

# FHS Booster Meeting | Agenda/Minutes

Date – 6/15/2020 | Time - 7:00pm | Location – Zoom Call

Meeting called by Steve Heller (President)  
 Type of meeting Monthly FHS Booster Board Meeting  
 Call To Order 7:03pm  
 Note taker Scott Friery (Secretary)

Name	Sport	Roll	Name	Sport	Roll
K Arbis / M Hudock	Baseball	X	Carla Barrow	Softball	X
Cammie Lyons	Boys Basketball		Melissa Bergstrom	Swim/Dive	X
Rich Pettingill	Girls Basketball	X	Anu Biswal	Boys Tennis	
Silia Blount	Cross Country	X	Anu Biswal	Girls Tennis	
Mike McMurtrey	Football		Silia Blount	Track and Field	X
Vanessa Jacobsen	Boys Golf	X	Julie Seabury	Boys Volleyball	X
Barbara Coulombe	Girls Golf	X	Jen Tarbox	Girls Volleyball	
Nicole Sanchez-Garagalikis	Boys Soccer	X	Sandy Staples	Wrestling	X
April Shepard	Girls Soccer	X	Open	Comp Cheer	
Steve Heller	President	X	April Shepard	Vice President	X
Fritz Pahland	Treasurer	X	Marc Huddock	Finance Sec.	X
Scott Friery	Secretary	X	Lisa Finley	Athletic Director	
Eric Eklund	Vice Principle	X			

## AGENDA TOPICS

- Vice President’s Report

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FY2020 Booster Admin Revenue – Final Actual			
	Budget	Actual	% to Budget
Membership Dues	4,000	\$2,840	
Corporate Donations	1,000	\$2,507.90	
Scholarship Donations	1,000	\$50	
School Fundraiser	\$0	\$1616.85	117.0%
<b>Total</b>	<b>\$6,000</b>	<b><u>\$7014.75</u></b>	

- Treasurer’s Report

General Fund	Director’s Fund	Scholarship Fund
\$21,067.39	\$7,072.50	\$6,597.17

- Add/Remove check signers

- - **Financial Secretary's Report**
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  - **Secretary's Report**
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  - **Athletic Director's Report**
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  - **Other Notes/Topics for Next Meeting**
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- Introductions if there are any new reps
  - Vote in any new reps – If you have a replacement that needs to be voted on, please forward them this invitation to the Zoom Meeting
  - Review of bank account balances:
    - General
    - Scholarship
    - Directors
  - Discussion and vote on 20-21 By-laws
    - Need to publish By-Laws on an annual basis
    - I have made no changes, my recommendation is that we vote to approve to be legal
      - Need approval for By-Laws for 2020/2021
      - First – April Shepard
      - Second -Julie Seabury
      - Motion Carries to publish the by-laws as stands
  - Discussion and vote on the 20-21 Budget
    - I have made no changes, in light of COVID, we do not know what to expect with fall memberships. We might have to cut down scholarships or take from our General fund to cover any in balance for the year. We can discuss in future meetings.
      - Need Approval for 2020/2021 Budget - \$6,000
      - First – Barbara Coulombe
      - Second – Silia Blount
      - Motion Carries to adopt the Budget from 2019/2020 for 2020/2021
  - Discussion and vote on the 20-21 Insurance
    - April will be sharing the latest quote.
      - Purchased an Umbrella policy
      - Renewal is due 8/1/2020
      - Policy premium is \$550 for a \$1,000,000 policy
        - Coverage did include Alcohol for specific events
      - Motion to approve the Umbrella Policy Renewal for 2020/2021
        - First – Marc Huddock
        - Second – Carla Barrow
        - Motion is carried to pay \$550 for Umbrella Policy
    - Spirit Packs and Booster Forms was very successful
    - Request to print Booster Pamphlet
    - Check received for \$60 for Girls Basketball
      - Matching funds from PGE
      - April will deposit
  - Vote on the 19-20 FHS AB Scholarship Winners:
    - Jordan Lenehan
    - Kaylen Mohr
    - Lindsay Sandy
    - Oleg Korotchenko
    - Motion to spend \$2,000 to send to Scholarship winners
      - First – Marc H
      - Second – April Shepard

Open Topics:

- Tax prep discussion lead by Marc
  - Asking for finish everything by 8/20/20
  - Export the financial statement if using QBO local
  - If using QBO online – Let Marc know so he can mark you as complete – need to do by 8/20/20
  - If sending any documents to Accountant, please copy Marc
- For Those reps that have open slots for Fireworks booth, let Steve know so we can get them fill
- Think about recruitment – Every year things change. We need to fill the board positions
  - Need a Secretary (Scott Friery)
  - Need a Financial Secretary (Marc Huddock)
  - If you decide to discontinue to be the sports rep, what happens
    - Try and find a replacement within your sport
    - Coaches are ultimately the ones that are responsible, so they will need to find a representative
- Any other items

Next Meeting:

- Probably another Zoom call for August meeting – Game time decision based on direction from the school district.

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Meeting Adjourned at \_\_\_ 7:45PM \_\_\_\_\_