



MEETING MINUTES

DATE: Tuesday, December 4, 2018

TIME: 6:30pm

LOCATION: Athletic Office

Call to Order

- **Perry Athletic Boosters**

Missy Moon- President

Kristy O'Carz – Vice President

Laurie Meisner – Treasurer

Rachel Lepard – Secretary

TJ Rockwell – Athletic Director

- **Attendee Name**

- Tara Schubert, Heidi Patrizi, TJ Rockwell, Missy Moon, Carrie Reid, John Cousins, Laurie Meisner, Rachel Lepard, Danielle Stevenson, Kate Schultz, Tracy Smart, Jenny Schueren

Approval of November 2018 minutes and suspend the reading: Minutes posted on www.perrypirates.org

Motion: Heidi Patrizi 2nd: Tracy Smart

Financials- Laurie Meisner

-Financial Reports were handed out

-Corrections were made to the 50/50 amounts fixing the mistake from last month. Teams who participated in the 50/50 will notice their amount decreased \$13.72.

Concessions – Laurie Meisner

-We have not broken even yet with concession profits but after the Wrestling deposit from this past weekend we should be close to breaking even. Brought in over \$2,000 at the wrestling event.

-PAB Board members went through both concessions and did a thorough cleaning. We did an evaluation of the concessions and made some changes on certain products and policies.

-Once current popcorn product is gone we will begin using the NEW “All in One” popcorn. To use this product, you cut off the top of the package and pour all contents into the hot kettle. This will eliminate mess, measuring, waste of product, the chance of Rodents getting into the supplies, and a uniform tasting product.

-Switched company we purchase the Nacho chips, cheese, and Hot Dogs through. Trying to streamline the process now that Missy Truhn has stepped down. All supplies will be ordered and shipped directly to the school. Helping save time and money. Store runs will be saved for emergency purchases.

-Missy and Laurie have worked to have the concessions pre-stocked for upcoming events.

-PLEASE LEAVE THE CONCESSION STANDS IN THE CONDITION YOU RECEIVED IT IN OR BETTER!

-Please share any ideas for improvement

-Schedule is out and after corrections are made after this weeks meeting an updated schedule will be emailed

-Missy and Laurie are tag teaming to contact the teams who are scheduled for the previous week. You will receive a call/email containing the information needed for the night such as report time and instructions

-Please note that Pizza is ordered and paid for ahead of time. YOU STILL NEED TO TIP THE DRIVER and mark accordingly on the data sheet how much was given.

-MAKE SURE TO CLOSE-OUT THE CASH BOX AT THE END OF YOUR SHIFT and fill out the appropriate paperwork provided to you in the box.

-Hot Dogs have been placed in bags of 8 so that you can pull all accordingly to match the buns. ONLY TAKE OUT WHAT YOU NEED TO ELIMINATE WASTE. Make sure to seal everything up properly at the end of your shift.

-Pretzel bites have been put into individual servings.

-We purchased the Band Boosters left over supplies.

Spring Fundraiser – Missy Moon

-**Save the Date:** April 6, 2019 at the Community Center and will be a Reverse Raffle

-Need someone to volunteer to be Chairperson of the event and 10-12 people to help organize the event.

Contact one of the Booster Executive Committee members if interested in helping.

Vending – Missy Moon

-New vending Machine is in and working great. Ms Hortons class has been busy refilling, purchasing supplies, and counting the money. The money is then recounted for accountability.

-Vending machine will be moved soon to a location for better visibility.

Fundraising – TJ Rockwell

-Just a reminder to fill out the proper forms for ANY Fundraiser your team is planning. Contact TJ or Toni with any questions.

Announcements

Next meeting is Monday, January 7th at 6:30

Adjournment

Motion to Adjourn: Carrie Reid 2nd: Jenny Schueren

SECRETARY APPROVAL:
(Signature & Date) Rachel Lepard 12/7/18
