



## Stockbridge Athletic Boosters General Meeting Meeting Minutes | January 14, 2019 | (pg. 1 of 2)

### Opening

The General Meeting of the Stockbridge Athletic Boosters was called to order at 6:05 PM on January 14, 2019 in the Teacher's Lounge in Stockbridge High School by Chris Miller (CM). (*Initials will be used throughout*).

### Attendees

Chris Miller, Lynn Beauregard, Jason Satkowiak, Monique Coffman, Cindy Mullins, Colleen Satkowiak, Mary Hall, Ralph Schlaff, Amy Schlaff, Jaime Knoll, Amy Hurd, Kary Gee, and Jeremy Killinger.

### Approval Minutes

- Minutes were emailed for Board approval.
- Motion to change each minutes individually (separately) as recommended by KG.
  - KG (School Board—Boosters Committee Member (liaison between School Board and Boosters) shared proper motion/minutes process. (KG is experienced past Board Member and President (8-10) years ago).
- JS motioned to change PO Box fee from \$60 to \$38, Seconded by CS. All in favor.
- Jason motion to change estimate to change to accurate \$1,132.49 for Softball invoice. Colleen 2nd. All in favor.
- LB motioned to approve amended minutes, seconded by CS. All in favor .
- Introductions to KG: CM, LB, MC, CM, JS, MH, JK, AH, CS, RS, AS, JB (AT)

### President's Report

#### Draw Down Raffle:

- 2nd choice date Saturday, April 27, 2019 confirmed in writing. (MC confirmed)
- CM shared ticket samples (DO NOT have to be present to win).
- KG now that we are 501c3 we are able to sell as much 50/50 as we want.
- Michigan.gov has information.
- KG will talk to JK to go over details, with smaller group and explain drawdown details.
- Max capacity 250 of Legion Hall.
- Ticket \$100.00 per entry (allows 2 people to attend).
- KG, pull info together and set a meeting with CM, LB, MC, and RS.
- LB makes a motion to form a committee which has the right to approved ticket design. CS seconded. All in favor, yes. Motion passed.

#### Concessions:

- CM needs amounts for Referees to give to school.

### Vice President Report:

#### Concessions:

- Going well, downsizing (Doritos/Lays)
- Need people to take over some of the middle school games. (KG recommended sign-up sheet).
- Pizza going well, not ordering too many, Big Chucks giving a great discount.
- Working on inventory, trying new ways of stocking.

### Treasurers Report

#### Accounting Update:

- \$13,274.60 Beginning Balance
  - 6 deposits
  - 12 withdrawals
- \$16,381.71 Current Balance

JS going through deposits, and withdrawals (reconciling accounts since July)  
only two left to reconcile. \$18.00, \$30.00

- Paying Baseball final amount.
- Invoice for Hudl — need to finalize today.
- Volunteers need to place in and out times.
  - KG recommended figuring out how long the blocks of times should be.
  - JS has gone to 3 hrs, when not marked. \*Appreciate diligence of volunteers being reminded to sign out.

*Continued...*

# Stockbridge Athletic Boosters General Meeting

## Meeting Minutes | January 14, 2019 | Continued (pg. 2 of 2)

Volleyball, blocked time estimating about an hour.

- Need to understand hourly rate:  
KG: Find out net profit, divide by number of hours worked, hourly rate.  
50% profit, Boosters off top, then other 1/2 hours worked, hourly rate. (That way everyone gets same amount of \$).  
(Volunteer can specify sport or donate back to Boosters for hours worked).  
KG recommended LB track time for shopping as working hours too.  
Table until next meeting.
- No Financial records for past 2 years. RS - get statements for past 2 years (can't reconcile but at least get balance).≥
- Note Amazon Smile Foundations. (Can apply for # to go to Boosters) — Share with Community.  
Sign up the organization, supply tax id number. JK to handle. Put on next month's agenda.
- JS needs \$ amount ref items to get them paid for.

### Secretary Report

#### Minutes:

- MC emailed 12/10/18 Meeting Minutes to attendees for approval.

#### Boosters Email Address:

- MC has set up a new email address/google drive: stockbridgeathleticboosters@gmail.com and has added it to Facebook along with our website address.
- Google share drive available.

#### Boosters Web Page:

- MC still waiting on Board approval to post meeting minutes (all previous general meeting minutes were sent on 12/10).

#### Boosters Thank You Cards:

- Thank you cards being ordered. Vendor willing to discount our order \$35.00/100 cards AND envelopes.  
\$15.00 savings.

#### Reverse Raffle:

- Jim confirmed our date.

#### General Note:

- KG Boosters only paid for things that were not required.  
Previously made a resolution that we would help to pay for uniforms.
- Timing equipment: \$2500 school, \$1250 Boosters, \$1250 SA.

### Historian Report:

- Nothing at this time.

### Open Issues/Old Business: *(notes via CS, MC left early).*

#### Hudl:

- Balance \$1,771.00  
Previous discussion: Does Boosters pay \$800.00 Base Package.  
Important to: Football, Basketball, Volleyball.  
+ \$400.00 Basketball  
+ Football (Base Package)  
+ \$400.00 Volleyball  
+ \$199.00 Play tools (Football)
- JS motioned to pay invoice of \$1,771.00 for Hudl. LB seconded. All in favor. Zero opposed.

#### Additional:

- CM plan for 50/50 Coming Home Game.
- JB we are hosting Baseball/Softball districts this year.  
CS motioned to table the discussion on paying 25% of the timing system proposed for track. LB seconded. All in favor.
- Motion to table discussion on running BINGO as the Lions Club will conclude in February.
- Lynn motioned to adjourn at 7 pm, JS seconded, all in favor, zero opposed.

**Next regular meeting: Monday, February 11, 2019, 6 pm in the Stockbridge Jr/Sr High School Teacher's Lounge.**

1/21/19 MC