



Stockbridge Athletic Boosters General Meeting

Meeting Minutes | May 13, 2019 | (pg. 1 of 2)

Opening

The General Meeting of the Stockbridge Athletic Boosters was called to order at 6:06 PM on May 13, 2019 in the Teacher's Lounge in Stockbridge High School by Chris Miller (CM). (*Initials will be used throughout.*)

Attendees

Chris Miller, Lynn Beauregard, Monique Coffman, Colleen Satkowiak, Jason Satkowiak, Ralph Schlaff, Amy Schlaff, Jaime Knoll, and Betty Phillips.

Approval Minutes

- Minutes were emailed on May 13, 2019 for review prior to or at beginning of meeting.
- Motion to amend the cost of kegs from \$89 each to \$130 each. (Budweiser had a price increase).
- CM motioned to approve minutes, JS seconded, all in favor, zero opposed.

President's Report (CM)

Liquor License for Special Event:

Hard copy of license mailed from MLLC

- CM inquired with JS as to whether or not a signed hard copy of liquor license arrived. (We received emailed copies for our event). But are still awaiting a copy of all our paperwork and original license.
- Postal mail delivers to whichever address is listed first (PO Box or SHS address). CM will follow up with them tomorrow.

Districts Updates - MK:

June 1st: 3 games of each Softball and baseball districts.

- District games 22nd, 4 pm
Probably hosting bottom 1/2 of soccer league tournament this Saturday, May 18.
**Hosting Boys basketball districts next March.*
- Tomorrow and Wednesday we are home (Varsity single game + soccer). CM will get cart started, and come back to close out. (Only if adults are present). (*Meghan will email updated schedule.*)

Hot dog cart license update:

- **CM: Online application submitted by email** - Ask to do inspections on May 20.

Vice President Report

Concessions:

- LB requested receipt from CM for checks.
- When items come to an end — close up Football and Baseball concessions. Need to schedule proper clean-up and closing down of concessions. (**Scheduled clean up: Saturday, June 8, 2019 @ 9am — start at Baseball concessions.**)
- Not buying more candy or pretzels, using up items in football and basketball stored food items.
- CM: receipt for what supplies he bought are in LB's cash box.
- Hot dog rollers: how to cover or clean? RS: Steel wool, SOS, clean, wipe with mineral oil afterwards (food safe).
- When closing the concession stands for season, do so as tightly as possible.
 - Can we keep power to the outlets?
 - Check on High frequency repellent.

Treasurers Report

No bank statement at this time.

- Starting balance: 3/30/19 = \$15,822.12
- 5 deposits: (\$7,613.00)
- 17 withdrawals: (\$3,857.53)
- Closing April balance: \$19,578.93

Stockbridge Athletic Boosters General Meeting

Meeting Minutes | May 13, 2019 | Continued (pg. 2 of 2)

Draw Down event:

- Boosters need to send Pay to Play amounts — will be due to MK by next month to turn in.
- *MC motioned to accept Treasurer's report, CS seconded, all in favor.*
- *Net profits: \$5,009.22 + additional sponsor checks to come.*

Volunteer hours:

- Are these compiled? JS would like to reconcile this.
- Try to figure out non-liabilities (concessions and liabilities, split in half and then configure hourly payout). Total hours divided into total, then distributed by # of hours per volunteer.
- Orange concession voucher tickets - need to be reconciled. (\$5 value per ticket, e.g.: 40 x \$5 JS invoice MK and she'll get a check from school).
- Pay to play amounts. All of the boosters kids owe pay to play \$.
- JK still owes money from the Touch Down club.

Secretary Report

Draw Down Sponsor Forms

- Need from everyone (JK wrote down info for those that did not fill out).

Draw Down Survey Results.

- MK suggested Harlem Wizards to Jacob for basketball uniforms? *MK said her HS did it each year.*
- JK - shared details on another event that charges \$80 (includes alcohol). *Grass Lake Crazy Cash night. Bingo cards.*
- Ticket cost discussed: \$50 vs \$100? If we are increasing our number – keep cost @ \$100 to keep odds better. 50/50 raffle only 15 tickets for \$5.00
- Sponsor Smokehouse 52 was interested in talking about food next year – offer AA first right of refusal.
- MC requested sponsorship forms much sooner so as to include sponsors in promotional materials and potentially add more.
- Other venues? CS venue Stockbridge Community Center?
- Winter date next year? Looking towards a February date.
- *Note: survey was only sent to members or volunteers that worked or helped with the event, AND we had a valid contact email for.*

Historian Report

Not present.

New Business

Nominations:

- CS Nominated Lynn Beauregard for VP, LB accepts.
 - CM nominated Monique Coffman for Secretary, MC accepts.
 - RS nominated Jason Satkowiak for Treasurer, JS accepts.
 - LB nominated Colleen Satkowiak for President, CS accepts.
 - MC nominated Jaime Knoll for Historian, JK accepts.
 - CM nominated himself for President.
- *MK motioned to close accepted nominations. RS seconded. All in favor, zero opposed.*

Other:

LB inquired about purchasing pre-packaged table service from Draw Down for personal use. Tabled discussion for a later date.

Next special meeting: Monday June 3, 2019 6 pm in Stockbridge Jr/Sr High School Teacher's Lounge.

Next regular meeting: Monday, June 10, 2019, 6 pm in the Stockbridge Jr/Sr High School Teacher's Lounge.

- *MK motioned to close meeting at 7:30 pm, LB seconded, all in favor, zero opposed.*