



PARENT REGISTRATION

HOW DO I SIGN UP?

1. Go to <https://mooreville-in.finalforms.com/>
2. Click **NEW ACCOUNT** under the Parent Icon
3. Type your NAME, DATE OF BIRTH and EMAIL, then click **REGISTER**
4. Check your Email for a FinalForms Email, and click **CONFIRM YOUR ACCOUNT** in the email text



Parent

→ LOGIN

• NEW ACCOUNT

FINALFORMS

Hello Clay Burnett,

Your FinalForms parent account with Demoville Schools has been successfully created.

Please [click here to confirm your account](#) and complete your registration.

Thank you,
Demoville Schools Athletics

NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, check your spam folder. If you still do not see the FinalForms email, please email support@finalforms.com

5. Create your new FinalForms password and click **CONFIRM ACCOUNT**
6. Click **REGISTER STUDENT** for your first child

❖ For your child's email address, please **DO NOT** use his/her @moorevilleschools.org email address. Please use a gmail, yahoo, aol, etc. account.

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REGISTERING A STUDENT

WHAT INFO WILL I NEED?

- Basic Medical History & Health Information
- Doctor & Dentist Contact Information
- Insurance Company & Policy Number
- Hospital Preference

HOW DO I REGISTER MY FIRST STUDENT?

*****IMPORTANT***** If you have followed the steps on the previous page, you may Jump to Step 3.

1. Go to <https://mooreville-in.finalforms.com/>

2. Click **LOGIN** under the Parent Icon



Parent

LOGIN

NEW ACCOUNT

3. Click **REGISTER STUDENT**

My Students

MANAGE YOUR STUDENTS WITHIN THE SYSTEM

Status	Name	Class	Sports/Activities	Actions
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No registered students yet...

Register Student

Instructions

4. Type in **LEGAL NAME** and other basic information about the student. Click **CREATE STUDENT**.

5. **If your student plans to participate in a sport, activity, or club** please click the checkbox for each. Click **UPDATE** after making your selection

NOTE: A selection can be changed any time until the registration deadline

6. Complete each form and sign your full name (i.e. 'John Smith') into the Parent Signature field at the bottom of the page. After signing, click **SUBMIT FORM** and move on to the next form.

Form Signatures

Parent Signature:

Your signature MUST match your name: Clayton Burnett

Student Signature:

Student must log in to sign

Submit Form

Sign this form

7. When all forms are complete, you will see a 'Forms Finished' message. Forms finished!

8. *****IMPORTANT***** If required, an email will automatically be sent to the email address that you provided for your Student prompting him/her to sign required Student forms

HOW DO I REGISTER ADDITIONAL STUDENTS?

Click **MY STUDENTS**. You may repeat steps 3 through 7 for additional Student

HOW DO I UPDATE INFORMATION?

LOGIN at any time and click **UPDATE FORMS** to update information for any Student.