**Welcome/Prayer**

Led by Rosa Hernandez, President

**Attendees**

President, Rosa Hernandez

Vice President, John Ramirez

Secretary: Edna Menjivar

Inventory Specialist: Elvia Trujillo

James Martinez

Dorothy Martinez

Izadora Gutierrez

Sara Ponce

David Yudess

**Booster Club Working Board Open Positions, Job Descriptions, By-laws, Mission Statement and Membership**

Rosa reviewed the open positions and the job description for each

The by-laws are written with a few adjustments that need to be made. Rosa will review.

The purpose and mission statement of the Booster club was discussed. It is important that we are not viewed as a volunteer service but Booster Club volunteers that foster an environment that inspires athletes, students, coaches, parents and the community to collectively create a positive and spirited atmosphere for **all** athletic programs. Our desire is to build strong moral character, academic excellence and physical conditioning in the student/athlete while seeking to raise funds for PMA High School Athletics, as we strengthen the status of the overall programs, to support the financial needs of our student/athletes.

Rosa passed out the 2018-2019 Booster Club membership forms

**Booster Club Nominations**

***Board Members were announced:***

Fundraising Chair, Dorothy Martinez

Membership Chair**,** Izadora Gutierrez

**Review Minutes from last minutes**

Edna reviewed the minutes from the last meeting

**Booster Club Financial Report and Concession Equipment Needed**

The Booster Club made $4, 038.19 on the Fireworks Sales Fundraising event

The club members discussed the purchase of a small cash register for the concession stand to keep records of concession sales. Cost: $269.99 + tax

The club members discussed the purchase of a Nacho chip and cheese warmer for the concession stand. Cost: $720.00 + tax

**Volunteer Sign-up List (Football, Volleyball and Cross Country)**

David Casillas, Team Parent Chair and John Ramirez, Vice President were assigned to connect with the team parents of each sport and reach out to the athlete’s parents to recruit volunteers for the upcoming games.

**Booster Club Equipment, Supplies and Goods Inventory**

Elvia Trujillo, Inventory chair was assigned to start conducting an inventory of all equipment, supplies and goods to keep tight controls.

**Upcoming Fundraising and New Ideas**

Dorothy and Izadora are going to work together to reach out to corporate vendors and businesses to solicit donations. Rosa said she would reach out to the Development Director to get a donation letter.

The club members discussed the clothing drive to start planning.

**Booster Club Budget Proposal**

Rosa discussed the importance of having a Booster Club budget so we can set goals. Many members asked if we set goals are we sure the money will be spent accordingly. Rosa said she would need to discuss the budget with the school administration and address our concerns. One of the budget items is to raise money for all the teams to be distributed equitably.

**Booster Club T-shirt Changes**

The club discussed that the Booster Club logo should be larger so people know we are booster club members. The jackets should have the information on the back. The females suggested that we have V-necks.

**Meeting Adjourn**

**8:00 p.m.**