

STUDENT-ATHLETE REGISTRATION INSTRUCTIONS

Registration for the 2020-2021 school year is now open. All student-athletes must register online prior to trying out for a sport. Parents will do the majority of the registration process, but students will need to read and e-sign documents. It is helpful to have the student available during this process.

1: Go to **registermyathlete.com** and create an account (or log into your existing account), be sure to keep your login information, you will use it each year you have an athlete playing sports in CCSD. If you have lost your password, please contact the Clark HS Athletic Office for help.

2: Click on **START/COMPLETE REGISTRATIONS** then **NEW REGISTRATION**. Click on **SELECT SCHOOL**, then Nevada and type Clark HS to select our school. Click **SELECT ATHLETE** and then enter the information for your student-athlete, or select your returning athlete's name. Please use the same full legal name the student is registered with at school; do not use nicknames, shortened names or a different last name. Make sure the athlete's address matches the address of their primary guardian in Infinite Campus.

3: SELECT YEAR/ SPORT. Make sure you are registering in the correct school year (2020-2021). **NOTE:** It is best to register for all sports the athlete is interested in at this time. You can add sports later into the school year, but you must complete the majority of this process again. If the student-athlete thinks they may be interested in a sport, check that box now.

4: Fill out the **GUARDIAN INFO**, whoever is listed as Guardian 1 must also be the primary guardian listed in Infinite Campus and must live at the same address as the athlete.

5: Fill out the student's **HEALTH INSURANCE INFO** and a brief **MEDICAL INFO** questionnaire. If the student does not have health insurance, contact the Clark HS Athletic Office for information on purchasing health insurance for HS athletes.

6: NEVADA QUESTIONNAIRE: Click on the **NIAA TRYOUT CHECKLIST** and answer the questions by checking the boxes, typing your name and clicking **E-SIGN** that you have read each of the statements. Both the parent and athlete must e-sign. Next is the **HIGH SCHOOL CHECK**, answer the questions based on your situation. There are many different questions to help make the process as efficient as possible. Check **YES** or **NO** to each question asked and follow the prompts. Be aware that a **YES** answer to some of these questions will place your student into the transfer process. The transfer process will tell you the student is ineligible until proof of eligibility is provided, this is normal and proof can be submitted later in the process. If your situation is not listed, please contact the Clark HS Athletic Office for guidance. **Residential Affidavits:** There is a question about students living in the attendance zone via a residential affidavit. This is a unique situation and does not apply to most students. If you are unsure, please contact the Registrar's Office for clarification.

7: If your athlete is new to Clark, you must do a **GUARDIANSHIP AND RESIDENCY VERIFICATION**, please answer the questions based on your situation. You will need to provide 2 current proofs of address. Any student from a divorced or separated household is also required to provide a copy of the complete divorce decree/ custody agreement to prove that the parent living in the Clark HS zone has custody of the child. They will also require two current proofs of address for this parent. If the parents have equal

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custody, the student will establish their athletic eligibility at Clark HS upon completion of this verification. Once eligibility is established at Clark HS, the student may not transfer to the zone school of the other parent without NIAA sanctions. CCSD requires the full divorce decree/ custody order that has been signed by the judge for this verification, families may redact information unrelated to custody if they would like.

8: You can accept or decline the **ADDITIONAL OPPORTUNITIES** then click on **ELECTRONIC DOCUMENTS**. Some of the **ELECTRONIC DOCUMENTS** are general to CCSD/ NIAA, some are from Clark HS and some are direct from the sport you are signing up for. **Parent & athlete must read and e-sign all.**

PLEASE READ THE ATTACHED PHYSICAL INFORMATION BEFORE GOING ONTO STEPS 9 & 10

9: The **NIAA PHYSICAL FORMS** must be printed out (3 pages of forms with 1 direction sheet) by clicking the **DOWNLOAD** button. Two of the pages (Form B) will be completed by the student and parent before going to see the doctor. The doctor will sign off on the first two forms, and then complete the third form (Form D). **Dates of immunizations are required by the NIAA even though they are on file with the nurse's office at school.** Double check all forms for completion, make sure all questions are answered and forms are signed by the parent and athlete. After they are complete, all 3 forms must be scanned and uploaded back into your RegisterMyAthlete account by clicking the **UPLOAD** button. Free scanning apps are available on smartphones if you do not have a scanner. You can also upload **clear and unobstructed** pictures of the physical forms if necessary. Clark HS will not accept paper copies.

10: The **AUTHORIZATION AND RELEASE** form must be printed and signed, then returned to the Clark HS Athletic Office where it is kept on file. **The final step is to pay the RegisterMyAthlete user fee of \$25.**

ACADEMIC ELIGIBILITY: All student-athletes must be enrolled in 2 credits (4 classes) and have an unweighted **GPA of 2.0 or better in the semester prior to trying out for a sport.** All incoming 9th graders are eligible in the 1st semester of their freshman year, middle school grades do not factor into high school eligibility. Once an athlete makes a team, grade checks occur every 3 weeks during their season. Specific questions can be directed to the Clark HS Athletic Office.

ATHLETES ON ZONE VARIANCES & RESIDENTIAL AFFIDAVITS: Students attending Clark HS on a Zone Variance or Residential Affidavit are considered "sub-varsity" for their first year **ONLY**. This means they can only be on the Freshman or JV team of a sport. Some sports are considered Varsity only and sub-varsity athletes cannot compete in these sports their first year (cross country, golf, swimming & diving, tennis, track & field). This will also apply to some students transfer to Clark HS from an in-state charter or private school. Per NIAA rule, seniors (12th grade) cannot be sub-varsity.

UNIQUE/ SPECIAL CIRCUMSTANCES: If the living situation of the student-athlete/ family is unique, please contact the Clark HS Athletic Office for guidance.

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2020-2021 SPORTS PHYSICAL ADDITIONAL INFORMATION

INCOMING FRESHMEN: must get a sports physical on the NIAA forms downloaded from the RegisterMyAthlete account.

RETURNING Clark HS students that did NOT have an approved physical from the 19-20 school year: must get a sports physical on the NIAA forms downloaded from the RegisterMyAthlete account.

RETURNING Clark HS students that had an APPROVED physical from the 19-20 school year: may not need to get a new physical for this year. Athletes can complete NIAA Form E instead. Go to niaa.com and click on forms. Scroll down to Physical (Form E) and print this form. Student & parent complete this form. *If you checked NO to all questions, you can submit this completed and signed Form E instead of a new physical (upload to RMA in place of the physical). If you checked YES to any of the questions on Form E, you must get a sports physical on the NIAA forms downloaded from your RegisterMyAthlete account.*

TRANSFER STUDENTS new to Clark HS in 20-21: if you have an APPROVED physical from the 19-20 school year at your previous school you may not need to get a new physical for this year. You can complete NIAA Form E instead. Go to niaa.com and click on forms. Scroll down to Physical (Form E) and print this form. Complete this form with your parent. *If you checked NO to all questions, you can upload the completed/ signed Form E **AND** your 19-20 physical from the previous school instead of a new physical. If you checked YES to any of the questions on Form E, you must get a new sports physical on the NIAA forms you download from the RegisterMyAthlete account. If you do not have your physical from your previous school, you must get a new physical this year.*

AUTHORIZATION AND RELEASE FORMS: since the school is not open to accept these forms in person, please email a scanned copy to halvejm1@nv.ccsd.net.

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