



## Stockbridge Athletic Boosters General Meeting Meeting Minutes | April 8, 2019 | (pg. 1 of 2)

### Opening

The General Meeting of the Stockbridge Athletic Boosters was called to order at 6:13 PM on April 8, 2019 in the Teacher's Lounge in Stockbridge High School by Chris Miller (CM). (*Initials will be used throughout.*)

### Attendees

Chris Miller, Lynn Beauregard, Monique Coffman (6:25 pm), Colleen Satkowiak, Jason Satkowiak, Ralph Schlaff, Jaime Knoll, and Sarah Henderson

### Approval Minutes

- Minutes were emailed on April 8, 2019 for review during meeting.
- RS motioned to approve minutes, CS seconded, all in favor, zero opposed.

### President's Report (CM)

#### Liquor License for Special Event:

- Cost: \$25.00 4/5/19 Paid  
Processing takes 5-7 days and they will contact CM when complete.
- CM talked to Mike re: beer for event, will order by 4/20 one light and one regular.  
Cost: \$130\* each + \$30 deposit.

#### Other Special Event News:

- Township proposed doing a Draw Down at Harvest Festival in September.
- Consider when to do 50/50 raffles at games and events / Baseball District.

#### License for Food/Hot Dog Cart:

- Food Service license application for food cart required annually.  
Cost: \$152.00
- CM: Limitation w/o food cart: can't serve open food because we need "hot" running water.  
LB: Do we want to sell open food items? Or close all together?  
RS: Do we want to run the football concession stands instead?  
CS: Only do packaged foods for single games - candy, chips, pop, water.  
RS: Varsity Double headers open football concessions. (All games will be open at Baseball stand).
- Varsity single games - packaged food only.
- JV double header games - packaged food only.
- Varsity double header games - open.
- **LB made a motion to renew the "Food Service License \$152.00" RS seconded, all in favor, none opposed.**  
CS: They will want to inspect it — we will need to pick a day in May for the inspection. Table date decision.

### Vice President Report

#### Football Concessions:

- Set a date for cleaning of Football concessions - Sunday, 4/14/19 1 pm.
- LB to contact Mike Pearson to turn on the water for the football concession stands.

#### Baseball Concessions:

- LB Door is painted gray.
- LB Table cloth over serving window.
- JS Fire hydrant pump for power washing.
- LB Candy in school. Pop is in coolers, racks are getting painted white.
- Cash boxes (JS one for Baseball) (LB one for Track). JK expressed needing someone to get food and cash box to stand.

#### Dodge ball fundraiser:

- Jr class prom fundraiser request for concessions – event canceled and may be rescheduled. Kim K to confirm— let LB know.

#### Track Concessions:

- Only stock one cooler
- Red & blue Gatorade only.

# Stockbridge Athletic Boosters General Meeting

## Meeting Minutes | April 8, 2019 | Continued (pg. 2 of 2)

### Treasurers Report

No bank statement at this time.

- LB: gave it to Tracie Wooden for timing system.
- LB: As of 3/8/19 \$17,331.75 still need to make another deposit for Middle School game approx. \$300.00
- JK: to submit an invoice.
- JS: to request \$ due from Boosters pay to play balance for kids.  
Boosters need to send Pay to play amounts — will be due to MK by next month to turn in.
- MC motioned to accept Treasurer's report, CS seconded, all in favor.

### Secretary Report

Minutes Approval see earlier note: pg 1 "Approval Minutes."

Draw Down Update Tickets:

- MC: 1/2 of the tickets are at the Jr/Sr High School office, (#s 50-10) to be sold by Courtney Fletcher.  
Sellers are to sign the back of buyer's ticket stub.
- RS: If we don't sell them all, Coach JK said we can auction them.
- LB to go out tomorrow.

Draw Down Update Promotions:

**MC: Draw down advertised or advertising in the following ways:**

- Stockbridge Community News print? (cost?), or online articles and socials.
- American Legion, Stockbridge Community News and Info, Stockbridge Schools, and Athletic Boosters Facebook pages.  
Also shared to and by other organizations (Stockbridge Buy & Sell, Cub Scout Pack 768, Athletic team pages.
- Emails with sponsor forms being sent out to coaches, faculty, school board, businesses, SAWC, and Boosters members  
are encouraged to reach out to friends and family. Signatures required from Board members.
- JK and LB will work on sponsorships along with MC and anyone else willing to help.

Draw Down alcohol:

- Cost of alcoholic beverages tabled for a special Draw Down discussion.

Draw Down Baskets:

- Games/Family (LB has games).
- Sportsman/Archery (MC has archery site donation).
- Panther/Spirit - BA, Main Street
- Women's Basket?
- Date night (Dinner/movie?)
- Jaime: Adiska Family Dental, Country Petals + others  
Monique: Hind Sight, Inc., Abbott & Fillmore, Main Street + others  
Lynn: Potting Shed, Dollar General, + others

*May also make financial donation requests for sponsorships, or in-kind items or service.  
Make a list of businesses to approach.*

### Historian Report

Not present.

### New Business

Mileage:

- LB: Made a motion to reimburse Chris \$25 for gas, for multiple trips to Lansing. JS amended the motion to come out of the Draw Down funds as an expense. MC seconded, all in favor, none opposed.

**LB motioned to add our next Special Draw Down meeting - Sunday, April 14, 1-1:30 pm**

- JS seconded, all in favor, zero opposed.
- JS motioned to close meeting, 7:38 pm, CM seconded, all in favor.

**Next regular meeting: Monday, May 13, 2019, 6 pm in the Stockbridge Jr/Sr High School Teacher's Lounge.**

4/8/19 MC

\*5/13/19 Amended - MC