

**Folsom High School Athletic Boosters
Board Meeting
August 19, 2019 630pm
FHS Library
Call to Order 635pm**

Present: Steve Heller, April Shepard, Fritz Pahland, Marc Hudock, Lisa Finley, Marcie Hudock, Kori Arbis, Mike McMurtrey, Barbara Coulombe, Rich Pettingill, Jen Tarbox, Carla Barrow, Rayudu Appana, Anuradha Biswal, Silvia Blount, Julie Seabury, Scott Friery, Nichole Sanchez.

Nomination and Voting: There are several new sport representatives and one Board Position which need to be confirmed.

- Motion by Mike McMurtrey to nominate Scott Friery as Secretary. Seconded by Jen Tarbox. No discussion. Motion passes.
- Motion by Mike McMurtrey to nominate Jen Tarbox as Girls Volleyball representative. Seconded by Carla Barrow. No discussion. Motion passes.
- Motion by Rich Pettingill to nominate Silvia Blount as Cross-Country representative and Track and Field representative. Seconded by Julie Seabury. No discussion. Motion passes.
- Motion by Marcie Hudock to nominate Anuradha Biswal as Tennis representative. Seconded by Barbara Coulombe. No discussion. Motion passes.

Keeping the Main Thing the Main Thing—Steve Heller

- Discussion regarding Revenue needs for the 2019-2020 year for the Folsom Athletic Boosters (FAB) parent organization, above any beyond any specific team needs. 2016-2017 Tax Prep fees were \$5,200. 2017-2018 Tax Prep fees were \$2,700. During this time FAB had very little income for the General Account. Need to bring in \$6,000 for 2019-2020 year to cover expenses which include Tax Prep, general operations, and scholarships.
- 2019-2020 will also focus on standardization of Finance data reporting for tax prep purposes.
- Will also focus on developing process manual.

Secretary Report—Steve Heller

- Approval of June 2019 meeting minutes. Minutes available for review on web-site. Motion by Mike McMurtrey to approve. Seconded by Julie Seabury. No discussion. Minutes approved.
- Conflict of Interest—tabled until September 2019 meeting.
- Calendaring of new fundraising events—tabled until September 2019 meeting.

Vice President Report—Steve Heller for April Sheppard

- Brochures discussed including need to promote membership in FAB.
- Membership form on brochure and on web-site.

Treasurer Report—Fritz Pahland

- Ten sports had not closed Central Valley Bank accounts and transfer funds to Wells Fargo. Steve Heller went to Central Valley Bank last week and closed remaining accounts, obtained cashier checks and deposited these into the appropriate Wells Fargo account for each team. Each team will have a \$10 Cashier's Check charge for this transfer. Deposit slips distributed to the 10 sports representatives.
- Account balances:

- General Account \$12,677.14
- Secondary Money Market Account \$5,407.65
- Ancillary Athletic Directors Account \$7,099.08
- Discussion that will clarify names and purposes of each account and vote at September 2019 meeting on account name changes. Name change made at WFB on Friday August 23, 2019.
- Wells Fargo Bank at Folsom Blvd and Blue Ravine closing Oct 18th. Our primary account locations will be at Wells Fargo at Blue Ravine and East Bidwell.
- Discussion of checks needing approval
 - Tony Bucher \$250 for brochure design
 - Steve Heller \$290 reimbursement for brochure printing
 - Hartford Insurance \$550 for insurance policy
 - LMCW CPA \$2,721.00 for 2017-2018 Tax Prep fees
 - Motion by Barbara Coulombe to approve that checks be written for the above amounts. Seconded by Rich Pettingill. No discussion. Motion approved.
- Wrestling has a past-due invoice from CIF Sac San Joaquin Section for Section Tournament. Request from President for this invoice to be paid from FAB General Account now as the Wrestling rep is out of the country. Wrestling to reimburse FAB General Account as soon as possible. Invoice for \$275. Motion by Barbara Coulombe for FAB General Account to pay this invoice with rapid reimbursement to General Account by Wrestling program. Seconded by Rich Pettingill. No discussion. Motion approved.

Financial Secretary Report—Marc Hudock

- 2019-2020 Budget expectations—tabled until September 2019 meeting.
- 2018-2019 Tax Prep expectations—discussed that information for 2018-2019 tax year needs to be to Marc Hudock by September 1st, 2019 for the time period Aug 1 2018 to July 31 2019.
- For 2019-2020 Tax Prep the Executive Board requests that each sport rep utilizes Quick Books or the Excel Income/Expense tracking spreadsheet that has been distributed to all reps. For questions on how to use this, please contact Marc Hudock

Athletic Director's Report—Lisa Finley

- Cross Country Fundraiser (parking lot gate fee collection) scheduled for September 14th and November 16th. More info to follow later.
- Discussion that many employers have employer match for donations. Employees encouraged to research with their employer if they offer match for funds/time donated.
- Fall Transportation Fees due now. \$125 per athlete. Fees payable on-line or at Student Accounts. If athlete needs financial wavier, the athlete needs to contact the office.
- Request that coaches for Winter and Spring sports start the clearance process NOW to be a coach. Clearance process takes 6-8 weeks.
- Discussion of timelines for out of section and out of state meets/tournaments needs specific approval and this approval can take up to 8 weeks. Reps should discuss with their coach and ask coach to contact Lisa with questions.

Parking lot Items—Steve Heller

- Discussion of who needs to sign for access to WFB accounts.
- Discussion of which teams have their own Square device for Fundraising and if this has been linked to WFB accounts. Teams with Square app: Football (multiple), Men's Soccer, CC/Track, Men's Volleyball, Women's Golf, Baseball.
- Meeting Adjourned 728pm.