



Stockbridge Athletic Boosters General Meeting

Meeting Minutes | February 11, 2019 | (pg. 1 of 2)

Opening

The General Meeting of the Stockbridge Athletic Boosters was called to order at 6:05 PM on February 11, 2019 in the Teacher's Lounge in Stockbridge High School by Chris Miller (CM). *(Initials will be used throughout).*

Attendees

Chris Miller, Lynn Beauregard, Jason Satkowiak, Monique Coffman, Colleen Satkowiak, Ralph Schlaff, Jaime Knoll, Kary Gee, Betty Phillips, Shannon Meyers (Varsity Girls Basketball).

Approval Minutes

- Minutes were emailed before meeting for Board approval.
- MC read minutes aloud, CM motioned to approve amended minutes, RS seconded, all in favor, zero opposed.

President's Report

Draw Down Raffle: (Over \$500 license and under \$500 license)

- CM on raffle ticket license: Government closed, state closed, causing delays - license request was sent last week of January.
- CM called 2/11/19, and was informed of several corrections that need to be made.
 - Previous president had only applied for under \$500 license, requiring only her signature.
 - Need to fill out Chair person change.
 - Organizational ID # set up and ready to go.
 - CM needs a second person to fill out form and sign.
 - \$50 payment needed. CM going tomorrow to straighten out details.
 - Over \$500 license (is only for Draw Down event at the Legion) must list date and time.
- (Under \$500 license)
 - Have to be applied for and purchased each time.
 - \$15.00 for first raffle, +\$5 per raffle after that. (Seven licenses would be \$45.00).
- LB motioned for CM to make changes to raffle licensing applications, CS seconded, all in favor, zero opposed.
- We can apply tomorrow to add more dates for under \$500. KG recommended getting forms, bring to meeting, write check, and send in via mail. (Would need two checks).

Vice President Report

Indoor Concessions:

- LB purchased food and beverage items (2/11/19) - planning to redo fridge stocking.
- LB shared that there are games this week, next week, plus additional BB tournaments this weekend and next. (Red Cedar) 8-6 SAT, 8-4 SUN
- Stocking of concessions: KG - recommended Click & Pull options at Sam's Club. KG would look up how much was purchased during previous season, get a trailer and order, limiting shopping to 2xs, and recruit athlete volunteers from JK to help unload items to storage.
- CS requested LB supply concession shopping dates to help reconcile receipts.
- **Beverages:**
 - Switching Sprite to Sierra Mist to be compliant with Pepsi Products.
 - **Limiting soda choices - tabled until next meeting.**
- **LB to supply dates for next round of concession training at next meeting (3/11/19).**

Varsity Girls Basketball Tournament/Fundraiser:

- JK inquired about Varsity Girls fundraiser tournaments — Coach Mike Dalton asked if Boosters would handle concessions.
 - Jr. Board member confirmed that Bill Ballaugh will not be handling concessions for the tournaments.
 - Volunteers will be set up to run them, we will just need one Booster member there at a time with Volunteers.
 - KG recommends planning on it, and to confirm with Bill (done).
- Working volunteers will earn an hourly rate (must specify sport on time sheet).
 - SM (parent guest) said there is a sign up sheet MD set up with (4 hour blocks/2 people each).

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Treasurers Report (Based on handout provided by JS for 1/1/2019 through 1/31/19)

Beginning Balance: \$ 16,381.71

INCOME

Uncategorized	\$ 2,756.00
Concessions Deposits	\$ 417.00
Interest Inc	\$ 1.31
Total Income (5 deposits)	\$ 3,174.31

EXPENSES

Uncategorized	\$ 1,433.34
Concessions Deposits	\$ 659.23
Draw Down Expenses	\$ 175.00
Football Hudl App	\$ 1,771.00
Repairs	\$ 1,132.49
Total Expenses (21 withdrawals)	\$ 5,171.06

January Total \$ (1,996.75)

Ending Balance \$ 14,384.96

Accounting Update:

- KG suggested re-categorizing liabilities as such, not as expenses. (i.e.: team payouts/Hudl).
- CM confirming \$ amounts with Tracie.
- CM motioned to accept Treasurer's report, LB seconded, all in favor.

Secretary Report

Minutes:

- MC emailed questions to Executive Board regarding Draw Down details. DO NOT NEED TO BE PRESENT TO WIN was formally confirmed by group.
- Event being promoted on Facebook, more details need to be provided.
- Separate Special Draw Down Meeting suggested to finalize details for promotion and break down into committees.
- **KG requested being put on agenda for next meeting to discuss By-laws.**
KG: There is also a box of dated Boosters info in storage closet that Historian (CM) should go through.

Historian Report

- Nothing at this time.

New Business

Girls Varsity Basketball Fundraising Requests:

- GVBB would like to raffle off a basket.
 - Boosters agreed to run the raffle under existing license if approved, team to provide basket, and cover our license cost.
 - LB suggested they do the raffle at a Girls Varsity game of their choice (with projected high attendance). Boosters has specific dates planned for raffle baskets, and try to keep this fundraiser fresh.
 - Due to timing of available games, LB agreed Boosters can postpone planned raffle due to only one (under \$500) raffle license being left. (It takes about a week to get them).
 - Allowable amount to be raised was confirmed as (UP TO \$500.00) after cost of items is deducted.
- RS recommended selling Bleacher seats.
- JK reiterated that we would like to avoid the overlap of similar fundraising concepts. Other ideas such as a Casino Bus Trip, Bleacher Seats (on their own) and bake sales (good for tournaments) were discussed.
 - Bake sale would require ingredient listings, SM will let us know a date on bake sale.
- Recommend rotating 3 different events like the Boosters.
- CM left meeting.
- RS reiterated recommendation of regular meetings for Draw Down (sub committees – etc.), to keep everyone in the loop.
LB motioned to add a Special Draw Down meeting - Tuesday 2/26/19 6:30 pm
JS seconded, all in favor, zero opposed.
- RS motioned to close meeting, 7:38 pm, JS seconded, all in favor.

Next regular meeting: Monday, March 11, 2019, 6 pm in the Stockbridge Jr/Sr High School Teacher's Lounge.

2/11/19 MC