**MEETING MINUTES**

**Date:** February 3, 2018

**Presider:** Dwight Solomon, President

The Booster Club Officers in attendance were:

Sandra Clay - Treasurer

Jennifer Wright – Secretary

The January 2018 minutes were approved.

# Athletic Director’s Report (Dan Feher via email)

Dan was unable to attend but sent an email with his report (attached). Boosters have an opportunity to sell spirit wear at the upcoming 9th Grade Registration night (Feb 7), and potentially concessions if we end up hosting wrestling regional duals that same night. Plans were made to sell spirit wear that night. Michelyn will also ask Dr Williams to send out a robocall that sales will begin at 6p for any students still at school.

Dan says a TV will be installed in the indoor concession stand. There were some questions as to where it would be located, given space and electrical outlet limitations.

Dan noted that the baseball dugouts were in bad need of refacing, but that the upgrade would be put off until the summer due to lack of funds. Boosters elected to request that Dan get an estimate for scraping and painting the dugouts prior to the season beginning, and we could potentially fund that project.

An itemized spreadsheet of all funding requests from the Athletics Dept would be helpful to us for managing our budget. Sandra and Monica will send a request to Dan.

# Treasurer’s Report (Sandra Clay)

Sandra recently assumed the office of treasurer but cannot reconcile the account until all other account co-signers have signed off at the bank to allow her access. She still needs Andrea to sign off before she can manage the account.

Sandra will be managing the account on a running basis and requests that everyone get their purchase receipts to her ASAP, and recommended texting photos of them to her.

Concession sales are doing well. We recently raised prices on concession items.

# Spirit Wear (Michelyn Boyd)

Planned sale dates: Feb 7 – 9th Grade Registration Night (no membership sales)

Mar 14 – Spring Sports Parents Night (with membership sales)

We will also monitor for any big games and sell as needed.

# Concessions (all)

*OUTDOOR* We need to ask Clare her plans for cleaning the outdoor concession stand and moving supplies out. Will it be stocked and opened for the spring?

Michelyn requested that an extra tall wheeled shelf be kept in the outdoor concession stand during the fall sports season for spirit wear sales. It will be empty of spirit wear after each game so does not need to be locked up in the back room. It can be wheeled outside during concession sales when it’s not in use for spirit wear.

*INDOOR* Sandra (Food Safety Manager) noted that the concession stand was not as clean as it should be and would like to post cleaning guidelines in line with state requirements. She would also like to make sure volunteers have a quick training in state requirements for food service and will see if the state has any short videos people can watch before they volunteer. For example, people handling money should not handle food, but Sandra has had to correct people on this.

# Membership (all)

Membership remains low. We seem to have no communication tool/process for reaching out to our members for critical fundraising support such as concession sales and the upcoming mulch sale. Michelyn will look into pulling together an email list in suitable format for Dwight to send out a global email with the Mulch Sale date, as well as Booster Club meetings, etc. We’ll plan on trying Google (gmail) since Mail Chimp does not seem to work for us.

# Sponsorship (Dwight Solomon via email)

Dwight was unable to attend but noted in his agenda that the *I Drive Smart* banner payment ($400) has been received and deposited.

# Mulch Sale (all)

The website test site is ready. Monica requested people try it and provide feedback. We will wait to hear from Andrea about the status of the preparation and communications. Andrea sent a report via email (attached).

*Jennifer Wright*

*Recording Secretary*

**Attachment 1 Athletic Director’s Report (Dan Feher)**

“We are doing well through winter so far. Looking ahead, here’s the POTENTIAL bball playoff schedule:

* host a girls playoff game on Feb 23 or 24 (would need upsets elsewhere to host any more)
* host boys on Feb 26, 28, and maybe March 2 (which would potentially be a regional final vs Paint Branch) – a lot to happen between now and then, but it’s a juicy thought.

Poms MCPS competition is tomorrow 9:30 am at Blair. Bocce has division championship tomorrow at 10 at Sherwood, then county championship on 2/10 (if they finish 1st or 2nd in the division tomorrow).

We have the incoming 9th graders coming 2/7 and also POTENTIAL to host the regional duals for wrestling that night, which is a really big deal. Winning that would put us in the state finals 2/10 at North Point High School. Individual tournament will go on Feb 23/24 and on from there. State finals are March 2/3 at Show Place Arena in Upper Marlboro.

Track has regional champ meet on 2/8 at Baltimore Armory, then state meet Feb 20 at PG SportsPlex.

Swim has divisionals Saturday, then Metros next weekend, then regionals and hopefully states.

ON MY RADAR:

* I have the go-ahead to get the tv in the indoor concession stand. Just waiting on delivery of the products and installation. The whole project should cost under $500 (including the 50” tv that will go in there).
* Still working on the batting cages for baseball – need MCPS to follow-through on their part, I’m working on it
* Would like to look into the nets on the lower field (I would need money help with that because I don’t have it available) – it’s a safety concern and a priority for allowing flexible use of our field to practice. I need to find out if it’s relocatable once we get artificial turf (no, that’s not in the plans…yet)
* Baseball dugouts – it was $1600 for the vinyl lettering that was only 15’ long x 4’ high (times 2 dugouts). I don’t have that kind of cash for that job, so I’m going to have to table the dugouts until a summer project. They are in BAD need of refacing. We COULD spend $1600 on the lettering for the tennis wall (as you walk up to the fields) – I think that would be a great entrance. It’s also $375 for the devil S logo – gonna get at least one for the scoreboard truss.”

**Attachment 2 Mulch Sale Report (Andrea Khandagle)**

“I meet with Rachel on 2/7 when she returns from vacation and good news she will be there on mulch day to assist also....working on a communication to be sent out via our member list and through Dr. Williams weekly updates. We should post save the dates, don't buy mulch elsewhere on FB and Twitter.”