# To: Fall coaches

Fr: Brian Raymont

Cc: Kevin Leigh, Marianne Cohagan, Josh Chapin and Thomas Cooke

Re: Picture day – Thursday, Aug 13th

We will take pictures in the Cafeteria and will have one screen for Pictures. Since there are minimal contests on this date, there should be no issues with the time schedule.

Please have your uniforms distributed prior to Picture day. We do not need the added confusion of passing out uniforms while pictures are taking place. Have your team here ready to go **10 minutes** prior to your scheduled time. We will also need your game roster with jersey #’s, positions, etc. Send to Marianne Prior to this date

Any questions, please contact me.

8:45a Frosh Volleyball (Cafeteria)

9:00 JV Volleyball (Cafeteria)

9:15 Varsity Volleyball (Cafeteria)

10:00 Girls Golf (V & JV) (Cafeteria)

10:15 Varsity Boys Golf (Cafeteria)

10:30 JV Boys Golf (Cafeteria)

10:45 Varsity Girls Tennis (Cafeteria)

11:00 JV Girls Tennis (Cafeteria)

11:15 Boys Cross Country (Cafeteria)

11:30 Girls Cross Country (Cafeteria)

11:45 Cheerleaders (V & JV) (Cafeteria)

1:15p Trainers (Cafeteria)

1:30 Varsity Football (includes JV team) (Cafeteria)

2:30 Freshmen Football (Cafeteria)

2:45 Boys Varsity Soccer (Cafeteria)

3:00 Boys JV Soccer (Cafeteria)

3:15 Girls Varsity Soccer (Cafeteria)

3:30 Girls JV Soccer (Cafeteria)

4:30 Marching Bruins (Cafeteria)

Draft schedule – 7.29.2020

**Picture Day Guidelines**

***Prior to Picture Day:***

* The Athletic Office will need Names Only by August 7th so we can submit to Thomas Cooke so we can organize by team and Alpha order for the Pictures.
  + If your team has the jersey numbers, positions and heights as well on the 7th, we will take them but if not, they are due prior to Picture Day
* Pass Out Uniforms
  + See Equipment and Uniform Guidelines Document
* Remind Parents about Online Ordering
  + Thomas Cooke will have the online ordering site open on Monday August 3rd and close on Friday August 14th.
  + The Athletic Office will have this information posted on all of the Fall Sports pages on the Athletic Website ([www.paduabruins.com](http://www.paduabruins.com)) and Kevin will also mention this in his Parent Meeting on Monday August 10th at 7:00pm
* **Remind students that Padua Dress Code rules apply!** That means, all facial hair must be shaved, hair color must be school appropriate, etc., especially for the seniors! No earrings for guys or nose rings for girls. Their senior profile picture will be an individual shot in the program. If someone is not in dress code, they will be sent home and not in the picture. Please remind them to be in dress code for Picture Day. We do not want to send anyone home to due not being in dress code.

***Picture Day:***

* Have your team ready 10 minutes Prior to your start time. If coaches can not be present for this date (which is normal) please let me know so that we can get them organized and in alpha order.
* Each Team will enter and exit the Main Entrance of the School Building **(with MASK ON)** and will get their temperature checks taken and be escorted down to the basement steps right across from the General Office. If coaches are present then they will assist with the temperature checks.
* Once your team is called into the Cafeteria, they will enter through doors right across from the Pepsi Coolers as that will be the only entry way and be lined up in Alpha Order by last name.
* Each Student-Athlete and Coach will be socially distant **(with MASK ON)** and be in line. Thomas Cooke will have one for both Individual photo and Team Photo. When it’s the first person’s turn, please have everyone pay attention to see what that person is doing so that everyone is aware of it.
  + Masks can be removed when its your turn and after you are finished with both photos, please put mask on immediately
  + Please note, that the Team photo is a full body shot (Head to Toe), please have shoes on for all sports
    - **For Football and Soccer, you will be allowed to wear your spikes for the Team photo but you will not be allowed to have them on while you are in line. When you take your mask off for the photos, then you can put on the shoes.**
* Once the Student-Athlete is done, please walk around to the other set of double doors and exit the Cafeteria and walk up the stairs (right across from the Trainer Room) and then please exit the Main Entrance immediately.
* No groups shots or social media pictures will be taken. We need to get in, take the individual pictures and then get out.

***After Picture Day:***

* The Athletic Office may need some assistance with the ID’s of the Team photo and if this is the case, we will contact each coach separately.
* Once the Athletic Office has the team photos, we will send them to each coach if you would like them for social media posts.
* After we have gotten notification of hard copy Pictures arriving on to Campus, the Athletic Office will hand then out to each team (like we done in the past).