

Tri-Eastern Athletic Conference

Cambridge City – Centerville – Hagerstown – Northeastern – Tri – Union City – Winchester

Constitution and By-Laws

As of: July 30, 2015

Adopted January 24, 1962

Amended May 28, 2015

TRI-EASTERN ATHLETIC CONFERENCE
CONSTITUTION

Adopted January 24, 1962

ARTICLE I – NAME & PURPOSE

- Section 1 The name of the organization shall be Tri-Eastern Conference.
- Section 2 The purpose of the Conference shall be to stimulate interest in a well-rounded athletic program, and to promote better sportsmanship and the general improvement of all interschool relationships.

ARTICLE II – MEMBERSHIP

- Section 1 Charter Members of the Conference shall be the following high schools:
Cambridge City Knightstown Union City
Centerville Liberty
- Section 2 Eligibility to membership shall be determined by good standing in the I.H.S.A.A.
- Section 3 Non-member schools desiring membership may make written application to the Business Manager of the Conference. New member schools shall be admitted only on unanimous vote of the member schools.
- Section 4 Voluntary withdrawal is permitted upon one-year notice and completion of all outstanding contracts within the conference.

ARTICLE III – OFFICERS & ELECTIONS

- Section 1 The officers shall be a president, vice-president, and a business manager whose duty would be as that of a secretary, treasurer, and publicity director. The officers shall be elected annually by a majority vote. Elections will be held in June and new officers will assume duties at the next official meeting. The business managers shall be paid annually by the Conference.
- Section 2 The president and vice-president will be responsible for the planning and preparation of the November awards program. (Amended 06-09-05).

ARTICLE IV – MEETINGS & VOTING

- Section 1 There shall be four regular meetings of the Conference annually. The four meetings are to be held in September, November, January, and March. Place of the meetings shall be determined by the membership. Special meetings may be called by the President whenever deemed necessary. (Amended – See Article V, Section 3).
- Section 2 Schools should be represented at all meetings by the principal or a representative designated by him. Each school shall have only one vote. This vote shall be cast by the principal or his representative.
- Section 3 Robert's Rules of Order shall prevail at all meetings.

TRI-EASTERN ATHLETIC CONFERENCE
CONSTITUTION

Adopted January 24, 1962

ARTICLE V – AMENDMENTS

Section 1 This constitution may be amended by 2/3 vote of all member schools.

Section 2 Amendments to the constitution must be submitted in writing at a regular meeting and voted on at the following regular scheduled meeting. (January 19, 1966).

Section 3 There shall be three regular meetings of the conference annually. The three meetings are to be held in August, November, and June. (Amended 06-16-99).

Place of meetings shall be determined by the membership. Special meetings may be called by the President whenever deemed necessary. (November 14, 1977).
(Amended by Section 4).

TRI-EASTERN ATHLETIC CONFERENCE
RULES & REGULATIONS INDEX

		PAGE
SECTION I	EXECUTIVE COUNCIL OFFICERS AND PENNANTS & PASSES	
	Clause I Executive Council – Officers	1
	Clause II Pennants and Passes	1
SECTION II	DUES AND CONFERENCE FUNDS	
	Clause I Dues	2
	Clause II Conference Funds	2
SECTION III	PROTESTS AND FORFEITS	
	Clause I Protests	2
	Clause II Forfeits	2,3
SECTION IV	ALL-SPORTS TROPHY	
	Clause I All-Sports Trophy Qualification	3
	Clause II Trophies – Medals	3,4
	Clause III All-Sports Trophy – Point System	4,5
SECTION V	RULES AND REGULATIONS	
	Clause I Individuals	6
	Clause II Continuation of Interrupted Contests	6
	Clause III Pole Vault	6
	Clause IV Proposals Made by Head Coaches	6
SECTION VI	TOURNAMENT FORMATS	
	Clause I Tennis Tournament Format	7,8
	Clause II Cross-Country Meet Format	8
	Clause III Wrestling Tournament Format	8
	Clause IV Track Meet Format	9
	Clause V Golf Tournament Format	10
SECTION VII	SELECTION OF ALL-CONFERENCE TEAMS	
	Clause I Football Team	10,11
	Clause II Boys’ Basketball Team	11,12
	Clause III Baseball Team	12,13
	Clause IV Girls’ Basketball Team	13
	Clause V Volleyball Team	14
	Clause VI Softball Team	12,13
	Clause VII All-Conference TEC Teams	14
	Clause VIII All-Conference Academic Teams	14
SECTION VIII	BUSINESS MANAGER JOB DESCRIPTION	
	Clause I Duties	15
SECTION IX	ADDITION OF A SPORT	
	Clause 1 Addition	15
SECTION X	AMENDMENTS AND ADDITIONS	
	Clause 1 Amendments and Additions	15

TRI-EASTERN ATHLETIC CONFERENCE
RULES & REGULATIONS
Adopted January 14, 2001

SECTION I
EXECUTIVE COUNCIL OFFICERS AND PENNANTS & PASSES

Clause I EXECUTIVE COUNCIL – OFFICERS

1. The principal and/or his designated representative and the Athletic Director of each member school will make up the Executive Council of the Conference.
2. This Council will conduct and approve all Conference business.
3. The President and the Vice-President of the Tri-Eastern Conference will be elected to office by alphabetical order of member schools.
4. The Vice-President will ascend into the Presidency of the following year.
5. The following alphabetical listing will be used:

Cambridge City
Centerville
Hagerstown
Northeastern
Tri
Union City
Union County
Winchester

6. The Business Manager shall be elected by the Executive Council.

Clause II PENNANTS AND PASSES

1. All member schools shall have pennants of some type for identification of member schools on display in their gymnasium.
2. No conference passes will be given to member schools, coaches or administrators. School officials will be asked to identify themselves at the gate and/or register at the gate. (Amended 08-13-91).
3. Conference passes will be given to any administrator involved in the Conference fifteen years or more. This is for an administrator and guests. (Adopted 8-16-94).
4. A TEC certificate will be given to a head coach or administrator of a TEC school who has coached the same sport for twenty-five years or when they retire. (Amended 11-02-00 and 08-10-06).
5. A TEC plaque will be given to a head coach or administrator of a TEC school who has coached the same sport for twenty-five years or when they retire. Additional recognitions will be given in five (5) year intervals. (Amended 11-02-00 and 08-10-06).

**SECTION II
DUES AND CONERENCE FUNDS**

Clause I DUES

1. There shall be an annual assessment for Conference Expenses payable by January 1. These dues are to be set at \$350 a year. (Adopted 08-13-97).

Clause II CONFERENCE FUNDS

1. Authorization of the expenditure of Conference funds must be approved by the President or Vice-President of the Conference. (Adopted 06-13-89).

**SECTION III
PROTESTS AND FOREITS**

Clause I PROTESTS

1. The protest must be by the protesting Principal in writing within 72 hours after the incident and send to the Conference President. A verbal report must be made to the Conference President as soon as possible by the protesting Principal.
2. The convening protest board shall be composted of the Principal and/or the Athletic Director from each Conference school.
3. A simple majority will uphold this protest. All schools will have one vote.
4. Voting must be done by secret ballot.
5. Abstentions will be a positive vote in favor of the protest.

Clause II FORFEITS

1. To be eligible for a T.E.C. place or dual victory, a valid team must start and finish the contest. A valid team is determined by IHSAA rules.
2. To receive credit for a T.E.C. forfeit/victory, a valid team must present itsel on the designated day to the host official. (Home A.D. designates host official in tennis, golf and cross-country.)
3. Individuals are encouraged to compete for individual awards.

Team Sports

Volleyball	6 Participants
Football	11 Participants
Basketball	5 Participants
Baseball	9 Participants
Cross Country	5 Participants
Golf	4 Participants

Individual Sports

Wrestling	1 Participant
Tennis	1 Participant
Track	1 Participant

Omitted

Gymnastics	
Swimming	(Adopted 01-22-92)

**SECTION IV
ALL-SPORTS TROPHY**

Clause I ALL-SPORTS TROPHY QUALIFICATIONS

1. The following sports are required for All-Sports Trophies:

BOYS:

Tennis
Cross Country
Football
Basketball
Wrestling
Track & Field
Golf
Baseball

GIRLS:

Cross Country
Volleyball
Basketball
Tennis
Track & Field
Softball

2. No tourney games will count toward Conference standings.
3. In case a school plays two games in any sport, only the first game will count toward Conference standings.
4. Conference games, meets, and matches will be played on a dual basis only. If two or more dual games, meets or matches are scheduled, only the first game, meet or match schedules will count toward conference standings unless the Conference has agreed upon a multiple game, meet or match schedule for a particular sport.
5. In determining the All-Sports Trophy Winner, championships will be determined on the Conference Point System.
Tournaments will be held in all sports except basketball, football, baseball and volleyball.

Clause II TROPHIES – MEDALS

1. Trophies will be awarded to the champions of each sport or to each of the co-champions of each sport in case of a tie.
2. There will be a standard trophy for each sport.
3. Individual Conference Medals of like value will be given in all sports as All-Conference Awards.
4. Trophies and medals will be presented at the conclusion of each sport.
(Adopted 11-02-81).
5. The number of medals for each sport and how they are to be selected are listed.

TEC sports in which competition determines All Conference awards, when athletes tie for the final award place, all athletes tying for the place shall be given a medal and awarded All TEA recognition. (Amended 05-28-15).

In case of ties in cross country and track, medals will be given to each athlete.

Clause II TROPHIES – MEDALS con’t

Football	(24) Coaches’ All-Conference Team
Boys’ Cross Country	(10) First ten finishes in Conference Tourney
Girls’ Cross Country	(10) First ten finishes in Conference Tourney
Tennis	(7) Singles and doubles winners in Conference Tourney
Boys’ Basketball	(12) Coaches’ All-Conference Team
Girls’ Basketball	(12) Coaches’ All-Conference Team
Wrestling	(13) Weight class winners in Conference Tourney
Boys’ Track	(24) First place finishers including relays in Conference Meet
Girls’ Track	(24) First place finishers including relays in Conference Meet
Boys’ Golf	(10) First ten finishers in Conference Tourney
Girls’ Golf	(10) First ten finishers in Conference Tourney
Baseball	(18) Coaches’ All-Conference Team
Volleyball	(14) Coaches’ All-Conference Team
Softball	(18) Coaches’ All-Conference Team

(Amended 03-12-90, 11-05-90, 06-10-04, 08-10-06)

6. Trophies and medals will be purchased from Conference funds.
7. Medals will be ordered that are engraved with a sports figure and ribbon.
(Adopted 09-20-89).

Clause III ALL-SPORTS TROPHY – POINT SYSTEM

1. Both boys and girls All-Sports Trophies shall be awarded to the school(s) completing the best all-around sports record.
2. In compiling the points of each school, the following table will be used for Golf and Tennis.

<u>Round Robin</u>	<u>Conference Tourney</u>
1 st - 20 points	1 st - 20 points
2 nd - 17 ½ points	2 nd - 17 ½ points
3 rd - 15 points	3 rd - 15 points
4 th - 12 ½ points	4 th - 12 ½ points
5 th - 10 points	5 th - 10 points
6 th - 7 ½ points	6 th - 7 ½ points
7 th - 5 points	7 th - 5 points
8 th - 2 ½ points	8 th - 2 ½ points

3. In compiling the points for Cross Country, Football, Volleyball, Basketball, Wrestling, Baseball, Softball, and Track & Field the following table will be used:

1 st	40 points
2 nd	35 points
3 rd	30 points
4 th	25 points
5 th	20 points
6 th	15 points
7 th	10 points
8 th	5 points

Clause III ALL-SPORTS TROPHY – POINT SYSTEM con't.

4. The championship in football, volleyball, basketball, baseball and softball will be determined on a percentage basis determined by who won and lost records.
5. The championship in wrestling, cross country and track will be determined by the Conference Championship meet.
6. A team not participating would receive no points.
7. In case of tie games, meets or matches, each school involved would receive credit for one game won and one game lost.
8. In case of a tie for the team position in Conference standing, the points for all the tying places would be divided equally among the tying teams. (Amended 08-10-06).

**SECTION V
RULES AND REGULATIONS**

Clause I RULES GOVERNING INDIVIDUALS

1. Individual participants will be limited to one sport per season. (Adopted 11-06-89).
2. IHSAA rules and regulations shall govern all Conference tournaments, meets and contests except as already established by the Conference.

Clause II RULES GOVERNING CONTEST

1. All Tri-Eastern Conference Tournaments will be held in the week preceding the IHSAA sectionals except golf.
2. The starting time of contests is recommended as follows:

Tennis, track, cross country, baseball and golf shall start at 4:30.
Volleyball and basketball will start at 6:30.
Wrestling weigh-in will be at 5:45.
Football will start at 7:00.

Clause III RULES GOVERNING CONTINUATION OF INTERRUPTED CONTESTS

1. Baseball & Softball
The suspended game will be started at the point of interruption when at the later date the game is completed. (Amended 05-28-15).
2. Football
(Federal Rules) Game will be continued beginning at the point of interruption unless otherwise agreed to by both schools' officials. In this case it could be declared a completed game at the point of interruption.
3. Tennis
(Federal Rules) Matches will be continued from the point of interruption.

**Clause III RULES GOVERNING CONTINUATION OF INTERRUPTED
CONTESTS con't**

4. Basketball
(Federal Rules) Games will be continued beginning at the point of suspension unless otherwise agreed to by both schools' officials. In this case it could be a complete game at the point of interruption.
5. Volleyball
Games that are completed will stand completed. Suspended game will be started at the point of interruption.
6. Cross Country
If meet is stopped before it's completion, meet will be rescheduled and started over at the beginning.
7. Track
Start over from point of interruption. Completed events will stand as completed.
8. Golf
Follow guidelines as established by the Indiana High School Athletic Association.

Clause IV POLE VAULT

1. Pole vault, as a T.E.C. event, will be eliminated in all T.E.C. dual meets and the T.E.C. conference meets starting in the 1998-1999 school year. (Adopted 03-19-98).

Clause V PROPOSAL MADE BY HEAD COACHES

1. Proposals from head coaches in a sport should be signed by all the head coaches in that sport and their vote so designated. (Adopted 01-16-91).

**SECTION VI
TOURNAMENT FORMATS**

Clause I TRI-EASTERN CONFERENCE TENNIS TOURNAMENT FORMAT

1. The tournament shall consist of three (3) singles and two (2) doubles.
2. Coaches will turn in the tournament line-up prior to the seedling discussion. The line-up shall be the position played most in regularly scheduled Conference matches during the season except for illness or injury. A player may not be seeded if they have not played in the same position for a minimum for four (4) Tri-Eastern Conference matches or half of the TEC season matches that have thus been played. Players may not be stacked in singles or doubles.
3. Drawings and seedlings will be made immediately prior to the tournament. Coaches and team members should arrive prior to meet as early as possible. Competition shall begin promptly after the seeding is completed. (Amended 08-10-06).
4. Four (4) players in singles and four (4) teams in doubles will be seeded.
5. Each match will consist of the best two (2) out of three (3) matches. A twelve point tiebreaker will be in effect for all sets of any match going to a 6-6 set tie.
6. Warm-up time will be ten-minute duration; this will include practice serves.
7. Each first round winner will receive three points. The second round winner will receive five pints. The champion will receive an additional seven points. The team finishing with the most points at the end of the tournament will be the tournament champion. The tournament finish and season standing determines the Tri-Eastern Conference Champion.
8. Each division winner will receive a Conference Medallion at the tournament site. Each school may then re-award the medal at their season sports award ceremony.
9. Each coach is to bring one dozen new, top grade yellow tennis balls. New balls for each match – new balls for a third set will be used.
10. Proper tennis etiquette will be practiced at all times. NO shouting, racket throwing, abuse of the tennis balls or net, or abusive language will be allowed. A warning will be issued by the tournament director before a penalty is assessed in the form of a point, then game, and finally match. (Amended 09-19-90).
11. The rain date for the Tri-Eastern Tennis Tourney will be the Monday following the original date.
12. No more than four (4) will be seeded in each bracket. When less than four (4) players or teams are entered in a bracket only two (2) will be seeded.

The following procedure will be used in order:

- A. Use Tri-Eastern Conference records as first criteria.
- B. Use head to head competition during conference play as the next criteria.
- C. Use head to head competition during non-conference play, suck as a tournament played during season.
- D. Common opponent that both have played, or wrestled during the current season.
- E. Coaches vote (All coaches vote).
- F. Coin Flip.
- G.

(Adopted 01-20-9

Clause II TRI-EASTERN CONFERENCE CROSS-COUNTRY MEET FORMAT

1. Host school will develop and distribute time schedule for the tournament prior to the meet.
2. Each team may enter twelve (12) runners of which any seven (7) may run. Entries are due at host school by the Monday prior to the contest.
3. All rules established by the IHSAA for its Cross-Country State Finals Series shall apply to this meet.
4. Ribbons and medals will be presented at the conclusion of the race. Medals will be presented to the top 10 individuals and ribbons to the individuals 10 thru 20. Team ribbons will be presented to the top five teams. (Amended 08-10-06).
5. The rain date for the Tri-Eastern Conference Cross Country Meet will be Friday following the original date in the week prior to the IHSAA Cross Country Sectional. (Amended 11-02-07).

Clause III TRI-EASTERN CONFERENCE WRESTLING TOURNAMENT FORMAT

1. Seeding will be according to the IHSAA Bulletin: seed two (2) if less than four (4), seed four (4) if four (4) or more wrestlers in the weight class.
2. Host schools will develop and distribute time schedule for the tournament prior to the meet.
3. The tournament will be operated according to the IHSAA Sectional Wrestling Tournament Bulletin. Consolation matches will run on two (2) mats. The finals will be on one (1) mat. ALL PARTICIPANTS MUST MEET IHSAA ELIGIBILITY STANDARDS and/or Conference adjustments.
4. No more than four (4) will be seeded in each weight class. When less than four (4) wrestlers are entered in a weight class only two (2) wrestlers will be seeded.
The following procedure will be used in order:
 - A. Use Tri-Eastern Conference records as first criteria.
 - B. Use head to head competition during conference play as the next criteria.
 - C. Use head to head competition during non-conference play, such as a tournament played during season play.
 - D. Common opponent that both have played, or wrestled during the current season.
 - E. Coaches vote (All coaches vote).
 - F. Coin Flip.
5. The tournament will be consolation cross-bracketed wrestle-back tournament. (Adopted 03-12-98).
6. The tournament will place wrestlers to fourth place. This is easily done using the above format and increases the recognition of our wrestlers. (Adopted 03-18-98).
7. Three (3) wrestling mats are to be used when at all possible to "speed up" the tournament. (Adopted 03-19-98).
8. The host school will make changes to their sports' schedule to accommodate the wrestling tournament so that full attention can be given to this very important event. (Adopted 03-18-98).
- 9.

CLAUSE IV TRI-EASTERN CONFERENCE TRACK MEET FORMAT

1. Host school will develop and distribute time schedule for the tournament prior to the meet.
2. All participants may enter four events. An alternate in a relay counts as an event. (Amended 03-15-95).
3. Each school may enter two participants and an alternate in each event and six individuals in a relay. Enter persons as number one or two by ability, as heats are assigned by lot. The 300-meter hurdle and the 400-meter dash will be seeded by time.
4. Trials will be held in the 100, 200, high hurdles, and the girls' 100-meter hurdles. Two heats will be held in each, with the top four finishers in each heat advancing to the finals.
5. The boys' high jump will start at 5 feet, 4 inches; the advance 2 inches at a time to 6 feet, then one inch at a time. The girls' high jump will start at 4 feet, 4 inches, and advance 2 inches at a time to 4 feet, 8 inches and then one inch at a time.
6. Each participant will be given three trials in the shot put, long jump, discus, with the top seven individuals advancing to the finals where they will get three attempts.
7. Scoring will be 10, 8, 6, 4, 2, 1 in individual events and 10, 8, 6, 4, 2, 1 in the relays.
8. The 200-meter dash and 300-meter low hurdles will be run around one curve from staggered start.
9. A two-curve staggered start will be used in 400, 400 relay and 1600 relay.
10. A one-curve staggered start will be used in the 800 and 3200 relay breaking at beginning of the back straight away. (Amended 08-10-06).
11. The arc start will be used in the 2600 and 3200.
12. There will be two races in the 300-meter low hurdles and 400-meter dash with places being determined by times. Include fastest time on entry sheet for each participant in there two races.
13. Entries must be in by Thursday, one week prior to meet. (Adopted 11-02-01).
14. For the order of the events, IHSAA rules and regulations will be followed.
15. The rain date for the Tri-Eastern Conference Track Meet will be the Friday following the original date. (Adopted 11-02-01).

Clause V TRI-EASTERN CONFERENCE GOLF TOURNAMENT FORMAT

1. Regular season play
 - A. Summer rules or winter rules will be used in regular season golf matches.
Decision will be made by host coach and course manager the day of meet.
(Amended 06-17-93)
2. Conference Meet
 - A. Host school will develop and distribute time schedule for the tournament prior to the meet.
 - B. Summer rules will be used at the Conference meet if conditions permit as determined by the Conference coaches on the day of the meet.
 - C. The rain date for the Tri-Eastern Conference Golf Meet will be the Monday following the original date. This will be a 9 hole meet.
 - D. To determine team ties, a team sudden death play-off will be used beginning on the hold designated by the Club Professional.
3. Regular Season and Conference Play
 - A. The top ten golfers in the Conference meet are automatically on the All-Conference Team. If a tie occurs for the last All-Conference place, all the typing golfers will be placed on the team. (Amended 06-16-99 and 11-02-07).
 - B. Players may not play the course to be used on the day of the match.
 - C. USGA rules will apply to all Conference matches unless local rules apply.

**SECTION VII
SELECTION OF ALL-CONFERENCE TEAMS**

Clause I SELECTION OF ALL-CONFERENCE FOOTBALL TEAM

1.

1 st	8 nominations	6 All-Conference 2 Honorable Mention
2 nd	7 nominations	5 All-Conference 2 Honorable Mention
3 rd	6 nominations	4 All-Conference 2 Honorable Mention
4 th	5 nominations	3 All-Conference 2 Honorable Mention
5 th	3 nominations	2 All-Conference 1 Honorable Mention
6 th	3 nominations	2 All-Conference 1 Honorable Mention
7 th	2 nominations	1 All-Conference 1 Honorable Mention
8 th	2 nominations	1 All-Conference 1 Honorable Mention

Totals: 24 All-Conference
12 Honorable Mention

Clause I SELECTION OF ALL-CONFERENCE FOOTBALL TEAM con't.

2. Each team will be given a specific number of nominations based on final Conference standings. Of those players nominated, a specific number will be voted All-Conference by the other Conference head coaches – also based on the final standings. All-Conference players will be those who receive the most votes from the Conference head coaches. Those nominated, but not selected for the All-Conference team, will be designated Honorable Mention.
3. In case of a tie in the final conference standings, each team will receive an equal number of nominations, All-Conference selections, and Honorable Mention selections based on the position of the tied teams (example: two teams tied for 3rd would give each team six (6) nominations).
4. In case of a tie among those nominated by one (1) team, the head coach of that team will determine which of the tying players is to be designated All-Conference and which will be designated Honorable Mention.

Clause II SELECTION OF ALL-CONFERENCE BOYS' BASKETBALL TEAM

1. The method of nomination shall be as follows:
 - a. The maximum number of nominations for each team shall be determined by the team's placing in the Conference standings.

<u>Place</u>	<u>Nominations</u>
1 & 2	4
3 & 4	3
5 & 6	2
7 & 8	1

- b. Each Conference head coach shall submit to the Conference Business Manager the nominee(s) and statistics for each nominee for Conference games only.
- c. Coaches shall include the following statistics:
 1. Points and average
 2. FGA, FGM, and pct.
 3. FTA, FTM, and pct.
 4. Rebounds
 5. Assists
 6. Turnovers

The chairman shall compile these statistics and prepare this material for each Conference coach.

- d. If teams tie in the final standings, each team is allowed the “higher number” of nominations. Example: If teams tie for second and third place, each team may nominate four players.
- e. The nominations and statistics shall be completed and mailed to the Conference Business Manager on the Monday following the regional basketball tournament. There will NOT be any nominations made at the coaches meeting.

Clause II SELECTION OF ALL-CONFERENCE BOYS' BASKETBALL TEAM con't

2. The method of selection shall be as follows:
 - a. Selection shall occur on the Monday following the IHSAA semi-state tournament meeting of the Tri-Eastern Conference.
 - b. Twelve (12) players shall be selected for All-Conference. To receive honorable mention a player must be nominated by his coach and receive at least one vote. These men will be listed in news releases only. (Amended 03-10-91).
 - c. Each Conference basketball coach shall vote for ten (10) players, exclusive of his/her own, from the list submitted by the Conference chairman.
 - d. The players shall be rated on a scale of ten for top position through one for position ten.
 - e. In the event of a tie, at last position between players from the same school, that school's head coach shall determine the selection of request a vote by the other Conference coaches.
 - f. In the event of a tie for the last position between players from different schools, the Conference coaches not involved in the tie shall vote to determind the final position.
 - g. In the event of a tie for the last positions for honorable mention, all players involved in the tie shall be included.
 - h. There shall be no abstentions.

Clause III Selection of ALL-CONFERENCE SOFTBALL and BASEBALL TEAMS

1. The format for selecting All-Conference players will be as such: each team will be given a specific number will be selected all-conference. Those remaining, that were nominated but not selected all-conference, will be considered honorable mention. This format works by each coach **nominating** a specific number of players, not exceeding the total he is given based on conference standings. Once those nominations are name, the other conference coaches will vote on those nominations. The number of voted selections each team is given is also based on conference standings. The highest vote totals received, based on the amount of selections each team is allowed, will be selected All-Conference. Those nominated but not selected All-Conference will be considered Honorable Mention. In the event of a tie, every team involved shall receive the same number of nominations and selections as that position is normally given. The number of nominations and selections each team will receive is as follows:

Clause III Selection of ALL-CONFERENCE SOFTBALL and BASEBALL TEAMS con't

1 st	6 nominations	4 Selections All-Conference 2 Honorable Mention
2 nd	5 nominations	3 Selections All-Conference 2 Honorable Mention
3 rd	4 nominations	3 Selections All-Conference 1 Honorable Mention
4 th	3 nominations	2 Selections All-Conference 1 Honorable Mention
5 th	3 nominations	2 Selections All-Conference 1 Honorable Mention
6 th	3 nominations	2 Selections All-Conference 1 Honorable Mention
7 th	2 nominations	1 Selections All-Conference 1 Honorable Mention
8 th	2 nominations	1 Selections All-Conference 1 Honorable Mention

Totals: 18 Selections All-Conference
10 Honorable Mention

Clause IV SELECTION OF THE FIRLS ALL-CONFERENCE BASKETBALL TEAM

- The format for selecting Girls' All-Conference players shall be as follows:
Based on the final Conference standings, each school will be allowed a specific number of nominations. Following those nominations, the other Conference head coaches will note to determine that school's All-Conference and Honorable Mention players, according to the table below. Based upon the number of selections each team is allowed, those players receiving the highest number of votes will be selected All-Conference. Those nominated, but not selected All-Conference, will be considered Honorable Mention. In cases where ties occur in the final standings, the teams involved shall receive the higher number of nominations and selections.

<u>Final Standing</u>	<u>Nominations</u>	<u>All-Conference Selections</u>	<u>Honorable Mention</u>
1 st place	4	3	1
2 nd place	3	2	1
3 rd place	3	2	1
4 th place	3	2	1
5 th place	2	1	1
6 th place	2	1	1
7 th place	2	1	1
8 th place	2	1	1

(Adopted 11-06-97)

Clause V SELECTION OF ALL-CONFERENCE VOLLEYBALL TEAM

1. The nominations will consist of a brief written form stating each player’s outstanding volleyball statistics and qualities, which make her deserving of an All-Conference Award. The team’s season record, including number of games played and the team’s TEC record shall also be submitted with the nominations.
2. The method of selections shall be as follows:
 - a. Selection shall occur at the November meeting of the TEC.
 - b. Each Conference coach shall review the nominations and shall vote for **twelve (12)** players, exclusive of his/her own.
 - c. Players shall be rated on a scale of twelve for the top position through one for the last position.
 - d. In the event of a tie at the last position between players from the same school, that school’s head coach shall determine the selection of request a vote by the other Conference coaches.
 - e. In the event of a tie for the last position between players of different schools, the Conference coaches not involved in the tie shall vote to determine the final position.
 - f. All players who are nominated but are not selected to the All-Conference team shall automatically receive Honorable Mention.
 - g. There shall be no abstentions.
 - h. The maximum number of nominations for each team shall be determined by the team’s placing in Conference standings. If teams tie in the final standings, each team is allowed the “higher number” of nominations. Example: if teams tie for second and third place, each team may nominate three players.
3. To receive Honorable Mention, a player must be nominated by her coach and receive at least one vote. These women will be listed in news releases only.

<u>Place</u>	<u>All-Conference</u>	<u>Honorable Mention</u>
1 st	4	1
2 nd	3	1
3 rd	2	1
4 th – 8 th	1	1

Clause VI REPORT SELECTION OF ALL-CONFERENCE T.E.C. TEAMS

1. All nominations and statistics must be mailed to the Business Manager of the TEC no later than five (5) days of the first sectional game. The forms and guidelines will be mailed to Principals. (Adopted 01-22-86).

Clause VII SELECTION OF ALL-CONFERENCE ACADEMIC TEAM

1. At the end of each season, schools will send to the Business Manager of the conference a list of athletes who have the following:
 - Varsity athletes who have: GPA or better on a 4.0 grading scale.
 - You use the 2nd semester grade from the previous school year for fall sports and the 1st semester grade for winter and spring sports.

(Adopted 08-10-00 & Amended 11-02-07).

**SECTION VIII
BUSINESS MANAGER JOB DESCRIPTION**

Clause I DUTIES

1. Attend all meetings and take minutes of each meeting.
2. Prepare and send to principals and athletic directors agendas in advance of each meeting.
3. Recommend, in June, membership dues amount and collect the dues from each school.
4. Handle all financial transactions for the Conference.
5. Prepare financial reports for each meeting.
6. Order Conference trophies in the summer, and Conference medals every three years.
7. Do a yearly inventory of the medals and have the inventory on record.
8. Make sure that the medals and trophies are delivered at the right time for distribution to athletes.
9. Keep the Constitution and By-Laws current. Provide each principal and athletic director with an updated Constitution and By-Laws at the August meeting.
10. Work closely with the president of the TEC in conduction Conference business.
11. Organize and report the All-Sports points total for fall, winter and spring sports at meetings. These need to be released to the newspapers after approval.
12. Release All-Conference teams to area daily newspapers as needed.
13. Maintain and keep current the TEC website.
14. Keep a hard copy of all minutes and agendas. Keep the past records of the TEC in a secure place for reverence.
15. Perform other duties as assigned by the Conference of Conference president.
16. Conference stipend will be \$500. (Amended 06-09-05).

**SECTION IX
ADDITION OF A SPORT**

Clause I ADDITION OF A SPORT

1. A sport will be added to the conference when 75% of the schools participate in a sport.

**SECTION X
AMENDMENTS AND ADDITIONS**

Clause I AMENDMENTS AND ADDITIONS

1. The rules and regulations of the Tri-Eastern Conference will be added or amended by majority vote.
2. Rules and regulations may be voted upon at any time upon the discretion of the Conference.