

OAK MOUNTAIN HIGH SCHOOL ATHLETIC BOOSTER CLUB BYLAWS

ARTICLE I – ORGANIZATION NAME

This organization shall be a non-profit, unincorporated association. The name of this organization shall be:

Oak Mountain High School Athletic Booster Club

ARTICLE II - Purpose

The Booster Club exists for the purpose of broadening the involvement of students and student families through support of all programs at Oak Mountain High School. These by laws are intended to apply to all AHSAA sanctioned sports – varsity, junior varsity, and 9th grade, if applicable. The Booster Club works to achieve its goals through active participation of as many parents as possible in athletic programs and in concentrated support for the sports activities working closely with Shelby County School System and Alabama High School Athletic Association rules and regulations, which shall take precedence over these by-laws.

The objectives of the organization are:

- To engage in fundraising activities to ensure our original commitment to excellence by supplementing Oak Mountain High School coaching salaries as agreed upon at the onset of the program.
- Facility Improvements as needed and voted upon for execution.

Article III - Membership

- Membership of this association is open to all adults interested in developing the quality of the athletic program.
- The membership of the Oak Mountain Athletic Booster Club is open to anyone who would like to participate for a \$25 dues payment per family.
- Each association member is entitled to one vote per family in the program, and only if present at the meeting when the vote is taken and in good standing with the OMHS Athletic Department. Good standing is constituted by parents remaining free from disciplinary meetings with the OMHS Administration for conduct at athletic contests, and by meeting current financial expectations related to individual sport dues and fees.

Article IV - Officers

- The Athletic Booster Board shall be comprised of 4 Officers and 5 At-Large Representatives. Officers shall include the President, Vice President, Secretary and Treasurer. At-Large Representatives are intended to represent as many sports as possible.
- The majority of the Booster Board shall constitute a quorum.
- Duties of officers shall include:
 - The President shall preside at association meetings and be an ex-officio member of all committees.

- The Vice-President shall serve as a general assistant to the President and fulfill the duties of the President in the temporary absence or incapacity of the President. The Vice-President shall succeed the President in the event of resignation, removal, or death of the President.
 - The Secretary shall maintain minutes of association meetings and perform correspondence matters of the association.
 - The Treasurer shall keep an accurate record of the actual income and expenses of the association, be responsible for receiving funds, and receipting money according to OMHS bookkeeping procedures. The treasurer shall prepare a full financial report at association meetings.
- Office periods shall run from the 1st Sunday of June through last Sunday of May. Booster Board Elections are to be held in the Spring semester prior to the end of the school year.
 - Officers on the Booster Board shall be elected on a three year basis. A person may not serve in one office for more than one three year term.
 - At-Large Representatives on the Booster Board shall be elected on an annual basis.
 - Any vacancy occurring in an office shall be filled by appointment by the Booster Board from the membership or left vacant at the discretion of the Booster Board.
 - A Booster Board member may be removed at any time for good cause including unexcused absences from two (2) meetings annually; willful neglect of his/her duties; fraud; misuse of booster club funds; accepting compensation or other things of value based upon their Booster Board position; conflicts of interests not approved by the Booster Board; or other appearances of impropriety that are determined by the Booster Board and/or OMHS Administration to reflect negatively on the Oak Mountain Athletic Booster Club. Removal from a Booster Board position will be determined by the OMHS administration.

Article V - Voting

- Election voting for Booster Board members will be open to current OMHS head coaches and members of the Booster Club who are present and in good standing with the OMHS Athletic Department. Election votes will be conducted by secret ballot and counted by a member of the OMHS administration, who will abstain from voting.
- Booster Board voting matters will be passed with a simple majority of the Booster Board members present, provided a quorum is reached. Board members may not vote by proxy.

Article VI – Meetings

- Annual Meeting-The Annual Meeting of the Booster Club shall held within one month of the Booster Club Election of each year. Members shall be provided with at least seven (7) days written notice of the Annual Meeting. At the Annual Meeting, all annual reports will be received and the new Booster Board and departing Booster Board shall meet to discuss the status of affairs and transition matters. The departing Booster Board shall transfer all books and papers in their possession and any other items belonging to the Booster Club to the new Booster Board.
- General Membership meetings shall be held to conduct business of the association at least every six weeks. Voting shall be conducted by members of the Booster Board, provided a quorum is reached. Board members may not vote by proxy.
- Individuals intending to bring motions or special items for discussion at General Membership meetings should contact the President no fewer than ten days in advance of the meeting to place the items on the agenda for that meeting.

- All General Membership meetings shall be open to attendance by any Booster Board member, any general member of the Booster Club, current OMHS coaches, the district and building athletic directors and administrators, the building principal, alumni, and adults with current or former students at OMHS or in the Oak Mountain feeder schools.
- Booster Board Meetings- Additional meetings of the Booster Board may be held as necessary as determined by the President or members of the Booster Board.

Article VII – Committees

- Committees may be established to perform special duties of the association.
- When the purpose of a committee has been fulfilled, it will automatically be dissolved after the committee's final report to the association.
- A **Governance Committee** shall identify and nominate new members of the board to be presented as a recommendation for vote at the Booster Club Election meeting. Recommendations shall be made not fewer than two weeks prior to annual elections. The governance committee will look to recommend board members that create a reasonable representation of the many sports and demographics of the athletes at Oak Mountain High School. The governance committee shall consist of (i) the immediate past president of the board (who shall serve as chairman of the governance committee), (ii) the sitting president of the board and vice- president of the board, (iii) two current OMHS Head Coaches nominated by the OMHS administration representing one male sport and one female sport, and (iv) additional members selected by the chairman to serve as at-large members of the governance committee.

Article VIII – Financial Accountability

It is intended that the collection and disbursement of members' funds and that the financial activities of the booster club are to be conducted within good accounting practices and within the policies of Oak Mountain High School. Booster club financial activity shall be transparent and accounted for in the OMHS bookkeeping office. The Booster Club shall not accumulate debt.