

# **NORTH OLDHAM HIGH SCHOOL**



## **STUDENT/PARENT HANDBOOK STUDENT POLICY MANUAL**

# **2018-19**

Participation in properly organized 4-H Club activities shall be considered as attendance if the 4-H leader is in attendance with the student and the student is participating in 4-H Club educational activities.

### VIII. EDUCATIONAL ENHANCEMENT OPPORTUNITY

Students shall be granted an excused absence for up to ten (10) school days to pursue an educational enhancement opportunity determined by the Principal to be of significant educational value. This opportunity may include, but not limited to, participation in an educational foreign exchange program or an intensive instructional, experimental or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language and the arts. Athletic participation is not allowable under the EEO guidelines.

Unless the Principal determined that extenuating circumstances exist, requests for date(s) falling within the state or district testing periods shall not be granted.

The Principal's determination may be appealed to the Superintendent or the Superintendent's designee. If the Superintendent or the Superintendent's designee upholds a Principal's denial, the student may appeal to the Board of Education, which shall make a final determination.

Students receiving an excused absence under this Section shall have the opportunity to make up schoolwork missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

For purposes of calculating average daily attendance (as defined by KRS 157.320) a student receiving an excused absence under this Section shall be considered present in school during the excused absence.

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**North Oldham High School  
SBDM Council Policy 9005**

### EXTRA-CURRICULAR CODE OF CONDUCT

The main objective of North Oldham High School (NOHS) is to promote the overall growth of our students through involvement in school activities. These opportunities contribute to a better-rounded student who benefits, athletically, socially, and personally.

Extra-curricular participation is a privilege, not a right. The NOHS extra-curricular code of conduct will be the cornerstone of our after-school programs, and shall be enforced for the entire calendar year, including summer months and vacation periods. Student must dedicate themselves to excellence, and will be held in accordance to the code of conduct rules and regulations 24 hours a day, seven days a week for the duration of their career at NOHS, beginning when the student first participates with any NOHS extra-curricular organization, or on their first day of school at NOHS. A student who violates this code shall be subject to disciplinary action as outlined in the penalty provisions of the code of conduct, as well as being subject to the provisions of the Oldham County Board of Education and NOHS School Based Decision Making Council policies.

Be advised that these guidelines are not all-inclusive. Mitigating circumstances may warrant review by the principal on a case by case basis.

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### GUIDELINES FOR EXTRA-CURRICULAR INVOLVEMENT

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#### I. Student Integrity Clause

In order to promote strength of character in our students and provide an opportunity for students to take responsibility for the choices they make, it is our firm expectation that students cooperate fully and honestly with all school inquiries. Failure to cooperate with an Extra Curricular Code of Conduct inquiry does not absolve a student from responsibility or penalty under the policy. Oldham County Board Policies 9029 and 9016 provide the foundation for administrative discretion regarding student integrity.

#### II. Tobacco, Illegal Drugs & Alcohol:

**Use of tobacco products, alcohol, anabolic steroids, or any other prohibited substance:**

No extra-curricular participant shall be permitted to use, possess or distribute alcoholic beverages, tobacco products, anabolic steroids, and/or other prohibited substances, including controlled substances, while a student at NOHS. *Middle school students who play NOHS athletics will be held to the same standards as NOHS students.* Students who participate in competitive extra-curriculars are also subject to the OCBE Random Drug Testing Policy and its consequences (#9090).

**Violations are defined as:**

1. Positive drug test (from any source).
2. Witnessed by any OCBE employee.
3. Police issued citation in violation of NOHS substance abuse policy.
4. Student admittance/ Parent referral.
5. Tangible evidence (video, photographs, etc.)
6. If the student refuses to cooperate, the principal may make a determination that there is a preponderance of evidence against the student and/or sufficient information available indicating that most likely there was a Code of Conduct violation that occurred.

**Penalties for Students' violation of substance abuse policy:**

**1<sup>st</sup> Violation:**

For the first violation, a student will be suspended from participation in all extra-curricular activities (including but not limited to regular season contests and practices, off-season practices and conditioning, and team work-outs) until the student has completed 10 hours of community service.

A list of qualifying community service opportunities will be provided by the school. Upon completion of the required 10 community service hours, the student must submit documentation for approval by the athletic director before he/she can rejoin extra-curricular activities. It is the recommendation of NOHS that the student choose to undergo a formal substance abuse assessment, at the expense of the family, following a first offense violation.

**2<sup>nd</sup> Violation:**

Following the second violation at NOHS, the student will be suspended from all extra-curricular teams indefinitely.

It is the recommendation of NOHS that the student choose to undergo another formal substance abuse assessment followed by a substance abuse education series and/or treatment, at the expense of the family, following a second offense violation. Upon the completion of the education series and/or treatment with confidential written documentation provided to the school by the substance abuse agency, the student will serve a suspension from all extra-curricular teams for one calendar year starting from the date of the second violation.

**3<sup>rd</sup> Violation:**

Following the third violation at NOHS, the student will be suspended from all extra-curricular teams for the remainder of his/her high school career.

A student who transfers to NOHS from another Oldham County high school who has violated that school's drug/alcohol policy will be subject to that violation following him/her to NOHS with the appropriate penalties imposed.

**Penalties for Non-athletes' violation of substance abuse policy:**

**1<sup>st</sup> Violation:**

*Band, Choir, Debate, Drama, Academic Team, Speech, Chess*—Student shall be suspended from 50% of extra-curricular activities that do not count for a grade for that organization.

*KUNA/KYA*—Student shall not be allowed to participate in the next upcoming student conference.

It is the recommendation of NOHS that the student choose to undergo a formal substance abuse assessment, at the expense of the family, following a first offense violation. If this choice is made, the suspension listed above will be reduced to 25% upon completion of the assessment with confidential written documentation provided to the school by the assessor.

**2<sup>nd</sup> Violation:**

Following the second violation at NOHS, the student will be suspended from all non-graded extra-curricular activities indefinitely.

It is the recommendation of NOHS that the student choose to undergo another formal substance abuse assessment followed by a substance abuse education series and/or treatment, at the expense of the family, following a second offense violation. Upon the completion of the education series and/or treatment with confidential written documentation provided to the school by the substance abuse agency, the athlete will serve a suspension from all non-graded extra-curricular activities for one calendar year starting from the date of the second violation.

3<sup>rd</sup> Violation:

Following the third violation at NOHS, the student will be suspended from all non-graded extra-curricular activities for the remainder of his/her high school career.

**Additional Coaches'/Sponsors' Rules:**

Coaches/sponsors may establish additional rules and/or expectations for their respective organizations, as they deem necessary. Each set of team rules must be in conjunction with the NOHS Extra-curricular Code of Conduct, but may impose additional penalties for violation of school policy. Each coach/sponsor is responsible for disseminating these rules to the students prior to the start of their activity.

**III. Attendance:**

**School Day:**

Students are required to be in attendance for three (3) full class periods in order to participate in an event (practice/competitive event) on the day of their absence. This does not include EDGE.

**IV.**

**Sportsmanship / Conduct Unbecoming: (policy revision effective 7-15-11)**

All students participating in extra-curriculars are expected to maintain respectful and appropriate behavior at school, at school functions, and outside of school. Appropriateness is determined and is at the discretion of the school administration. Being a representative of an NOHS extra-curricular team or organization is a privilege. Therefore, it is expected that all extra-curricular participants conduct themselves in a manner that not only reflects well on themselves and their families, but also their fellow teammates and others.

**Penalties for violation of the Sportsmanship / Conduct Unbecoming policy:**

1<sup>st</sup> & 2<sup>nd</sup> Violations:

Each of the first two (2) violations will be dealt with on a case-by-case basis, and the final decision for disciplinary action will be made by the NOHS administration.

3<sup>rd</sup> Violation:

Upon the third violation while a student at NOHS, the extra-curricular student will be suspended from all extra-curricular organizations for one calendar year starting from the date of the third violation.

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**ADDITIONAL GUIDELINES FOR ATHLETIC INVOLVEMENT**

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**I. Athlete Eligibility:**

To be able to participate in any sport, a student must meet the age, enrollment, and scholastic requirements established by the Kentucky High School Athletic Association and NOHS School Based Decision Making Council.

**II. Playing Time:**

The amount of playing time an athlete receives is entirely within the coach's decision. Any concerns regarding playing time should come from the student athlete and should be directed to the appropriate team coach (9<sup>th</sup>, JV, etc.).

It is NEVER acceptable for a parent to attempt to discuss a student's playing time during a game or practice. It is also NEVER acceptable for a parent to attempt to discuss another student's playing time or performance.

**III. Parent Code of Conduct:**

The purpose of the Parent Code of Conduct is to develop parental support and positive role models for our athletic program. In the tradition of excellence, one purpose of our athletic program at NOHS is to promote the physical, moral, mental, social, and emotional well-being of each student and for our student-athletes. Parents play an integral part of this process. In order to accomplish the goals of the NOHS athletic program, parents must be held to a high standard regarding behavior, attitude, and involvement within the program. Any behavior in violation of this code of conduct is strictly prohibited.

**Violations are defined as, but not limited to:**

1. Disrespectful behavior at any NOHS athletic function.
2. Use of foul language.
3. Berating players, parents, game officials, coaches, etc...
4. Interfering with a coach's opportunity to lead his/her team.
5. Requesting special treatment regarding team rules, academics, etc...
6. Undermining a coach's authority with players, parents, and school officials.
7. Infringing upon the 24 Hour Rule (*see below*)

***24 Hour Rule:** Parents are not permitted to discuss athletic concerns with the coach for at least 24 hours after an issue arises at a game, practice, or other instance. Please schedule an appointment with the head coach if an issue arises.*

**Penalties for violation of parent code of conduct:**

**1<sup>st</sup> Violation:**

Parents will be issued a strict warning for their behavior and must meet with both administrative and athletic personnel; the absence of which will result in an indefinite suspension from athletic events. Although not required for the first violation, school officials can issue a suspension based on the seriousness of the infraction.

**2<sup>nd</sup> Violation:**

Parents will be suspended from all athletic contests for a time period of no less than 25% of the athletic contests of their child's current season, including postseason games and awards banquets. If the violation occurs with less than 25% of the current season remaining, then the remaining suspension will be assessed on the parents' next participating season.

**3<sup>rd</sup> Violation:**

Parents will be suspended for a calendar year from the date of the 3<sup>rd</sup> violation.

**It is NEVER acceptable for a parent to attempt to discuss a student's playing time during a game or practice. It is also NEVER acceptable for a parent to attempt to discuss another student's playing time or performance.**

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Adopted: May 23, 2006; Revised: January 16, 2007; Revised: August 7, 2007; Revised: May 13, 2008; Revised: June 10, 2008; Revised: June 15, 2010; Revised: March 15, 2011; Revised: May 15, 2012; Revised: March 27, 2013; Revised: March 18, 2014; Revised: June 11, 2015; Revised: July 14, 2017; Revised: July 26, 2018