

# TITAN TOUCHDOWN CLUB

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**The Titan Touchdown Club (TD Club)** helps promote, support, and improve extracurricular activities of the school in the Gadsden City School System. The Principal is responsible for the relationship between the school and the TD Club. Membership shall be open to anyone who is interested in supporting the activities of the club, regardless of economic levels, race, color, religion, gender, national origin, or disability. The TD Club will adhere to the local school guidelines.

## **TD Club School Contacts**

Principal – Kevin Young, GCHS

Email: [kyoung@gadsdencityschools.org](mailto:kyoung@gadsdencityschools.org)

Head Football Coach - Ali Smith

Email: [alismith@gadsdencityschools.org](mailto:alismith@gadsdencityschools.org)

School Advisor - Charlotte Worthy

Email: [cworthy@gadsdencityschools.org](mailto:cworthy@gadsdencityschools.org)

GCHS Athletic Secretary – Kelly Robertson

Email: [krobertson@gadsdencityschools.org](mailto:krobertson@gadsdencityschools.org)

GCHS Bookkeeper – Reagan Lowe

Email: [rlowe@gadsdencityschools.org](mailto:rlowe@gadsdencityschools.org)

## **TD Club Officers**

President

Vice-President

Secretary/Treasurer

## **Team Parents**

Middle School Representative (3)

9<sup>th</sup> Grade Team Parent

10<sup>th</sup> Grade Team Parent

11<sup>th</sup> Grade Team Parent

12<sup>th</sup> Grade Team Parent

Hospitality Committee Chair

Titan Spirit Representative(s)

## **PURPOSE**

The **PURPOSE** of the Titan Touchdown Club (TD Club) is to provide volunteer staffing and fundraising for the benefit of the GCHS Football Program. The **PURPOSE** of the club is to provide support, build cohesion and generate a positive surrounding for GCHS football. The TD Club will unite the players, coaches, parents and community through activities, fundraisers and communications.

Our **GOAL** is to help provide our high school athletes:

- An environment that allows the players to excel on and off the field
- The safest and best football equipment in the state of Alabama
- The best high school football experience in the state of Alabama

## **OPERATING PRINCIPLES**

- We are transparent in our communication and behavior
- We are open and inclusive to all ideas and members
- We look for opportunities for our football program to support our community
- We place the program above our own personal interests
- We are authentic, respectful, and assume good intentions with one another

## **CLUB FINANCIALS**

**The Titan Touchdown Club** operates within the school and will follow the local school guidelines regarding receipts and expenditures. The TD Club financials will be set up as non-public accounts. Receipt books will be issued by the school bookkeeper for receipting funds collected by the club and all expenditures will be authorized **by the issuing of an approved Purchase Order.**

**School employees do not expend funds within these accounts.** Expenditures must be approved by club officers.

Funds within the TD Club are subject to the intent and authorization of the organization's members, officers, and sponsors.

## **FUNDRAISING**

The TD Club can hold non-public fundraisers on school premises with approval of the Principal, **but these must occur after school hours.** Any fundraising that involves students, taking place during the school day on school premises **must be deposited into a public account for the sport for which the funds are raised.**

## **STRUCTURE/VOTING/COMMUNICATION**

**Parents and supporters within the club will establish guidelines for:**

- a. Qualifications for membership
- b. Officers of the Club
- c. Duties and terms of officers
- d. Time and place of meetings

**Principal:** The Principal does not have direct use of the funds BUT does have authority to prohibit expenditures he/she deems as inappropriate. The Principal should approve all purchases and Principal is responsible for accounting for these funds.

**Head Coach:** Is ultimately in charge of all things for the GCHS Football Program. He has veto power of all Titan Touchdown Club decisions.

**Officers:** The officers of the club are President, Vice-President, and Secretary/Treasurer. Officers are responsible for management and the direction of the Titan Touchdown Club. All positions shall be elected and take office at the April meeting each year with the exception of the first year of existence of the club. During the first year of existence, the head football coach will appoint the officers.

Terms of office for the appointed and elected officers shall be for one-year and serve until their successors are designated. No member shall hold more than one elected office at any one time. No officer shall be eligible to serve more than three consecutive terms in the same office. All appointed and elected officers must be current members of the Titan Touchdown Club.

**School Advisor:** Provides direct support to the head football coach in areas of football operations as a proxy to include the Titan Touchdown Club, Titan Pride and approved fundraising activities. As a school advisor any school employee will be restricted from direct collection of funds, but will be responsible for ensuring that all fundraising goals as well as operational goals of the head coach are realized.

**GCHS Secretary:** Responsible for contacting the media (newspapers, radio and television) with information for promoting the club and football program. Responsible for making all necessary information available to the public and club members on the school websites and social media accounts.

**GCHS Bookkeeper:** Provide TD Club members and officers with Fundraising Approval and Reconciliation Forms. Issue receipt books to the TD Club Treasurer and/or selected member. **All fundraisers must be approved by the Principal PRIOR to the start of the fundraising activity.**

**Middle School Representative (3):** Serves as a conduit of information both to and from parents of his or her school. Represents his or her school at the monthly Titan Touchdown meetings. Organize volunteers to assist with fundraiser events. Serve as a liaison between middle school players, middle school parents and the officers of the TD Club.

**Team Parents:** A Team Parent function is to represent their designated class and serve as a conduit of information both to and from parents of their grade. They may be asked to head up at least one fundraising activity. Serve as a liaison between players, parents and the officers.

**Senior Parent:** Assists in arranging the Senior Recognition night for senior football players, typically the last home football game of the regular season.

**Hospitality Committee Chair:** In charge of making sure the team are well fed and energized before competitions. Organizes and serves team meals before

home football games; provides snacks and lunch for other events. Oversee dinner for the annual football banquet. Organizes volunteers to provide, set up, serve food, and clean up at each event.

**Titan Spirit Representative(s)**: Coordinates with GCHS Cheerleader Sponsors and GCHS Band Director/Representative to assist families and fans in showing their support for the football program. Work with vendors to make available a variety of Spirit Wear during the season.

**Touchdown Club Members**: Members of the Titan Touchdown Club will receive all the benefits associated with a touchdown club membership and have a right to expect to be informed of all decisions and activities of the club. The ideas of all members are valued and members are entitled to a response to any idea generated by a Titan Touchdown Club Member. **Membership Dues: \$25 per season** (Includes "Game Day" Spirit T-Shirt)

**Meeting Schedule**: Business meetings shall be held every **2<sup>nd</sup> Tuesday** of the month at GCHS Auditorium or a place set by the officers while school is in session. Exceptions include when the second Tuesday falls on a holiday whereas the meeting will be held the following Tuesday.

Special meetings may be called by the officers. At least 48 hours notice prior to the time of the special meeting shall be given (personal contact, written, or by telephone).