

FHS Booster Meeting | Agenda

Date – 3/09/2019 | Time - 6:30pm | Location - Folsom High School - Library

Meeting called by Steve Heller (President)
 Type of meeting Monthly FHS Booster Board Meeting
 Call To Order 6:38pm
 Note taker Scott Friery (Secretary) Absent – (Done by Julie Seabury)

Name	Sport	Present	Name	Sport	Present
K Arbis / M Hudock	Baseball	X	Carla Barrow	Softball	X
Kamee Lyons	Boys Basketball	X	M. Bergstrom	Swim/Dive	X
Rich Pettingill	Girls Basketball	X	Anu Biswal	Boys Tennis	X
Silia Blount	Cross Country	X	Anu Biswal	Girls Tennis	X
Mike McMurtrey	Football	X	Silia Blount	Track and Field	X
Vanessa Jacobsen	Boys Golf	X	Julie Seabury	Boys Volleyball	X
Barbara Coulombe	Girls Golf	X	Jen Tarbox	Girls Volleyball	Absent
Nicole Sanchez	Boys Soccer	Absent	Sandy Staples	Wrestling	Absent
April Shepard	Girls Soccer	X	Open	Comp Cheer	
Steve Heller	President	X	April Shepard	Vice President	X
Fritz Pahland	Treasurer	X	Marc Huddock	Finance Sec.	X
Scott Friery	Secretary	Absent	Lisa Finley	Athletic Director	X

AGENDA TOPICS

- **Approval of Previous Meeting Minutes**
 - Motion to approve last meetings minutes made by Silia Blount
 - Motion seconded by April Shepard
 - Motion Pass
- **Add New Board Members/Booster Reps – N/A**
 - Motion to add new Booster Rep for _____ made by _____ N/A
 - Motion seconded by _____ N/A
 - Motion Passes/Fails

- **Treasurer’s Report**

General Fund	Director's Fund	Scholarship Fund
\$22,772.49	\$7,114.50	\$6,597.17

- Any banking updates to add/remove check signers - NONE
- Wells Fargo is FDIC insured up to 250,000 per account. No risk if there is a banking failure in this market crisis.
- **Financial Secretary Report**
 - Document Retention Policy
 - This process will only apply to purchases of personal property (such as uniforms, balls, equipment) at \$500 or more that will remain in the possession of the team. Items like Tournament Fees or Services do not meet this new requirement.
 - Reps look over 19/20 year

- Collect Items \$500 or more and give to Marc by May 2020
 - At the end of each year, make a copy of the check and add it to a permanent file. Checks to be collected for 19/20 in the May meeting.
 - Discussion on using Advanced Quick Books for each sport. Here are some key selling points:
 - <https://c23.qbo.intuit.com/try23/samplecompany/validated?SKU=7&bc=QBP-T39>
 - Auditor Paid for 18-19 fiscal year.
 - PAID in early March 2020
- **Vice President's Report**
 - Revenue update. Percent to Budget is 102% of Goal (\$6,000)
 - Looking to build a database of vendors and fundraisers
 - Would like to work together to promote other sports on Social Media
 - Have a shared calendar among sports
- **Secretary's Report**
 - Anyone still need to sign the conflict of interest document?
 - Boys Wrestling signed (Sandy Staples)
 - Still need Boys Basketball (Kamee Lyons)
 - Steve will follow up on needed signers
 - Need to fill this position as Scott will roll off in May 2020.
- **President's Report**
 - Scholarship applications will start in March.
 - Need to put together scholarship application form. Could not find on website.
 - Lisa will find Application
 - Steve would like the booster reps to push out to players – Due by 4/15/2020
 - Fireworks Booth application will happen in March. Speak with your coach about number of slots you want to commit to.
 - What are the slots per sport, or just copy last year's?
 - By-Law updates for the 20-21 School Year. Is there anything that we need to fix for the coming year.
 - <https://s3-us-west-2.amazonaws.com/sportshub2-uploads-prod/files/sites/377/2019/12/10015134/19-20-FHS-Athletic-Boosters-Bylaws.pdf>
 - Scan and bring changes or concerns to April 2020 meeting
 - Business Cards and Thank You Cards – Recommend that we print up 200 business cards per sport and 500 Thank You Cards. Permission to bill cost to Boosters account. Review the roster for accuracy. Cost will be picked up by the General Account.
- **Athletic Director's Report**
 - Lisa asked for clarification of liability insurance
 - Cover clinics? In or out?
 - Spending:
 - Tennis Team – Wind Screens
 - Track and Field – New Hurdles
 - Fireworks Booth:
 - April Meeting – Need how many sports will represent
 - How many spots to allocate to the sports
 - Other Updates
 - Working on new scoreboard and lineup boards in main gym
 - Shot clock and time added to the backboards
 - Soccer nets
 - Lisa will send inventory report to sports as their seasons end
 - Year switches to 20/21 on May 1, 2020