

JOB DESCRIPTION SUNRISE COMMUNITY CHURCH

SUNRISE CHOIR DIRECTOR

1. Position Identification

- Title: Sunrise Choir Director
- Department: Worship Arts
- Classification: Part-time

2. Reporting Relationships

- Reports to Worship Arts Pastor
- Provides direction to the Sunrise Choir

3. Position Summary

Directs and ministers to the Sunrise Choir and accompanying band in the worship of Jesus Christ through music and other artistic expressions.

4. Qualifications

Character

- Continually develop the character qualities of I Timothy 3:1-7
- Exhibit integrity, servant-heartedness, personal spiritual disciplines, and a Godly lifestyle.
- Exhibit the attitudes and behaviors for building relationships, developing volunteers, enhancing teamwork, and resolving conflict.
- Be a good communicator.
- Be productive, reliable, flexible, and aligned with other SCC leaders.
- Model the SCC Mission, Vision, and Core Values.

Calling

- Exhibit a sense of calling and knowledge of one's spiritual gifts.
- Passionately love God and love people.
- Through individual and corporate prayer seek God's wisdom and guidance for the Sunrise Choir

Skills

- Choral and musical expertise and ministry involvement
- A passion for personal and corporate worship and praise
- A love of music and a desire to worship God
- A desire to promote musical excellence
- Spiritual maturity and a consistent Christian walk
- Standard computer skills for research, communication, google docs and

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Planning Center Online along with apps used by music department and staff

- Leadership experience
- Strong organizational and administrative skills
- Ability to plan daily work, establish priorities, and effectively solve problems
- Ability to recruit, train and retain volunteers for ministry
- Ability to coordinate people and information
- Ability to partner with other staff to reach a common goal
- Ability to communicate effectively verbally and in writing
- Ability to lift and carry 15 lbs. occasionally and 10 lbs. frequently; to stand and walk up to 4 hours per shift.

Education/Professional Experience

- Minimum: A degree or working toward a degree in music or equivalent along with conducting experience.

5. Responsibilities

- a. Directs and ministers to the Sunrise Choir
 - Direct and Coordinate the organization of the adult choir
 - Selects appropriate Anthems for the choir to sing at Sunday Services twice or three times a month and Special Events including Choir Concert, Christmas Eve Services, Good Friday Services and Easter Sunday Services
 - Conducts weekly choir practices & fall choir retreat
 - Ensures that all choir activities, including practices, are Christ-centered
 - Manages all choral music resources, including music library, choir room instruments, and equipment.
 - Continually seeks ways to strengthen and choral worship opportunities
 - Assists Worship Arts Pastor with additional duties as assigned
 - Creates Annual Sunrise Choir Handbook with A.A.
- b. Oversees and ministers to the Choir Cabinet with bi-monthly meetings
 - i. Organizes the choir BBQ
 - ii. Organizes the choir retreat
 - iii. Ensures all members of the choir are cared for with help of cabinet
- c. Oversees Special Events involving the Sunrise Choir
 - i. Oversees and provides leadership for the successful planning, development, programming and implementation of at least one major annual Sunrise Choir Event potentially including special

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soloists, guest instrumentalists, video, anthem lyrics, speaker, artists, dancers...

- ii. Assists with and participates in other special worship arts events as needed.