

Coaches Needs (ALL must be completed and turned in prior to 1st day of coaching)

Leave yourself several weeks to let the ODE process your license. Cannot coach without it!

- 1) BCI and/or FBI (due when you first are employed) – FBI is due every 5 years
 - a. Mercer County ESC – 441 East Market Street, Celina, Ohio
 - b. Get a form from Central Office to take with you
 - c. Take \$60 Cash (\$40 if just doing FBI) – No Checks (Bring me a receipt and I will reimburse you)
 - d. Have them send results to:
 - i. Coldwater Schools
 - ii. Ohio Department of Education
- 2) CPR – Every 2 years (need current certification)
 - a. Contact Tiffany to set up
 - b. No cost
- 3) Sports Medicine Class (First Aid Training Class) – Every 3 to 5 years depending on your license (See me for other locations if these do not work).
 - a. July 15th, 2020 at 9:00 a.m. – New Bremen High School (Chad Wells 419-305-1691)
 - b. Oct 8th, 2020 at 5:30 p.m. – New Bremen High School (Chad Wells 419-305-1691)
 - c. See me for list of other area classes if these do not work. Do this well in advance.
- 4) Online Fundamentals of Coaching Class – **One time only**
 - a. www.coldwaterathletics.org
 - b. Mouse Over: “More” and scroll down to “Coaches Page”
 - c. Click: “Coaches Online Courses Website”
 - d. Click: “Fundamentals of Coaching”
 - e. Takes about 4-5 hours – do not have to complete all at once
 - f. You will have to pay for this with a credit card (around \$65)
 - i. Print off receipt and bring it to me for reimbursement
 - g. Bring me a copy of your certificate of completion
- 5) Online Concussion Course – Every three years
 - a. www.coldwaterathletics.org
 - b. Mouse Over: “More” and scroll down to “Coaches Page”
 - c. Click: “Coaches Online Courses Website”
 - d. Click: Concussion Courses
 - e. Click: Concussion in Sports (2nd one down)
 - f. Takes about 15 minutes
 - g. This is a Free course
 - h. Bring me a copy of certificate of completion
- 6) Sudden Cardiac Arrest Course – Every Year
 - a. www.coldwaterathletics.org
 - b. Mouse Over: “More” and scroll down to “Coaches Page”
 - c. Click: Ohio Department of Education (Sudden Cardiac Arrest)
 - d. Scroll down to: “For Coaches”
 - e. Watch Video and Read SCA Informational Handout
 - f. Got back to Coaches Page on Website
 - g. Click: Sudden Cardiac Arrest Signature Form – Print off, Sign, and return to me

- 7) Apply for License – Done now through OH|ID (Information from SAFE account should transfer over to OH|ID)
 - a. Go to: coldwaterathletics.org
 - b. Mouse over: “More”
 - c. Go down to: “Coaches Page”
 - d. Click: “Ohio Department of Education (Coach Certification Website)”
 - e. Scroll down to: “GO – Application Instructions” (down under # 5 for Sudden Cardiac Arrest)
 - f. Click: “OH|ID Account”
 - g. Click: “All Other Users”
 - h. If you don’t have an existing OH|ID account, click on “Create New Account”
 - i. Once logged in, click on “Department of Education Profile Setup” to create or activate your Profile
*This is the step where you may have issues. See us if you do.
- 8) Intent Form turned in – Available under coaches page on website