**Guidelines for the Oldham County High School Hall of Fame**

**Article I: Name**

**The name of this organization shall be the Oldham County High School Hall of Fame (hereafter “Hall of Fame”), a program under the jurisdiction of the Oldham County principal or his/her designee.**

**Article II: Purpose**

**The Hall of Fame is organized to maintain the rich heritage and tradition of OCHS. It will serve as a means of recognizing, persevering, and honoring athletes, coaches, individuals who have made significant contributions to OCHS, our local community, and country. The Hall of Fame will not only serve as means to recognize former graduates for their athletic endeavors but also for their contributions and accomplishments in a variety of areas. Many individuals have been influential in the excellent tradition at Oldham County High School that were not involved in athletics. This Hall of Fame will honor those individuals who are worthy of recognition as examples for others to emulate.**

**Article III: Governance**

**The Hall of Fame shall be governed by the Hall of Fame Selection Committee composed of 8-10 members, which shall include the principal or his/her designee, an ex-official member, current coaches, community members, and alumni. For all decisions, if a consensus cannot be reached, then a vote will be taken requiring a majority vote of 67% of those in attendance. A quorum shall be present in order for any business to be transacted. A quorum shall be 67% of the committee.**

**Article IV: Criteria for Selecting Nominees**

**All nominees must meet one of the following criteria:**

1. **Athlete: Any person who distinguished himself/herself in the field of athletics while a student at Oldham County High School. Criteria considerations should be All-State recognition, All-American recognition, pro selection, outstanding college accomplishments, etc. Other considerations may be taken into account – individual state record, individual state champion, selection to a Kentucky All-Star team. Athlete must have been graduated for 10 years. (Unusual/exceptional circumstances may be considered)**
2. **Coach: Any OCHS coach who coached for at least five (5) years and made significant contributions to the athletic program at Oldham County High School. The nominee must be inactive as coach at OCHS for consideration.**
3. **Alumnus/Alumna: Any person who distinguished himself/herself in the fields of academia, the related arts (music, performing arts, visual art, etc.), military, business, philanthropy, and many others during their tenure at OCHS or after graduation. Alumnus must have been graduated for 10 years before being considered for Hall of Fame.**
4. **Contributor: An individual who has made outstanding contributions to Oldham County High School other than playing and/or coaching a sport.**

**Article V: Size of Induction Classes**

**There are many former graduates who have been honored for their time at OCHS. Any former athlete, coach, or alumni that has been honored previously with a banner in the gym, a field named after them, or honored in other capacities will be in the first Hall of Fame class. The Hall of Fame committee will also look to include a select number of inductee’s for non-athletic reasons.**

**After the initial class of 2016, the number of inductees will vary depending on merit but there should be no more than six (6) per class. Representation shall come from the various demographic groups of Oldham County High School but shall not be limited to inclusiveness of each in any given year.**

**Article VI: Requirements and Procedures for Nomination**

1. **Nominees must exemplify the highest standards of sportsmanship, ethical conduct, and moral character. All candidates will be judged on their significant and/or long term contributions to athletic endeavors.**
2. **All applications must clearly indicate the status of each candidates as it relates to the defined parameters in Article IV.**
3. **Nomination procedures: Inductees may be nominated either:**
	1. **By the Selection Committee**
	2. **By the former or current faculty, administration, and staff**
	3. **By former or current members of the OC Booster Club**
	4. **By Oldham County Alumni or Community Members**
4. **All nominations must be submitted on the official Oldham County High School Hall of Fame nomination form. The forms will be available on the school website, school athletic website, and through the Hall of Fame Committee.**
5. **The nomination form shall be completed and submitted to the Hall of Fame Selection Committee by June 1st of each year for a candidate to be considered for induction the following year.**
6. **All nominations received must have active and current address, phone number, and current contact information for the nominee (or family if deceased). Failure to supply the support material will result in invalidating the application, consequently the nomination will not be considered.**
7. **In addition to the nomination form, the following materials should be submitted for an individual’s consideration:**
	1. **A letter of recommendation from the person making the nomination, and if possible other letters of support from appropriate individuals who can substantiate pertinent information related to the nominee’s accomplishments.**
	2. **A limited number of newspaper clippings, magazine articles, copies of scorebooks/statistics, and any other information that will help substantiate the accomplishments and contributions of the nominee.**
	3. **A suitable current photograph and if possible photograph of nominee in high school should be submitted for reproduction.**

**Article VII: Procedures for Selecting Inductees**

**Section 1. The Selection Committee**

**The Hall of Fame will meet within 30 days following the required date of June 1st to select candidates based on the criteria presented in this document.**

**The Principal or his/her designee will chair the Selection Committee and choose members to serve on the committee and will function as Committee Chair during formation of the committee for the first full year following organization. Afterwards, the committee will select their chairperson for the upcoming year. Committee members may serve as long as they are active and able to serve. When needed, new members shall be nominated by the committee and voted on by the committee with a 67% majority of active members necessary for selection.**

**Section 2: Duties and Responsibilities of the Hall of Fame Committee**

1. **Attend the regular scheduled meetings,**
2. **Annually evaluate the nominations of individuals submitted which fulfill the requirements for consideration,**
3. **Approve only those individuals who had significant and/or long-term contributions to Oldham County High School, athletic accomplishments at Oldham County High School or collegiately, or made great contributions to society.**
4. **Evaluate and update policies and operational procedures of the Oldham County High School Hall of Fame,**
5. **Validate and approve all worthy candidates for induction into the OCHS Hall of Fame.**
6. **Keep all action of the Selection Committee confidential.**

**Section 3: Voting Procedures**

1. **The Selection Committee shall review candidates based on information available at the time of the meeting.**
2. **The Hall of Fame Selection Committee shall meet as a group to select inductees.**
3. **After open discussion about candidates, the committee shall vote on candidates.**
4. **Each committee member shall rank candidates in order of preference (1 to ?)**
5. **The candidates with the LOWEST POINT TOTALS will be chosen for induction up to 6 each year after the initial year.**
6. **The annual voting of the Selection Committee will be confidential.**
7. **Individuals will be contacted soon after the voting to ensure they are able to be present at the induction ceremony and at a home sporting event where they will be recognized.**
8. **A press release will be sent to the local media identifying new inductees and pertinent information concerning inductees.**
9. **Nominees should be notified by mid-June with first response due by July 15th.**

**Article VII: Induction Ceremony**

**The Hall of Fame Induction Ceremony shall be held each year…**

**Official Nomination Form – Due by June 1st**

**Oldham County Hall of Fame**

1. **Complete the nomination form and return to:**

**Oldham County Hall of Fame**

**Attention: David Letendre**

**PO Box 187**

**Buckner, KY 40010**

1. **The information on the nomination form will be confidential and will be used by the Hall of Fame Committee**
2. **To be eligible for the Hall of Fame, individuals must have been Oldham County High School athletes, alumni, coaches, or contributors who have made significant contributions to the school.**
3. **The Hall of Fame is organized to recognize, honor and preserve the history of those who have influenced the tradition of excellence at Oldham County High School. The Hall of Fame honors the achievements/contributions of these individuals as examples for others to emulate.**

**Name of Person Being Nominated**\*

First: Last: Nickname:

Enter Email:

Daytime Phone:

Nomination Category\*

Player \_\_\_\_\_ Coach \_\_\_\_\_ Alumni \_\_\_\_\_ Contributor \_\_\_\_\_

Is this nominee deceased?\*

Yes \_\_\_\_\_ No \_\_\_\_\_

Birthdate (REQUIRED)\*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender\*

Male \_\_\_\_\_ Female \_\_\_\_\_

Please summarize this person's accomplishments as a player, coach, alumni or contributor at Oldham County High School.\*

Please list any other factors about this individual that you would like for the Screening or Selection Committees to consider.

Please provide any Additional Support Documentation\*

Please attach any relevant press clippings and materials which would verify coaching win-loss records, or other statistical information. Also please attach any other letters of recommendation of other information which may be helpful to the committee in making a final selection.

Please attach photographs, including head and shoulders photo(s)

**Name of Person Making Nomination**\*

First: Last:

Street Address:

Address Line 2:

City: State: ZIP Code:

Email Address:

Daytime Phone:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Nominator Date

By signing above, I certify that I have truthfully completed this information about the nominee with the permission of the nominee, that he/she will accept induction if selected, and I will cooperate with the KHSAA should additional information be needed for his/her consideration

Submit This Nomination

Attach any relevant press clippings and materials which would verify coaching win-loss records, or other statistical information. Also attach any other letters of recommendation of other information which may be helpful to the committee in making a final selection.