

# CAMPBELLSVILLE HIGH SCHOOL ATHLETIC HALL OF FAME

## INFORMATION & NOMINATION FORM



### *MISSION STATEMENT*

The intent of the Athletics Hall of Fame is to display to students and the public the athletic accomplishments of individuals who have been instrumental in creating an extraordinary athletic tradition at Campbellsville High School and Durham High School.

Annual Deadline for Submission is **JUNE 1, 2020**

Send Completed Nomination Forms and Support Materials to:

Campbellsville High School

Attn: Athletic Director; HOF Forms

230 West Main Street

Campbellsville, KY 42718



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## ***NAME AND AUTHORITY***

The name of the organization shall be the Campbellsville High School Athletic Hall of Fame. The organization will operate under the approval and authority of the Campbellsville Independent Board of Education. All financial activities will fall under the Campbellsville Independent School Board of Education.

## ***PURPOSE***

The purpose of the Campbellsville High School Athletic Hall of Fame shall be to recognize, preserve and promote the rich heritage of sports at Campbellsville High School and the former Durham High School. Many individuals have made extraordinary contributions and have superb accomplishments in high school sports at CHS. The Hall of Fame honors the contributions and accomplishments of these outstanding individuals.

## ***GOVERNANCE***

1. Board of Directors: The CHS Hall of Fame shall be managed by the Board of Directors, which will include nine (9) members and four (4) Ex Officio Members. The nine (9) members of the Board of Directors must be alumni of Campbellsville High School or a former coach for the CHS Athletic Programs. Members must have a strong understanding and awareness of the history of CHS Athletics. The Ex Officio Members will select the members to serve on the initial board of directors. After the initial committee, members will be selected by the current board of directors.
  - a. Ex Officio Members: Board of Directors shall have four (4) ex officio members consisting of the CISD Superintendent or Designee, CHS Principal, CHS Athletic Director and District Title IX Coordinator. Ex Officio members shall serve in an advisor capacity, assist in collecting applications for inductees and voting process and shall not be voting members.
  - b. A member of the committee can serve for life or until he or she resigns or fails to attend three consecutive meetings.
  - c. Officers of the Board of Directors will include a President, Vice-President and Secretary-Treasurer and such other officers as the Board deems appropriate.
  - d. Meetings: The Board of Directors will meet annually each spring to make plans for the next school year's induction and ceremony. The President of the Board of Directors may call special meetings as needed.
  - e. Quorum: Six (6) of the nine members in attendance shall constitute a quorum and a majority vote of those present may conduct business and adopt resolutions. Voting by proxy is not permitted.
  - f. Attendance: Board members are expected to attend meetings. A member may be removed from the board if he or she missed three (3) consecutive regular meetings without good cause.



# CAMPBELLVILLE HIGH SCHOOL ATHLETIC HALL OF FAME



- g. Vacancies: The remaining Board members may nominate and elect new members in the event of a vacancy.
- h. Family: No more than one (1) member of a family may serve on the Board of Directors at the same time. (Ex Officio members excluded)

## COMMITTEES

There shall be four (4) standing committees:

1. Awards Committee: The Awards Committee will be responsible for obtaining suitable awards to the inductees and will be responsible for maintenance of a permanent Roll of Honor. The CHS Athletic Director will assist with this committee.
2. Ceremony Committee: The Ceremony Committee will make arrangements for the presentation of awards, along with preparations for the banquet and the selling of tickets to the ceremony. The CHS Principal and Athletic Director will assist with this committee.
3. Publicity Committee: The Publicity Committee will be responsible for the dissemination to local news media and applicable internet pertinent information relating to the Hall of Fame inductees and the ceremonies planned therefor.
4. Resource Committee: The Resource Committee will be responsible for raising funds necessary to purchase awards and to pay for the cost of the ceremony and other relevant expenses.
  - a. Each committee shall have a Chairman who shall be a member of the Board of Directors. Each committee may have up to seven (7) members and may include interested members of the community at large. The Board of Directors may appoint other ad hoc committees as needed.

## SELECTION TO THE HALL OF FAME

The CHS HOF Committee will determine the selection of the inductees to the Hall of Fame. The Athletic Director shall promulgate rules and procedures for the nomination and selection of inductees into the Hall of Fame.

## NUMBER OF INDUCTEES

- The initial class of 2020-21 shall include up to **15 inductees**, which may include up to a maximum of 2 coaches and 1 contributor.
- The second class of 2021-22 shall include up to 10 inductees, which may include up to a maximum of 2 coaches and 1 contributor.
- Classes beginning in 2022-23 and thereafter shall be comprised of not more than **6 inductees**, which may include a maximum of one coach or contributor.
- No more than one team may be inducted each year.



# CAMPBELLVILLE HIGH SCHOOL ATHLETIC HALL OF FAME

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## NOMINATION OF INDUCTEES

Individuals may be nominated in THREE (3) categories:

1. **ATHLETE:** A former high school athlete whose achievements as a high school athlete were extraordinary. In order to be eligible an athlete must be out of high school at least 10 years.
2. **COACH:** A former coach whose accomplishments as a high school coach merit recognition who has been inactive as a coach for a minimum of 3 years. Coaches would be considered on the merits of their high school coaching achievements.
3. **CONTRIBUTOR:** An individual who has made outstanding contributions to athletics in some capacity other than athlete or coach. Such as, areas including athletic administrators, sports medicine, sports media, volunteer staff or financial support.
4. **TEAMS:** Teams may be nominated for the Hall of Fame based on their superior accomplishments in their respective sports and are eligible in 10 years for nomination.

## REQUIREMENTS FOR NOMINATIONS

1. All candidates will be judged on their significant and/or long-term contributions to athletes at Campbellsville High School and the former Durham High School.
2. Inductees shall not have been convicted of a felony. If discovery of such felony should occur after induction, or while in the Hall of Fame, that person shall be removed from the Hall of Fame Membership.

## NOMINATION PROCEDURES

1. The official nomination form must be completed and submitted at the proper place and time to be designated. Any nomination received by the committee, which does not contain a current address or contact information, will not be considered.
2. A completed nomination form may be accompanied by 2 letters of recommendation from a non-relative.
3. Any person who is properly nominated but not selected to the Hall of Fame shall remain on the list indefinitely or until the committee deems the nominee to be removed or remain on the list of eligible nominees for five (5) years after his/her initial nomination is submitted and approved.

## SELECTION OF INDUCTEES

1. Inductees into the Hall of Fame will be selected by the Board of Directors through anonymous voting procedures. The top nominees receiving the most votes, based on a point system, will be selected.
2. Two uniform plaques shall be awarded to honor each individual inductee. One plaque shall be presented to the inductee; the other plaque will be displayed on the CHS Athletic Hall of Fame Wall. Teams that are inducted will have one plaque displayed on the Hall of Fame Wall.



## CAMPBELLSVILLE HIGH SCHOOL ATHLETIC HALL OF FAME

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3. Individual inductees shall receive a lifetime pass to all CHS Regular Season Athletic Events. This does not include special events, home athletic events with Taylor County or tournaments.
4. Inductees receive two complementary tickets to the banquet; teams will receive one complementary ticket for each team member.

### **TIMETABLES**

- Distribution of Nomination Forms – Year Round
- Deadline for Submission of Nominations – June 1
- HOF Board of Directors/Committee Meetings: June – August
- HOF tally votes and Inform HOF Receipts – August 30
- Public Announcement of the Inductees – First Friday in September
- Awards Presentation and Banquet: First Friday night regular season home girl-boy basketball game – announce and recognize inductees between games; HOF Banquet will be on Saturday (time TBD).