contests and their related activities are involved, the principal and game officials shall file a report and the Commissioner's office shall have jurisdiction to determine additional penalties including whether or not the student may participate in athletics.
- C. 4-5-3 Physical attacks on any official shall be reported to the Association office immediately by the officials involved. The Commissioner's office shall conduct an investigation and determine the penalties involved.
- D. 4-5-4 Any students who are ejected or disqualified from an athletic contest in any sport for unsporting conduct or a flagrant violation shall be immediately placed under the direct supervision of a school official.
- E. 4-5-5 Any student suspended or expelled from a member school shall be ineligible for interscholastic athletics at any member school for the duration of the suspension or expulsion. For the purpose of this bylaw, suspension refers to the denial of attendance at school for a period of not more than 10 days. Expulsion refers to the involuntary removal of a student for more than 10 days.

II. Use/possession of Alcohol, Tobacco, and Drugs

**First Offense**

- A. A student-athlete who is found in violation for the first time will be denied participation for 15% of the contests scheduled (the next scheduled event or events played after the violation) if he/she agrees to participate in a substance abuse treatment program or tobacco education program. This program must be approved by the principal and athletic director and be paid for by the student-athlete who was in violation.
- B. If the student-athlete does not participate in a substance abuse program or tobacco education program, he/she will be denied participation in 30% of the contests scheduled.

- C. If the student-athlete chooses to participate in the substance program or tobacco education program, the initial consultation of the program must be completed before the denial of participation is reduced. If the program is not completed by the end of the season, the remaining penalty will be applied to the next sport in which the student-athlete participates.

\*Suspension example: 1.4 and below equals 1 event. 1.5 and above equals two events.

**Second Offense**

- A. A student-athlete found in violation for a second offense shall be denied participation for one calendar year.

**Third Offense**

- A. A student-athlete found in violation for a third offense shall be denied participation for the remainder of his/her high school career. Potentially, after one calendar year of suspension has been served, the student may apply for reinstatement.

\*All above offenses must be reported by a reliable source. The superintendent, principal, and athletic director will determine the validity of any reliable source.

- III. Conduct Unbecoming a Lincolnview Student-Athlete: This includes, but is not limited, to fighting, immoral conduct, public profanity or obscenity, criminal acts, insubordination, and lying to a school official. Punishment will be in accordance with the severity of the infraction and will be determined by the principal and athletic director.

**First Offense**

- A. The student-athlete may be denied participation in one, two, or three contests or may be denied participation for the remainder of the season.

**Second Offense**

- A. The student-athlete may be denied participation in two or three contests or may be denied participation for the remainder of the season.

- IV. In order to ensure “due process,” proper hearings will be held before the high school principal, athletic director, assistant athletic director, and the coach involved. Parents have the right to attend any due process hearing.

- V. Coaches of the various sports may also incur other training rules (i.e. bed time hours, eating habits, wearing apparel, etc.) with a provision for suitable punishment.

Student-athletes violating these rules consistently may be handled as Conduct Unbecoming a Lincolnview Student-Athlete.

- VI.** Parent-coach relationships: Lincolnview High School encourages and promotes positive parent/coach relationships such as conferences and meetings.

Parents or spectators' verbal or physical abuse of a coach will not be tolerated. Violations of this rule could result in the denial of the individual to attend athletic events at Lincolnview. Decisions concerning this rule will be made by the superintendent, principal, and athletic director.

## Lincolnview High School Athletic Regulations

- I. Eligibility: To be eligible to participate in athletics, practices or games, a student must conform to the following:
  - A. Attend school for one half of the school day unless otherwise excused by the administration. One half day is defined as being present for four periods, 1-4 or 4-7.
  - B. Adhere to the requirements, rules, and regulations of Lincolnview High School.
  - C. Adhere to the requirements of the OHSAA by having the following documents signed and on file in the Athletic Department office:
    1. Pre-participation physical form
    2. OHSAA Authorization form
    3. Ohio Department of Health Concussion Information form
    4. Sudden Cardiac Arrest Information form
  - D. Have a physical exam performed by a licensed medical doctor which clears the student for participation in all sports without restriction.
  - E. Not be under disciplinary action imposed by an administrator (no contests or practices during this time, weekends included).
  - F. Comply with all rules and requirements of the coach.
  - G. As per board approval, the minimum GPA for participation in interscholastic extracurricular activity in grades 7-12 is 1.25 with no more than 1 (one) "F." Additionally, the OHSAA requires an athlete to have passing grades in a minimum of five, one credit courses, or the equivalent, in the immediately preceding grading period.
  - H. Athletes ruled academically ineligible have permission to practice during this time at the discretion of the coach. They are not allowed to compete in a scrimmage or contest until they are ruled eligible.
  - I. Fair Attendance – attendance at school will be handled the same as a typical day at school for athletic participation purposes. Students must be in school for at least one-half day to be eligible to participate in practices or games. The only exception to this is if a student is on the Junior Fair Board and his/her attendance

at the fair is required. Then the absence will be considered a non-absence and the student will be permitted to participate without school attendance.

- J. Unlike suspensions and expulsions, athletic denial of participation may not be appealed.

## II. General Regulations

- A. On the night of a home boys' varsity basketball game, the entire building is to be cleared by 5:30 p.m.
- B. Uniforms furnished by the school are to be worn only for "game" situations. They are not to be worn as daily attire.
- C. All injuries are to be reported to the coach and the athletic director.
- D. All athletes should have locks on their lockers. Coaches should advocate this.
- E. No required athletic practice sessions will be permitted on Sundays or national holidays.
- F. When school is cancelled due to inclement weather, permission must be granted by the principal before high school practices can be held. Junior high practices and contests are cancelled unless permission is granted by the superintendent.
- G. Athletes must attend their respective awards program in order to receive their athletic awards. Exceptions to this rule must be cleared with the principal and athletic director.
- H. Proper channel of authority is defined as follows: coach, athletic director, principal, superintendent, and Board of Education.
- I. Team transportation will be by bus or van unless authorized by the superintendent.
- J. The principal and athletic director will make the decision on what course of action to take concerning teams with insufficient numbers.
- K. Each head coach will be permitted to attend one clinic per year that will be financed by the Lincolnview Athletic Department. Registration only will be paid for assistant coaches and junior high coaches. A state tournament is considered

a clinic. The athletic department will purchase two sets of state tournament tickets for the coaching staff for their sport. Coaches must submit requests to attend a clinic or state tournament to the athletic director for approval.

- L. All coaches, paid and volunteer, must possess a valid pupil activity permit. It is the coach's responsibility to renew this permit and to renew expired certifications including CPR, concussion, SCA, and finger printing.
  - M. All athletic fund raisers must be pre- approved by the athletic director before being approved by the principal and Board of Education.
  - N. Cheerleaders shall be allowed to participate in gymnastics "mounting activities" provided there is an experienced/trained adult present to supervise such activity, and there is a properly completed/valid parent/guardian waiver form on file to relieve the Lincolnview Local School from any liability that might occur as a result of cheerleader mounts. The athletic department shall verify that all waiver forms are properly completed and maintain these waivers on file in the AD office.
- III. Family Time Policy: The Board of Education recognizes the importance of families sharing time together. Therefore, the following policy concerning Sunday scheduling, Wednesday evening scheduling, and holiday scheduling has been formulated:
- A. Lincolnview School facilities will be closed to student activities on Sundays with the following exceptions:
    - 1. After prom activities
    - 2. Prom clean up
    - 3. Graduation
    - 4. Parades (marching band)
    - 5. Band camp
    - 6. Fair week activities involving FFA
    - 7. Board approved field trips
    - 8. State or national competitions involving Lincolnview athletes
  - B. Other exceptions must be approved by the superintendent, who will report to the Board at the next regular meeting.
  - C. Coaches, instructors, and advisors shall not schedule mandatory or voluntary practices on Sundays in the Lincolnview facilities or any other facility.
    - 1. An exception may be made if an OHSAA Friday or Saturday scheduled tournament competition (sectional, district, regional, or state) has

been postponed and rescheduled for the following Monday. The coach may request permission from the superintendent for a voluntary practice in the Lincolnview facility.

- D. The Lincolnview Board of Education does not wish to discourage the friendly associations between students and members of the staff that might take place on Sundays. The Board realizes the positive results of friendly interaction between students and staff members, and in good faith, trusts that staff members will use good judgement and propriety in this area.
- E. Activities involving Lincolnview students will not continue after 6:00 p.m. on Wednesday evenings. The following exceptions may be made:
  - 1. Prom decoration – junior class only
  - 2. Band camp
  - 3. Students involved in state and national competitions that require long distance travel and/or an overnight stay.
  - 4. Sporting events that cannot be scheduled at another time due to conflicts or facility problems.
  - 5. OHSAA scheduled tournaments.
  - 6. Board approved class and/or field trips requiring long distance travel and/or overnight stay.
  - 7. A Northwest Conference competition in which the host school refuses to change to another evening, resulting in a Lincolnview forfeiture. The athletic director should make every effort to persuade the host school to reconsider before scheduling the competition.
  - 8. ACME baseball and softball.
  - 9. Other exceptions must be approved by the superintendent.
- F. Lincolnview School facilities will be closed to student activity on holidays when school is not in session. This does not include extra vacation days that may be associated with the actual holiday. Coaches, instructors, and advisors shall not schedule mandatory or voluntary practices on holidays when school is not in session in the Lincolnview facilities or other facility.

If questions arise regarding interpretation of this policy, the superintendent will meet with all interested staff members, principals, and two members of the Board of Education to clarify the policy and answer questions.

#### IV. High School Athletic Awards

- A. Numerals – At the end of their first season of participation, each athlete will be awarded a numeral of his/her graduating year. An athlete can receive one set of

numerals regardless of how many sports they participate in their first year. Numerals only are given for participation in freshman volleyball, freshman basketball and freshman cheerleading.

- B. Letters – A 4", two dimensional "L" shall be awarded to an athlete who participates in a reserve role for a first year. A 4", three dimensional "L" shall be awarded to an athlete who participates in a reserve role for a second, third, or fourth year. A 6", three dimensional "L" shall be awarded to an athlete who participates in a varsity role for a first year. Athletes will receive only one varsity "L" for each sport they letter.
  
- C. Inserts and certificates – After the first varsity letter has been awarded, the athlete will receive metal inserts and a certificate to designate how many years he/she has lettered in a particular sport.
  
- D. Plaques – A plaque shall be awarded to an athlete who has earned a fourth varsity letter in a particular sport.
  
- E. To qualify for a varsity letter, an athlete must meet the following requirements:
  - 1. Complete the season, including tournament play, and comply with all procedures and policies.
  - 2. Baseball/softball: play in 50% of the games.
  - 3. Basketball: play in 50% of the quarters played during the season.
  - 4. Bowling: participate in 50% of the matches.
  - 5. Cheerleading: be a member of the varsity boys' basketball cheerleading squad.
  - 6. Cross country: participate as a varsity competitor in at least three meets. A varsity participant is anyone who is among the top seven finishers for the school in any meet.
  - 7. Golf: play in at least three varsity matches.
  - 8. Soccer: play in 50% of the matches.
  - 9. Track and field: if the track team is involved in fewer than 10 meets, an athlete must score 10 points. If the track team is involved in more than 10 meets, an athlete must average one point per meet. Points are earned by placing in events within the rules of the OHSAA.
  - 10. Volleyball: play in 50% of the matches.
  - 11. Wrestling: participate in 50% of the matches or score 18 points or place in a major tournament.

Exclusion rule: The coach may choose to not award a varsity letter to an athlete who does not comply with the coach's rules or directions.

Inclusion rule: The coach may award a varsity letter due to special circumstances with the approval of the principal and athletic director. Special consideration will be given to a player who would qualify for a letter but was prevented from doing so due to injury.

- F. All varsity sports are permitted to award three special awards (plaques) that are designated by the coach. Additional special awards can be awarded with approval from the athletic director.
  - G. Statisticians, student helpers, and managers may be awarded certificates and recognition at awards banquets.
  - H. Each head varsity coach, in conjunction with the athletic director, shall plan an awards program following the completion of the season. Freshman, reserve, and varsity awards will be presented at the program. Programs may include a carry in or catered dinner.
  - I. While the athletic department does not provide awards for junior high student athletes, coaches are encouraged to hold an end of the season meeting or program to collect uniforms and celebrate the season's accomplishments.
- V. Permanent athletic recognition displays located in the halls and high school gym: Varsity student athletes and/or teams may qualify to have their picture and/or names on display if they meet the following criteria:
- A. State of Ohio die cut display in the high school gym: Individuals and relay teams who win a state championship or state runner-up will be recognized with their names printed on a state of Ohio die cut hung in the high school gym.
  - B. All-Ohio picture display:
    - 1. Named first or second team All-Ohio in any school recognized and OHSAA sponsored interscholastic sport. All-Ohio designations are based on the state coaches association's approved recognition outlet.
    - 2. Place in the top 8 at the state competition in track and field and wrestling.
    - 3. Place in the top 10 at the state competition in bowling.
    - 4. Place in the top 12 at the state competition in golf.
    - 5. Place in the top 20 at the state competition in cross country.
    - 6. The athlete must demonstrate citizenship, sportsmanship, and be in good standing with the staff and administration at Lincolnview High School. The principal has the final decision.

- C. Individual state qualifier display: Individuals and relay teams who qualify for state competition but do not place will be recognized with name inserts on the Individual State Qualifier board.
- D. Interscholastic athletic teams that qualify for state competition which do not finish in the top four will be recognized with name inserts on the Teams State Qualifier board.
- E. Interscholastic athletic teams that finish in the top four of state competition will be pictured on the Final Four display in the hall outside the gym.
- F. Interscholastic athletic teams that win state championships or a state runner-up will be recognized with a banner hanging in the high school gym. In addition, state championship teams will be pictured in a location outside the high school gym.

## VI. Job Descriptions

- A. Principal
  - 1. Help administer rules of the OHSAA and the Northwest Conference.
  - 2. Approve all athletic purchases.
  - 3. Recommend coaches and other assignments.
  - 4. Conduct and maintain a written weekly certification of the scholastic records of all student athletes.
  - 5. Work in cooperation with the coaches and athletic director in administering discipline concerning athletes.
- B. Athletic Director
  - 1. Be directly in charge of the entire sports program at LHS and LJHS.
  - 2. Serve as chairperson of the Athletic Council.
  - 3. Act as purchasing agent for the athletic department.
  - 4. Prepare a budget.
  - 5. Be in charge of scheduling, cancelling, and re-scheduling athletic events.
  - 6. Acquire all necessary officials, referees, and umpires.
  - 7. Be responsible for the establishment and enforcement of any rules and regulations necessary to operate the Athletic Department.
  - 8. Orient coaches in executing their responsibilities in regards to all policies or designate a person in charge.
  - 9. Aid in the administration in planning for adequate facilities.

10. Attend all home athletic functions and as many away functions as possible or designate a person in charge.
11. Work in collaboration with the assistant AD.
12. Share responsibility for crowd control and sportsmanship at athletic events.
13. Attend NWC and professional meetings as the situations arise.
14. Supervise and organize athletic programs.
15. Supervise and distribute information to the media.
16. Supervise and enforce the school's compliance with OHSAA constitution and regulations.
17. Be in charge of any and all records relating to the Athletic Department. Records should be maintained regarding each teams' win/loss, inventory, and finance.

C. Assistant Athletic Director

1. Secure transportation for all away athletic events.
2. Assist the AD in scheduling of athletic events.
3. Assist in game preparation and supervision of athletic events.
4. Follow up on inventory of uniforms and equipment.
5. Attend professional meetings and conferences when necessary.
6. Help organize and assist with all sports banquets.
7. Share in the responsibility of crowd control and sportsmanship.
8. Assist the ticket manager when necessary.
9. Assist with all records relating to the Athletic Department.
10. Serve as a member of the Athletic Council and assist in Athletic Council duties.

\*The assistant athletic director is responsible to the athletic director, principal, and superintendent and has full authority over other personnel in all matters relating to his/her job description.

D. Head coaches

1. Cooperate with the administration, AD, assistant AD, assistant coaches, and the students to promote the best interest of the athletic program.
2. Have frequent meetings with all assistant coaches to coordinate coaching at all levels.
3. Assume the responsibility for the care and checking out of all equipment including uniforms before and at the end of the sporting seasons.
4. Be responsible for the conduct of all team members and issue to each a written copy of all rules. These rules must be approved by the principal prior to the first practice and a copy of these rules which contains the

signatures of the parent/guardian, athlete, and coach should be kept on file by the coach.

5. Accompany the team to and from athletic contests.
6. Plan practice and game sessions so that a coach is in the gym or on the field at all times during play or practice sessions.
7. Assume responsibility for securing all equipment rooms, dressing rooms, and gym facilities.
8. Serve as a member of the Athletic Council.
9. Be responsible for his/her own managers, statisticians, and score keepers (numbers, conduct, selection, duties, etc.).
10. Require a physical examination of all participants before the first practice session and use the student participation form provided by the OHSAA which includes the parent's and physician's signature.
11. Be responsible for keeping accurate records for determining awards in accordance with this constitution.
12. Be responsible for conditions of the locker room, supplies, and equipment therein.
13. Have emergency medical forms available at all practices and games.
14. Be responsible for informing the media of results of all games as soon as possible.
15. Submit a roster of players to the athletic director for eligibility as soon as possible.
16. Assume responsibility for the care, storage, and security of equipment at all times during the season.
17. Give input to the athletic director for needed supplies and equipment.
18. Prepare all reports assigned by the athletic director and principal.
19. Follow the practice schedule or have practice schedule approved by the athletic director and principal.
20. Follow all school and OHSAA rules and regulations regarding practices, scrimmages, games, etc.
21. Present a respectable and professional image at all times.
22. Be responsible for helping develop lower level programs in their sport.
23. Assume responsibility of security of all outside doors when facilities are used and custodians are not on duty.
24. The responsibility for a group of boys and girls remains with the head coach and/or assistants from the time they arrive until all have dressed and left the building.
25. Be responsible for informing and working out a solution with the athletic director and principal if problems arise with players, fans, etc.
26. Prepare equipment for cleaning, storing, and reconditioning.
27. Be responsible for having first aid supplies at all practices and games.

28. Be responsible for issuing and turning in all equipment for varsity, reserve, freshman, and junior high teams.
29. Assign scouts and specify information desired from them.

E. Assistant coaches – Assistant coaches of each sport shall cooperate with the head coach, athletic director, and principal in performing all following duties:

1. Follow all instructions and plans of the head coach.
2. Promote good public relations whenever possible.
3. Assume the responsibility for the use, care, inventory, and storage of all equipment and supplies along with the head coach.
4. In the absence of the head coach, assume all responsibilities here-in designated as the head coach.
5. Report all injuries, misconduct, or other unusual situations to the head coach.
6. Assistant caches shall make no purchases of equipment or supplies without the consent of the head coach. The assistant coach must obtain a purchase order and approval from the athletic director.

F. Varsity assistant coaches

1. Assist head coach in all individual game plans.
2. Help coordinate daily practice schedules.
3. Assist head coach during daily practices.
4. Set up scouting assignments under the direction of the head coach.
5. Assume responsibility for the Mini-Lancer programs of the sport.
  - a. Organize leagues
  - b. Organize coaches
  - c. Organize entries into tournaments
6. Help organize summer activities.
7. Participate in directing youth camps and players' team camp.
8. Supervise open gyms and fields.
9. Help with preparation for upcoming season (films, equipment, etc.).

G. Junior high coaches

1. Shall be expected to exercise the duties here-in designated as those of the head coach.
2. The head coach of the varsity programs of the high school exercises supervisory control over coaching methods and procedures of their respective sports at the junior high level.
3. With the cooperation of the head varsity coach, JH coaches are responsible for establishing a set of rules for the athletes in their individual sports, in addition to establishing training rules.

4. Are responsible for all equipment and supplies before, during, and after the season. They are to check and prepare all equipment for storing, cleaning, and repairing.

VII. Evaluations

- A. Evaluations can occur at any time after a reasonable amount of observation has taken place and as often as the need occurs during the season.
- B. Typically, evaluations will be filled out following the end of the sport season.
- C. Evaluation forms will be established by the administration.
- D. Evaluations will be completed by the head coach and athletic director. If any further evaluations need to occur, the principal will evaluate, and if needed, the superintendent. Note: the head coach will evaluate assistant coaches.

VIII. Athletic Booster Club

- A. All coaches who have Athletic Booster requests are to go to the athletic director. The AD will act as an intermediary for the coaches needs of the booster club.
- B. The AD and the principal will decide the priorities of the coaches and present them to the booster club.

IX. Finances

- A. Financial accounting shall be made to the superintendent, principal, or Athletic Council at their request.
- B. No money shall be paid from the athletic department account except with the permission of the principal, superintendent, or athletic director.
- C. The purchase of athletic equipment and supplies must be authorized by the athletic director.
- D. All coaches should discuss their needs at the end of the season for the upcoming year.

X. Purchasing

- A. Clear request with the athletic director.
- B. Ask for requisition form.

- C. Fill out completely the quantity, price, name, and description of item.
- D. Return to athletic director.
- E. When approved, the athletic director will order the item.
- F. No purchases shall be made without a purchase order.

XI. Senior Night

- A. All senior athletes will be recognized at a boys' home basketball game, typically the last home game of the season.
- B. Seniors in all sports will be introduced and escort their parents. Seniors who plan to participate in a spring sport who have not participated in any sports previously will not be recognized.
- C. The athletic department will coordinate the event and will purchase flowers for the parents.
- D. Individual sports may hold a senior night recognition at a home game of their sport (i.e. volleyball, girls' basketball, baseball, etc.). Head coaches who choose to do so are responsible for the organization and expenses required for this event.

XII. Practices and Facilities

- A. Varsity head coaches are responsible for creating practice schedules for their respective programs, varsity teams down to junior high teams.
- B. With the exception of Wednesday, the high school gym shall be used for freshman, junior varsity, and varsity practices. The elementary gym shall be used for junior high practices. The wrestling team will practice in the wrestling room and the cheerleaders will practice in the Community Center.
- C. The Community Center can be utilized for practices for all levels with approval from the Superintendent.

XIII. Athletic Ticket Prices

A. All Sports Passes:	Student	\$55.00
	Adult	\$50.00

Adult Sport Passes are not valid for Boys Varsity Basketball Games. Student All Sport Passes are good for all home regular season sporting events. High school students and junior high students participating in a sport may attend all home regular season sporting events in that current season (with the exception of boys' JV and varsity basketball) with no admission charge. They must sign in on a pass sheet.

B. Boys' Basketball Season Ticket		\$60.00
C. Wrestling Invitational		
	Adult	\$8.00
	Student	\$5.00
D. All Varsity Sports that have No Pre-Sale		
	Adult	\$5.00
	Student	\$4.00
E. JV only contests		
	Adult	\$3.00
	Student	\$2.00
F. All Junior High Sports and Freshman Basketball		
	Adult	\$4.00
	Student	\$3.00
G. All Varsity Sports that have a Pre-Sale		
	Pre-Sale Adult	\$5.00
	Pre-Sale Student	\$4.00
	All Tickets at Door	\$7.00

XIV. Athletic Pay Schedule

A. Sectional tournament games officials	OHSAA Pay Scale
B. Sectional tournament manager	NWDAB Pay Scale
C. Sectional tournament scoreboard operators, ticket sellers, scorers, assistant tournament managers, announcer, music and sound person	\$15 per hour
D. Varsity volleyball	\$75.00
E. Varsity soccer, basketball, baseball, track	\$70.00
F. Wrestling	\$70.00 / \$210.00
G. Varsity softball	\$65.00
H. JV soccer & volleyball	\$45.00
I. Freshman & JV basketball, JH and JV baseball & softball	\$50.00
J. Track starter assistant / clerk	\$50.00

K. JH volleyball, basketball, and track	\$60.00
L. One umpire baseball/softball	\$75.00
M. Bus Drivers	\$11.50 per hour (Maximum \$140.00 per day)
N. Regular season game announcers, ticket takers, & sellers	\$10.00 per hour
O. Student helpers	Minimum Wage
P. Tourney managers	\$75.00 / \$100.00
Q. Supervision (non-administrative personnel)	\$10.00 w/ tickets
R. Athletic mileage	\$.50 per mile

XV. Professional Leave Paid by Lincolnview Athletic Department

- A. All clinics must be approved at least one week in advance.
- B. Lodging: Limit \$120.00 per day. (Exception: If a clinic is held at a designated hotel and all clinic activities are held at that hotel, those lodging fees will be paid).
- C. Clinic registration will be paid at a limit of \$120.00 (Exception: State Tournament Tickets).
- D. Transportation equivalent to the use of privately owned automobile on a cents per mile basis consistent with the Board of Education approved rate, to a maximum of 500 miles round trip.
- E. No food will be paid except where meals are a part of registration.
- F. No gratuities or alcoholic beverages will be paid by the Athletic Department.
- G. The Athletic Department will buy on request State Tournament Tickets for each sport if that particular staff is going to a State Tournament instead of a clinic.
- H. Assistant Coaches and Junior High Coaches: The Athletic Department will pay registration fees only. Assistant and Junior High Coaches will not be paid for mileage.
- I. Each Head Coach is limited to one Clinic or State Tournament per year that is paid by the Athletic Department.

## **Lincolnview Athletic Council**

- I. Purpose:
  - A. To develop a successful, efficient, balanced and harmonious program of athletics, giving full consideration to the fundamentals of pupil health.
  - B. To promote and encourage a high standard of athletic activities within the Lincolnview Local Schools.
  - C. To promote sportsmanship in all levels of athletic participation.
  - D. To maintain a spirit of cooperation in all school activities.
  - E. To maintain a spirit of cooperation within the league and district.
  - F. To serve as an advisory group on matters pertaining to athletics.
  
- II. Membership:
  - A. Superintendent
  - B. High School Principal
  - C. Athletic Director
  - D. One BOE member
  - E. One Booster Club member
  - F. Assistant Athletic Director
  - G. All varsity coaches
  
- III. Voting:
  - A. One vote per assignment. A quorum shall consist of majority of the voting members of the Council. A majority vote of the quorum shall be necessary to transact business coming before the Council.
  
- IV. Management:
  - A. The athletic director shall be the permanent chairperson of the Council.
  - B. The assistant athletic director shall be the permanent secretary of the Council.
  - C. Meetings shall be called by the chairperson to transact business. There shall be three (3) regular meetings scheduled each year. Special meetings shall be called when needed.
  
- V. Amendments:
  - A. This constitution may be amended at any meeting of the council by a majority vote of the quorum, and be presented to the BOE for approval. Any changes to this constitution will be in effect the fall of the following school year.

Note: All other coaches and elementary principals are members with discussion privileges.

## Constitution for Lincolnview Athletic Boosters

### Article I **Name**

This organization shall be known as LINCOLNVIEW ATHLETIC BOOSTER CLUB.

### Article II **Purpose**

Section 1 – To stimulate school and community interest in athletic programs of the public schools.

Section 2 – To foster friendly association and cooperation among the school administration and school district.

### Article III **Limitations**

Section 1 - No project shall be initiated by this organization until such a project has the approval of the school officials of the school involved.

Section 2 – No disbursement of club funds may be made without approval of the majority of people present at the monthly meeting.

### Article IV **Membership**

Section 1- Any person 18 years or older, not attending school in Lincolnview High School is eligible for membership.

### Article V **Dues**

Dues shall be \$3.00 for a single membership and \$5.00 for a family membership.

### Article VI **Meetings**

Section 1- A regular business meeting shall be held once each month on the second Monday of each month per school year. Social meetings may be held at other times as may be desired to accomplish the objectives of the organization.

### Article VII **Officers**

Section 1 – The officers of this organization shall consist of president, president-elect, secretary, treasurer, and publicity agent.

Section 2- The president shall: (1) preside at all meetings; (2) have the power to appoint standing committees; (3) be ex-official member of all committees; (4) act as coordinator of various committees; (5) charge committees with their duties.

Section 3 – The president-elect shall: (1) assume all the duties and powers of the president; (2) perform other duties as the president may request.

Section 4 – The secretary shall: (1) record the minutes of all official meetings of the organization; (2) complete all correspondence as directed by the president.

Section 5 – The treasurer shall: (1) collect dues and keep record of all receipts and expenditures; (2) have the power to disburse all expenditures approved by the body; (3) submit a written report of the receipts and expenditures at the May meeting, and at other times as requested by the president; (4) issue membership card upon receipt of the member's dues.

#### Article VIII **Elections and appointments**

Section 1 – The officers shall be elected by secret ballot at the April meeting and shall assume their duties at the next meeting. The election shall be the first order of business.

Section 2 – The president shall appoint a nominating committee which shall submit a slate of candidates, each of whom has been contacted and has agreed to permit his or her name to be presented as a candidate. This slate of candidates shall be submitted to the membership at the April meeting.

Section 3 – At the April meeting, nominations may be made from the floor, provided the nominee has been contacted and has agreed to permit his or her name to be presented as a candidate.

Section 4- officers shall serve one year and shall be eligible for re-election to the same office.

Section 5 – Should a vacancy occur in the office of the president, the president-elect shall automatically become president.

Section 6 – In case of a vacancy in any other elected office, the president shall fill the vacancy by appointment.

#### Article IX **Amendments**

Section 1- The Constitution may be amended by a two-thirds vote of members present, provided written notice of the proposed amendment and the date, the time, and the place of the meeting at which the amendment will be voted on one week prior to the date of the meeting.

Section 2- Any case not covered by the Constitution shall be dealt with by parliamentary procedure.