



## MEETING MINUTES

**DATE:** Monday, November 5, 2018

**TIME:** 6:30pm

**LOCATION:** Athletic Office

### Call to Order

- **Perry Athletic Boosters**

Missy Moon- President

Kristy O'Carz – Vice President

Laurie Meisner – Treasurer

Rachel Lepard – Secretary

TJ Rockwell – Athletic Director

- **Attendee Name**

- Tara Schubert, Heidi Patrizi, Kristy O'Carz, TJ Rockwell, Missy Moon, Carrie Reid, Heather Yankie, Denise Cousins, Laurie Meisner, Rachel Lepard, Danielle Stevenson, Kate Schultz, Tracey Woodward, Kelly Hartman

**Approval of October 2018 minutes and suspend the reading:** Minutes posted on [www.perrypirates.org](http://www.perrypirates.org)

Motion: Kelly Hartman 2nd: Heidi Patrizi

### **Financials/ Pirate Cards/ 50/50** - Laurie Meisner

-Financial Reports were handed out

-Pirate Card deposits are on Individual team financials

-Record Year again with a total of 788 cards sold which brought in @ \$14,889. @8,000 went to the teams. THANK-YOU to all the teams who participated and communicated to your team parents.

-50/50 has been divided and put into team accounts. @1,810. The amount shown per team will change to \$150.83. Boys Soccer was accidentally left out. Laurie is correcting that error. THANK-YOU to Heidi Patrizi for handling 50/50 this year and to all the parents and players who volunteered their time.

### **Concessions** – Laurie Meisner and TJ Rockwell

-This year TJ and Laurie will be calling on Sunday and ordering/paying for the pizza for the week. If possible, tip will be paid in advance as well. If the tip can not be paid in advance it will be in the cash box ready to go.

-REMINDER: There is a blue paper in the cash box with step by step directions for the money. In the box are 2 separate bags. One is used for the petty cash (starter cash) and the other for the profit. (Fill out forms accordingly)

- Following your shift Find TJ. If you cannot find TJ then leave the cash box in the refrigerator in the concession stand. Close the concession stand door and email Laurie as to its location. Make sure concession door is COMPLETELY latched when leaving for the night.
- If you know in advance of your event that you will need extra start up cash, please contact Laurie in advance.
- The Booster Board is putting together a checklist of items that should be in the stand for your event. When your team is on the schedule, please stop by the night before to make sure everything is accounted for and no items are needed. If items are needed, contact a Board member immediately so we have time to run to the store and purchase in advance.
- As a board we will be doing a thorough clean of the Concessions stand prior to the first basketball game.
- CONCESSIONS schedule is ready and TJ will be emailing it out within the week. A couple changes need to be made first. Once you receive the schedule, contact TJ with any issues promptly. (Tara is emailing TJ the list of additional events for wrestling.)
- Need a volunteer to handle the emails that are sent to the teams to remind them of concession dates and times and list of Volunteers. Contact one of the board members if you are willing to handle that this winter season.

### **Spring Fundraiser** – Missy Moon

- Save the Date:** April 6, 2019 at the Community Center and will be a Reverse Raffle
- Need someone to volunteer to be Chairperson of the event and 10-12 people to help organize the event.
- Contact one of the Booster Executive Committee members if interested in helping.
- The event is a week after spring break again, but there was no problem this past year getting everything together and finalizing what was needed the week back from spring break.
- Looking into trying Stewarts BBQ for the catering this year.
- Looking for theme ideas as well. Casino night was suggested as a possibility. Possibly looking into doing the squares again this year since it will be during the Final Four again.

### **Announcements**

Next meeting is Monday, December 3rd at 6:30

### **Adjournment**

Motion to Adjourn: Carrie Reid 2nd: Kristy O'Carz

**SECRETARY APPROVAL:** Rachel Lepard 11/5/18  
(Signature & Date) \_\_\_\_\_