

WILLIAM TENNENT HIGH SCHOOL Booster Organizations



Inspiring students, building intellect, forging partnerships – A diverse learning community where students succeed through academics, athletics, and the arts.



Athletics Philosophy

The Board recognizes the value of a program of interscholastic athletics as an integral part of the total school experience for all district students and as a conduit for community involvement. The program fosters the growth of school loyalty within the student body as a whole and stimulates community interest. The game activities and practice sessions provide opportunities to teach the values of competition, sportsmanship, and teamwork. [Board Policy 123](#)

Purpose

A booster club is defined as "an organization that is formed to **help support the efforts of a sports team or organization**. Support is shown in many ways, including volunteering time, raising money, and contributing funds to better enhance the team or organization's overall experience."

Authority

The role of an approved Booster Club is to assist and support but not to direct, interfere with, nor supplant the staff, existing facilities or interscholastic athletic programs of the school district. It must be clearly understood by all Booster Club members that all school district sponsored activities are under the control, direction and supervision through the buildings principal and designee, the Director of Athletics.

WTHS Booster Clubs SHOULD:

Volunteer time and raise money.

- Contribute funds to better enhance the team or organization's performance.
- Print promotional items like team schedules, programs, and yearbooks (subject to approval by the head coach/AD/principal).
- Financially support the program by providing additional funding for additional equipment, camps, or end-of-season banquets and awards.
- Organize team events, such as team meals.
- Listen and work closely with the head coach.
- Discuss as official business any item that meets the criteria listed above.

WTHS Booster Clubs SHOULD NOT:

- Openly discuss or perform a performance review of the head coach or coaching staff. Staff evaluations are solely the responsibility of the school district.

- Openly discuss playing time concerns.
- Ransom funding of the program in order to control the hiring or firing of the head coach or staff member.
- Offer up a petition by booster club members to hire/fire a coach.
- Plan, organize, or attempt to implement an off-season training program without direction or consent from the head coach/AD/principal.
- Discuss as official business any item that does not meet the definition and function of a booster club.
- **No** booster club member may recruit or encourage athletes from another school to transfer to William Tennent.

Boosters Will Not Have Any Role in Conflict Resolution between Parents & Coach

- It is inappropriate to approach a coach prior to or at the conclusion of a game or practice unless the meeting has been previously agreed upon as described in the William Tennent Athletic Handbook for Coaches and Players.
- Playing time is determined solely by the coach; discussion should focus only on how your son or daughter can improve his or her skills as an athlete.
- If emotions rise to an unreasonable level during the meeting, it will be concluded immediately and rescheduled.

Recognition

Starting a Booster Organization at William Tennent School (required)

Booster organizations must meet with the Principal and Athletic Director to request formal recognition.

A) Submit a copy of the group's current constitution and by-laws to the Athletic Director prior to the start of the season.

B) Each Booster Club will have elected or appointed officers (President, a Treasurer, and a Secretary) on file with the Athletic Directors.

C) Booster Club meetings should follow a set agenda each meeting (Welcome/Minutes from past meeting/Treasurer Report/Old Business/New Business).

D) All WTHS Booster Clubs should comply with state and federal laws. Each Club will remain in good standing with state and federal laws to be recognized as a "Booster Club" by the district.

E) Upon request, provide the district business manager with a copy of the appropriate annual tax / reporting returns filed with the appropriate Federal and State agencies, if applicable

Finances

A Treasurers report should contain all transactions that took place prior to each meeting. Finances of each booster club should be open to 100% of all members.

Not-For-Profit and Tax-Exempt Status

Booster Clubs may not use the Centennial School District tax-exempt number for purchases of goods or services, but rather, must obtain their own exemption status from the state and federal governments. To apply for state tax-exempt status, visit the [Pennsylvania Department of Revenue](#).

To qualify as an organization that is exempt from federal income taxes, an organization must meet requirements set forth in the [Internal Revenue Service](#).

Fundraising

The Centennial School Board recognizes that organizations such as home and school associations, student councils, booster groups and other school related organizations provide support to students through fund raising efforts. All fund raising activities must have prior approval. Students may not sell fund raising items for non-approved activities on school grounds. [Board Policy 229](#).

Gifts or Donations

The Board recognizes that individuals, businesses and community organizations may wish to contribute supplies and equipment to enhance or extend the programs in the schools. [Board Policy 702](#)

Use of Facilities

The Board believes that the buildings and facilities of the District are financed and maintained by the District's residents for the primary purpose of supporting the education program of the District. The Board believes that school buildings and facilities should be made available for responsible use by the community, providing that such use does not interfere with school programs and activities and can be supported by available District resources. [Board Policy 707](#)

Banquets

The head coach is responsible for all facets of the end-of-season awards banquet. The head coach may delegate these responsibilities to the booster club; however, the program and the agenda must be approved by the head coach.

The awards given out at the banquet will be distributed by the head coach/assistants.

To avoid conflict, banquets should not be held before 12:00 p.m. or on Sundays.

Sportsmanship

The ideals of sportsmanship apply equally to all disciplines. Individuals, regardless of their roles in interscholastic athletics, are expected to be aware of their influence on the behavior of others and act in a responsible manner at all times. [PIAA Sportsmanship Policy](#) [PIAA Spectator Decorum](#)

Volunteers

The Board recognizes that volunteers and helpers can make valuable contributions to the school district. The Board encourages the use of volunteers and helpers subject to the requirements of applicable law and this policy. [Board Policy 916](#)

Use of Copyrighted Materials

When performing club business, Booster clubs are expected to follow the application of “fair use” principles as defined by the Congress of the United States in the [Federal Copyright Law of 1976](#) and the [Digital Millennium Copyright Act of 1998](#).

William Tennent High School



School Year _____

Booster Club Acknowledgement Form

FALL

_____ Cheerleading

_____ Cross Country (B)

_____ Cross Country (G)

_____ Field Hockey

_____ Football

_____ Golf (B)

_____ Soccer (B)

_____ Soccer (G)

_____ Tennis (G)

_____ Volleyball (G)

WINTER

_____ Basketball (B)

_____ Basketball (G)

_____ Bowling (B/G)

_____ Indoor Track (B)

_____ Indoor Track (G)

_____ Swimming (B)

_____ Swimming (G)

_____ Wrestling

SPRING

_____ Baseball

_____ Lacrosse (B)

_____ Lacrosse (G)

_____ Softball

_____ Tennis (B)

_____ Track and Field (B)

_____ Track and Field (G)

_____ Unified Track (B/G)

_____ Volleyball (B)

I have read the William Tennent High School Booster Club Organizations Guidelines. I understand and agree to follow the policies, procedures, and programs therein.

_____/_____/_____
President's Name (Print) President's Name (Sign) Date

PLEASE REMOVE, SIGN AND RETURN THIS SHEET TO THE ATHLETIC OFFICE