We want your child to be successful. In order for that to happen, we know that we must work together and support one another in that effort. Please read and sign this agreement, signifying your support.

**Student Responsibility**

*Learning Effort*
- Attain at least 90% attendance which includes tardiness and early pick-ups.
- Follow our core principles of personal responsibility, mutual respect, hard work, school pride and simple kindness
- Follow all school rules and procedures responsibly.
- Give best effort in school, even when it seems difficult.
- Pay attention in class, participate productively, and ask for help when needed.
- Fill out agenda book for each class period and complete all class work and homework assignments.
- Stay after school for extra help, or to retake tests or quizzes when necessary.

**Parent Responsibility**

*Learning Support*
- Ensure your child has at least 90% attendance which includes tardiness and early pick-ups
- Check daily agenda, homework and sign weekly progress reports.
- Provide a time and place to do homework, and check to see that it is being done.
- If online access is available, check PowerSchool to receive weekly progress reports.
- Expect your child to do his/her best in school with encouragement.

*Home/School Communication*
- Verify each absence of your child per school policy.
- Attend scheduled conferences and meetings with staff.
- Receive communications (phone class, e-mail, notes) and respond in a timely manner when necessary.
- Let the school know about any characteristics, problems, or medical concerns pertinent to your child.
- When you have a concern or problem, contact the persons involved first and the principal when necessary.

*Mutual Support*
- Volunteer and visit the school as often as possible.
- Attend organized events in support of your child and the school.
- Speak positively about the school and staff.
- Always listen to both sides of a problem before making judgment.

**School Responsibility**

*Learning Support*
- Provide a safe, respectful, and responsive school environment to allow all students to be successful.
- Teach the district curriculum as has been developed to provide a quality education.
- Use effective instructional strategies and classroom management techniques.
Encourage students to fill our agenda books for each class period. Provide extra help and time to complete all class work and retakes until the end of the quarter. When needed and when possible, students will have additional instructional time through extra help classes and summer school.

**Communication**
Communicate rules and expectations to home at the first of the year, both school-wide and classroom. Provide academic progress reports weekly—formal reports at midterm and the end of the quarter. Receive communications (phone class, e-mail, notes) and respond in a timely manner when necessary. Send correspondence home in parents’ home language if necessary and when possible.

**Mutual Support**
Inform PTSA of our needs for recruiting volunteers. Make phone calls when there is a problem or concern, and to share student successes. Provide programs, activities, and events that encourage learning and are of interest to students and families. Parents will be provided training on the classroom subjects when requested.

Parent/Guardian Signature ___________________________________________ Date ________________

Student Signature ______________________________ Teacher Signature ________________________________
Dress Code
(TFSD Policy No. 3260)

It is the desire and intent of the Twin Falls School District to adopt a dress code to create an environment in our schools that is conducive to learning and free of potential distraction or danger. The Dress for Success code supports workplace norms for appropriate attire. Students are to observe the following guidelines regarding student attire: There may be exclusions to the dress code policy for religious or health reasons. Any violation of the dress code will result in a parent notification and the student will change his or her attire at home or at school. Any further incidents will be handled as a discipline problem.

Students are to observe the following guidelines regarding student attire:

1. Shirts must have a modest neckline (no cleavage) and be long enough to cover the midriff (front and back). No spaghetti straps, tank tops, tube, off-the-shoulder, halter tops, or muscle shirts will be allowed. No backless, strapless, or half tops are to be worn.
2. Clothes must conceal undergarments (boxers, thongs, undergarment straps, etc.) at all times. No see-through, excessively tight or torn, or revealing attire is permitted.
3. Shorts and skirts must be no shorter than mid-thigh at the elementary level (K-5) and just above the knee at the secondary level (6-12).
4. Pants must be worn at hip-level or higher (no excessive bagging or sagging).
5. No pajamas, slippers, or sleepwear of any kind is allowed.
6. Hats or head coverings (including sunglasses) of any kind are not allowed.
7. Shoes must be worn at all times.

Students are prohibited from wearing or carrying clothing, accessories or jewelry, or displaying piercings or tattoos, which by picture, symbol, or word, depict or allude to any of the following:

1. Drug usage, including alcohol and tobacco;
2. Controlled substances of any kind;
3. Drug paraphernalia;
4. Gangs;
5. Violence, hate groups, racial separation;
6. Sexually explicit, lewd, indecent, or offensive material; or
7. Illegal acts.

8. Visible body piercing or magnetic/glued jewelry on face, eyes, arms, hands, tongue, and feet is prohibited. Earrings and nose studs are allowed. Spikes, chains, wallet chains, studs, bolts, dog collars, needles, pins, sharp objects, or other jewelry deemed unsafe is not allowed at school.
9. Excessive or extreme make-up is not allowed.

Disciplinary actions for violation of this policy may include suspension and/or expulsion.
The building administrator or designee may determine appropriate attire options for special activity days.

The Board of Trustees recognizes that it may be necessary for alternative placement schools, i.e., Bridge Academy, Magic Valley High School, Transition Center, or Freshman Academy, to have a different dress code. This is allowed; however, the dress code must be approved by the Board of Trustees.

****There may be exclusions to the dress code policy for religious or health reasons.

Consequences of Dress Code Violations:

Warning entered in PowerSchool, Parent Notification by note from administration, and student must change. Repeat offenders may receive additional consequences to include lunch detention, afterschool detention, and/or suspension.

**We understand that not all parents are available to bring a change of clothing to school in these circumstances. To better assist in the process with the least amount of educational time being disrupted, the front office has t-shirts, PE shorts, and sweats available for students to change into upon verification of Dress Code violation.

ATTENDANCE POLICY

(OFSD Policy No. 3020P)

Students are to remain in the cafeteria, gym area as open, or outside until the first bell rings. Please do not send students to school or drop them off before 8:10; as there is not proper campus supervision prior to this time. The first class begins at 8:40 a.m. and the last bell of the day rings at 3:50 p.m. Students should be out of the building and off campus by 4:00 p.m., unless involved in a school activity or in a teacher's classroom for supervised help. Students are not to leave the school during the regular school day without a parent/guardian signing the student out in the front office.

Written notices will be mailed home at 6, 7, and 8 absences during each semester. After the 8th absence, an attempt will be made to schedule a parent/guardian conference. A record of documentation will be developed. Concerned parties may establish a plan/contract to address the attendance problem.

Failure to comply with the contract may result in the student failing his/her current grade level and may be referred to law enforcement and/or the court system. Students and/or parents/guardian may also be referred to law enforcement.

Reporting an Absence

Attendance is Key to Student Success

If a student misses any school time, the parents or guardians are to call the school and explain the student's absence. Parents may call the school at (208) 732-5160 or (208) 732-5161 for our Attendance Secretary. A secretary is on duty beginning at 8:00 a.m. We do request that calls be made
prior to 10:00 a.m. on the day the student is absent. If a phone call is not possible, a written note will be expected on the morning the student returns to school. If the school is not notified by this 10:00 a.m., every effort will be made to contact parent/guardians at home or work to verify the student's absence. All absences must be verified within 48 hours or the absence will be considered a truancy.

**BEHAVIOR/STUDENT CONDUCT**

One of the most important lessons education should teach is discipline. While it does not appear as a subject, it underlies the whole educational structure. It is the training that develops self-control, character, orderliness and efficiency. It is one of the keys to a happy and successful life. Good behavior in school is a necessary ingredient for conducting school in a safe and orderly environment. Students are asked to display positive and cooperative behaviors while at school and during school activities. The following are some examples of behavior which will help you to be successful in school:

1. Be on time.
2. Show respect to your teachers and classmates, and follow your class guidelines.
3. Have supplies, agenda book, and other appropriate materials for each class.
4. Respect the rights of others.
5. Be cooperative, concerned, and caring.

The following are some of the behaviors which will result in disciplinary consequences:

1. The possession of dangerous weapons.
2. Disrespect and insubordination.
3. The use of improper language/profanity.
4. Fighting, intimidating, hassling, bullying and/or harassing other students.
5. Inappropriate displays of affection.
6. Rowdy, roughhousing behavior, running, pushing, shoving, throwing snow, yelling, and whistling.
7. Tardiness or truancy, leaving class or school without permission.
8. Vandalizing, damaging, or theft of property.
9. Being in possession of or using any illegal substance, tobacco, and related paraphernalia such as lighters, matches, pipes, etc.
10. Cheating and/or dishonesty.
11. Disruption of the educational process.

**DRUGS/ILLEGAL SUBSTANCES**

(IFSĐ Policy No. 3321)
Possession of or use of illegal drugs or controlled substances is a violation of school policy and state law. Any student who is in violation will be disciplined according to school district policy mailed to parents in the August newsletter, and the laws of the State of Idaho. In all cases, law enforcement officials will be notified and citations issued.

FIREWORKS, WEAPONS, AND DANGEROUS INSTRUMENTS
Prohibition of Weapons
(TFSD Policy No. 3730)

The district is committed to providing a safe environment for all students and staff when they are at school, on a school bus, or at any school-sponsored activity. The district’s commitment includes the prohibition against any weapons or other objects/substances which may pose a threat to the health and safety of other students, staff members, or visitors, or could be used to disrupt the educational process.

Definition: “Possess” is defined as bringing an object, or causing it to be brought, onto the property of a school, or onto a vehicle being used for school-provided transportation, or exercising dominion and control over an object located anywhere on such property or vehicle.

A student will be determined to possess a weapon when the item is found to be in any of the following locations:

1. On a student’s person;
2. In the student’s personal property, including, but not limited to, the student’s clothing, backpack, purse, or any other item the student transports or carries and/or causes to be transported or carried to school;
3. A vehicle parked in the school parking lot which the student drives and/or is transported in;
4. The student’s locker; or
5. Any other school-related or school-sponsored event, regardless of location.

“Deadly or dangerous weapon” means a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than 2½ inches in length as defined in 18 U.S.C. Section 930.

“Weapon” additionally includes a knife with a blade of any length.

“Firearm” shall mean any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame receiver of any such weapon; any firearm muffle or firearm silencer; any destructive device, including any explosive, incendiary or poisonous gas, bomb, grenade, or rocket, missile, mine, or similar device, as defined in 18 U.S.C. Section 921, and air rifles or other weapons that propel a projectile with air, or pellet guns, or paint ball guns. Antique firearms are specifically excluded.
Causing or attempting to cause physical injury with a weapon or dangerous implement as defined in the aforementioned paragraph, or behaving in a way that could cause physical injury to any person will result in School District Policy NO. 3200 & 3740 (suspension or expulsion) being followed.

**HARASSMENT/INTIMIDATION & BULLYING**

(TFSD Policy No. 3290 & 3295)

It is the policy of this district to maintain a safe school environment for all students while attending school, riding the school bus, and attending district-sponsored activities on school premises or at other locations. Harassment, intimidation, and bullying, regardless of the specific nature of the students' behavior, are disruptive to safe school environment and will not be tolerated.

**Definition:** (TFSD Policy No. 3295P)

Harassment, intimidation, and/or bullying is defined as misconduct by a student(s), which is characterized by the aggressor(s) repeatedly engaging in negative actions against another student(s) in an attempt to exercise control over the victim. Harassment, intimidation, and/or bullying is generally characterized by aggressive or intentionally harmful behavior, which is carried out repeatedly over time.

**Prohibitive Behavior:**

Students attending district schools are prohibited from engaging in the following behaviors:

1. Physical abuse against a student, including, but not limited to, hitting, pushing, tripping, kicking, blocking, or restraining another's movement; sexual misconduct; causing damage to another's clothing or possessions; and taking another's belongings.
2. Verbal abuse against a student, including, but not limited to, name calling, threatening, sexual misconduct, taunting, and malicious teasing.
3. Psychological abuse against a student, including, but not limited to, spreading harmful or inappropriate rumors regarding another, drawing inappropriate pictures or writing inappropriate statements regarding another, and intentionally excluding another from groups, or similar activities.
4. Cyberbullying, including, but not limited to, using any electronic communication device to convey a message in any format (audio or video, text, graphics, photographs, or any combination thereof) that intimidates, harasses, or is otherwise intended to harm another individual.
5. Harassment, intimidation, and/or bullying, including any intentional gesture or any intentional written, verbal, or physical acts or threats, against another student that:
   a. A reasonable person under the circumstances should know will have the effect of: (1) Harming a student; or (2) Damaging a student's property; or (3) Placing a student in reasonable fear of harm to his or her person; or (4) Placing a student in reasonable fear of damage to his or her property; or
b. Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student.

6. Conspiring with another individual to commit any act of harassment, intimidation, or bullying against another student.

The prohibition extends not only to actions taking place on school grounds but also actions originating at a remote location and carried out via any technology, including, but not limited to, the use of a landline, car phone, or wireless telephone, or through the use of data or computer software that is accessed through a computer, computer system, or computer network.

Investigation:
The school administrator or designee will investigate any allegations of misconduct that are reasonably characterized as harassment, intimidation, or bullying. At the discretion of the school principal and/or superintendent, the alleged perpetrator(s) may be suspended pending the outcome of the investigation.

Disciplinary Action:
Students who engage in harassment, intimidation, or bullying will be disciplined as determined to be appropriate, up to and including suspension and/or expulsion.

Report to Law Enforcement:
The school administrator will refer allegations of bullying to law enforcement if he/she reasonably believes that the student has engaged in conduct, including harassment, intimidation, and/or bullying, in violation of Idaho Code Section 18-917A.

**SCHOOL RESOURCE OFFICER**
(TFSD Policy No. 4400 & 9500)

The resource officer will be available to students and staff on an as-needed basis. An officer is assigned to the school and has an office in the administrative office area. The officer is an employee of the Twin Falls Police Department as well as the school district. The resource officer’s role is to serve as a resource for interventions, investigations, and as a law enforcement official when needed.

**STUDENT DRUG, ALCOHOL AND TOBACCO USE POLICY —SELF-REPORTING** (TFSD Policy No. 3321)

The following is a brief description of the district substance abuse policy. Any student who voluntarily discloses using or being under the influence of alcohol or any controlled
substances before he or she is reasonably suspected to be in violation of the law and this policy will be provided anonymity to the extent that:

1. Disclosure is held confidential on a faculty need-to-know basis; and
2. Notification of the disclosure and availability of counseling is provided to the student’s parent/guardian.

**Disciplinary Procedure for Substance Abuse:**

First offense – If a student is under the influence and/or in possession of alcohol, tobacco products or controlled or dangerous substances while on or near district property during school hours or at a school-sponsored activity:

- A legal citation will be issued by a law enforcement official.
- Parents/guardians will be notified by phone or in writing.
- The student will receive a minimum two-day in-school suspension.
- The student’s name will be referred to the building Student Assistance Specialist or intervention trained professional which is responsible for implementing a plan to offer assistance to the student.

A second and/or subsequent offense will result in a citation, suspension and possible expulsion by the Board of Trustees. If a student is involved in transmitting, trafficking in or distributing alcohol or controlled dangerous substance on school grounds or at any school sponsored function, law enforcement official(s) will be asked to intervene. If it is determined that the presence of said student is a detriment to the safety of the student body or self, there shall be a mandatory recommendation made by the school administrator to the Superintendent and the Board of Trustees for expulsion.

**COMPUTER & TECHNOLOGY IN SCHOOL**

All students must sign a computer use agreement before they will be allowed to use the district network (including Internet). All users will be issued an account (name and password) which will allow access to the network. (see form on our website) Computer misuse or abuse may result in loss of school computer use for one calendar year, removal from computer classes, expulsion from school, and even criminal prosecution.

**Electronic Network Use Rules**

(TFSD Policy No. 2960)

Using the network is a privilege, not a right, and a privilege may be revoked at any time for unacceptable conduct. Unacceptable conduct includes the following:

- Using the computing devices or network for any illegal activity, including violation of copyright or other contracts.
- Using the computing devices or network for financial or commercial gain, including the development of Intellectual Property owned by the user.
- Attempting to circumvent any security, content filtering, or traffic management measures implemented by the school district.
• Using the computing devices or network while access privileges are revoked or suspended.
• Gaining unauthorized access to resources or invading the privacy of an individual or organization.
• Vandalizing the data of an individual or organization.
• Misappropriating or plagiarizing data.
• Unauthorized downloading of software or media.
• Willfully and knowingly sending, accessing, or attempting to access obscene or other inappropriate material.
• Using an account owned by another user without authorization.
• Publicly posting personal communications without the author’s consent.
• Placing unlawful or unlicensed information on a system.
• Using abusive, vulgar, or otherwise objectionable language in either public or private messages.
• Using the network, any Internet site, network service, or messaging system to harass, threaten, intimidate, or otherwise bully another individual.
• Using the network wastefully in a manner that would cause degradation or disruption of system performance, waste resources, or otherwise interfere with the productivity of others.

Technology

TFSD shall uphold laws pertaining to the use of technology equipment and the information contained therein and/or generated by its use. Anyone found to be violating such laws shall be subject to suit for civil damages as well as prosecution by TFSD to the full extent of the law. It is possible for all users of the Internet (including your child) to access information that is intended for adults. Although TFSD has taken all reasonable steps to ensure the Internet connection is used only for purposes consistent with the curriculum, the district or the school cannot prevent the availability of – nor even begin to identify inappropriate material elsewhere on the Internet. Computer security cannot be made perfect and it is likely that a determined student could make use of computer resources for inappropriate purposes. There is a need for full disclosure and understanding for the partnership between parents, children and the school district in regard to technology and its use. An Electronic Network Use Agreement has been created to inform and provide knowledge of Internet access and to ensure that all parties understand the areas of responsibility identified. Each child will need to have an agreement form signed and on file for use of the Internet.

POWERSCHOOL

The Twin Falls School District uses PowerSchool as an easy way for students and parents to keep up-to-date online. Once you have activated your account and your school has posted
information, you can use PowerSchool to check grades, see homework, verify attendance, view teams and activities, and more. Contact your student’s teacher for your activation code.

**CELL PHONE/ELECTRONIC EXPECTATIONS**

Students are allowed to bring phones to school, however they must be turned off and left in their locker. Teachers may allow students to bring their phones to class to use as an educational tool at their discretion. Students may use them before or after school, or during their lunch time in the cafeteria area only. However other electronic devices are not to be used at OMS during the school day (8:40 am – 3:50 pm). Such devices include, but are not limited to CD players, iPods, mp3 players, video games, laser pointers, etc. Students may leave cell phone turned off in their lockers. Any inappropriate use or disruption of cell phones or electronics during the learning day will result in the confiscation of the device. All confiscated devices will be sent to the office for parent pick up. Repeat offenders may receive in or out of school suspensions.

**ATHLETIC & EXTRACURRICULAR ELIGIBILITY**

*(TFSD Policy No. 3381)*

All students who participate in the athletic program at South Hills Middle School must maintain passing grades and adhere to the two-week grade check procedure. For additional information please refer to the TFSD Athletic Program Manuel. To participate in the athletic program, students must have a current physical on file (dated after May 2017) by a licensed physician. All student athletes must also sign and adhere to the athletic code. A student must be in attendance at least one-half day the day of a contest to participate.

However, any student who has been truant or suspended will not be allowed to participate in any contest on those days.

**Grade checks and Academic Probation:**

Student athlete’s grades will be checked by the Athletic Director every two weeks. If a student has a D or an F in any class, he/she shall be placed on Academic Probation. During the probation period the student will still be able to practice and participate in the chosen activity. While on probation, the student will be required to attend tutoring until there is verification from the teacher that the grade is above a D. If the student fails to attend tutoring or still has a D or an F for two consecutive grading periods, he/she shall become academically ineligible.

*Students failing two classes will be placed on academic suspension. They will be allowed to practice, but not to participate in any athletic contest until the next grade check.*

**Attendance:** Student athletes must have a 90% attendance rate for all classes in order to remain eligible to participate in middle school athletics. A student must also be in school at least one-half (1/2) day in order to participate in an activity that day.

**The Twin Falls School District has adopted the following Sportsmanship Resolutions:**

**The Spectator.** . . 1. Never boos a player or official. 2. Appreciates a good play, no matter who makes it. 3. Exercises self-control and displays good judgment in every action. 4. Gains an
understanding and appreciation for the rules of the contest. 5. Respects officials and accepts their decisions without question.

The Player/Student . . . 1. Lives clean and plays hard. Plays for the love of the game. 2. Wins without boasting, loses without excuses and never quits.
3. Respects officials and accepts their decisions without question.
4. Never forgets that they represent their school.
5. Excused for school activities must get their class work ahead of time and hand it in when or before it is due.

The Coach . . . 1. Inspires in athletes a love for the game and the desire to do their best. 2. Teaches them that it is better to lose fairly than to win unfairly. 3. Leads players and spectators to respect officials by setting a good example. 4. Demonstrates the principles of integrity and dignity of the sport at all times.

**GENERAL INFORMATION ACADEMIC HONESTY & TEST MISCONDUCT**
(TFSD Policy No. 3335)

Academic Honesty: Cheating is considered to be a serious offense at South Hills Middle School. Students are expected to do their own homework, to test without using unauthorized help and to submit original work for all assignments. Plagiarizing, copying or allowing others to copy, using a “cheat sheet”, giving answers, or using unauthorized materials, are all forms of academic dishonesty. Students involved in academic dishonesty are subject to a referral which may result in no credit for the assignment, completion of an alternative assignment, and/or other forms of school discipline as deemed necessary by school administration.

**ACTIVITIES**
(TFSD Policy No. 3410)

Various activities take place after regularly scheduled school hours and during. Sporting events, music concerts, community service projects, dances, and special programs are a few of these activities. Whether these activities take place at South Hills Middle School or during any school sponsored activity, the regular discipline and dress code policy of Twin Falls School District is still in force. Students are encouraged to do their best in these activities and to remember they are representing South Hills Middle School and themselves….make us proud of you!

**FEES**
(TFSD Policy No. 3440)

Within the concept of free public education, the District shall provide an educational program for the students as free of costs as possible. A student may be charged a reasonable fee for activities not reasonably related to a recognized academic and educational goal of the District.

   Fees  Activity Card—required for all
   Athletes (optional for other students) - $21.20
**PBIS (Optional) $5.00**  
**PE Uniforms (optional) ($16.50 with tax) - $17.49**  
**Replacement activity card $10.60**  
**Yearbook $31.80 - $37.10 (after Christmas)**

**Lockers**

All students are assigned a locker. It is the student's responsibility to keep the locker orderly and clean. No writing or stickers are allowed. Students are not to trade or share lockers. Do NOT give your combination to anyone. The school is not responsible for lost or stolen items.

1. Lockers are school property and remain in the possession and control of the school at all times.

2. Students are permitted to use lockers for the limited purpose of temporarily storing items needed for classes and other school activities.

3. Students are prohibited from storing weapons, drugs, or other contraband in their lockers.

4. Lockers are subject to random or periodic searches by school officials, with or without notice; to ensure that the lockers are not used for improper purposes.

**ID CARD**

Students will receive a photo identification card within the first month of school. The identification card will be used as a library card to check out books. The ID card and an entrance fee will be required for all school dances.

**MEDIA RELEASE**

Throughout the course of the school year, the media may be in our schools or at school sanctioned events to cover our activities. The majority of the media coverage featuring students is considered human interest stories that do not contain sensitive subject matter or are not controversial in nature. Often, reporters are present at our request to showcase our students and teachers engaged in exciting educational activities.

The Twin Falls School District includes in its classification of directory information student names and photographic images of students participating in regular classroom or school-authorized events. This simply means that the media may publish and/or broadcast the names and photographs of students participating in school-related activities without prior parental consent.

If you do not wish to have your child featured in any form of media, please sign the media portion of the FERPA Opt-Out Form, and we will exclude them from any media photos or publications. If you have not completed an Opt-Out Form, your student will be allowed to participate in human interest stories.
The TFSD Student Opt-Out Form is located on the TFSD website at www.tfsd.k12.id.us under quick links for parents and students.

In instances where the building administrator has a concern about maintaining student confidentiality or the sensitive nature of media related stories, parental permission will be sought prior to allowing the student to participate.

**Dances**

There will be approximately four dances held during the school year. Dances may be cancelled by the principal due to poor student behavior. They will last between one and two hours and will be held immediately after school. Guests are not permitted. All SHMS students are allowed to attend provided they have not been placed on the ineligible list due to referrals, and are in attendance the entire day of the dance. Students that go home sick during the day of the dance are ineligible to attend. Students who leave the dance will not be allowed to return. All school guidelines apply for school dances. School dress code also applies for all dances. Arrangements for getting home once the dance is finished should be made before the day of the dance.

**BUS TRANSPORTATION**

Bus transportation is provided to the school district by a private contractor. Students must be registered to ride the bus on the regular routes. Rules for the bus are provided to each registered student. Failure to observe bus rules may result in denial of transportation. Busing will be provided for students who reside within the South Hills Middle School boundaries only. Students who attend South Hills on an approved transfer request are required to provide their own transportation to and from school. For information on bus routes or concerns call Western States Bus at 733-8003.

**Closed Campus**

South Hills Middle School is a closed campus. A closed campus means that students are required to remain on the school grounds from the time of arrival until school is dismissed. While on a school outing, students must receive permission from the teacher to leave the group or class.

**COMMONS / LUNCHROOM**

The commons/lunchroom area is used as a dining hall as well as a classroom and place for general meetings. Help keep this area clean for all to use.

The lunch periods are divided into three periods of 30 minutes. All food and drink must be consumed in the commons or patio area except when approved for special occasions. Students may bring lunches, but they are to be eaten in this area.

Each student is expected to follow the basic rules of good manners which are:
1) Observe good dining habits at the tables;
2) Leave the surrounding areas clean and orderly;
3) Return your tray to the proper area and put trash into containers;
4) Remain seated during the lunch hour.
5) Students will be released by tables to return to class.
Violation of these rules may result in students being assigned various clean-up duties.

Middle School Credit System
(TFSD Policy #2860 & 2860P)
Credit System: The following classes and credits are required for each grade level.

6th Grade:
Social Studies: 2 Credits
English: 2 Credits
Reading: 2 Credits
Science: 2 Credits
Math: 2 Credits
PE: 2 Credits
Electives: 2 Credits

***Students must receive 11 of the 14 possible credits and may not fail both semesters of English, Reading, or Math. Students must be in attendance 90% of the time each semester.

7th Grade:
Social Studies: 2 Credits
English/Reading: 2 Credits
Science: 2 Credits
Math: 2 Credits
PE: 1 Credit
Online Learning: 1 Credit
Elective: 4 Credits

***Students must receive 11 of the 14 possible credits and may not fail both semesters of English, Reading, or Math. Students must be in attendance 90% of the time each semester.

8th Grade:
Social Studies: 2 Credits
English/Reading: 2 Credits
Science: 2 Credits
Math: 2 Credits
Online Learning: 1 Credit
Health: 1 Credit
Electives: 4 Credits
***Students must receive 11 of the 14 possible credits and may not fail both semesters of English, Reading, or Math. Students must be in attendance 90% of the time each semester.

**FOOD**

No food or drink will be allowed out of the commons area unless special permission has been obtained. Food deliveries from local restaurants will not be accepted at SHMS. Parents may bring food to students and drop it off at the front office.

**GUIDANCE COUNSELORS**

Counselors help with vocational and academic planning, program planning, solving problems, and aid the students in talking about their ideas, feelings, or ambitions.

**GYM CLOTHES**

Students will be required to wear PE clothes for physical education. Students will be asked to provide gym shoes (a non-marking lace-up athletic shoe), shorts, and a t-shirt to be used for PE only. Students who are not dressed in proper attire will not be allowed to participate and, in return, their grade will be affected by losing points each day they do not dress down.

All PE clothing must meet SHMS dress code requirements.

**HALL PASS**

Students must have a pass to be out of any class at any time. Students must use the hall pass provided by their teacher.

**HEALTH / ILLNESS DURING SCHOOL**

If a student needs to go home, the parent or emergency contact is notified by the school. When a student is injured or becomes sick at school, it should be reported to the teacher and the office as soon as possible. Every effort will be made to contact the parent immediately. If a student is too ill to stay in class, the parent will need to pick up his/her child. School policy prohibits staff or teachers from giving medication to students, including over-the-counter medication. Written permission from the parents and a medication form (which can be obtained in the office) signed by the physician who prescribed the medicine must be on file. Medicine is kept in the school safe. Students are not allowed to keep prescription or non-prescription medicine in their possession. All meds will be administered through the front office when proper forms are obtained.

**HOMEWORK REQUESTS**

Parent requests for homework may be made at any time on the day of your child's absence. Please call the attendance office, or e-mail your child's teachers to request homework.

Homework may be picked up in the front office.

Please call the school before you come to make sure there is work to be picked up.

Students will have two days to complete and hand in homework for each day they were absent.
If materials are needed from a locker, the parents need to check in with the front office for assistance. Another option when your child is absent is to e-mail their teachers and request assignments from the teacher.

**INSURANCE**

School insurance will be available early in the school year at a reasonable fee. Parents whose students involved in activities will be required to have a signed release and activities participation form on file indicating that they have insurance or the ability to pay for any injuries to their student.

**LIBRARY / MEDIA CENTER**

The library is available for students during the school day from 8:40 to 3:50 pm for the purpose of reading, using a computer, or using materials in the center. Books can be checked out during classes, between classes, and before or after school. ID cards or activity cards are required for library books to be checked out. Student use of the library is encouraged and promptness and cooperation in the return of the materials is essential to the effective use of the books and materials. Library books can be checked out for 3 weeks. A 10¢ fine is assessed per day for overdue books.

**MAKE-UP TIME REQUIREMENT**

Staff and administration reserves the right to request that any student who chooses not to participate during assignments, lectures, or other class activities stay after school to make-up time not spent learning. Parental support in this effort is encouraged and appreciated.

**MEDICATION**

(TFSD Policy No. 3510 & 34510P)

The office does not administer aspirin, Tylenol or any other OTC (over the counter) medication. No medications, prescription or non-prescription will be dispensed to a student by a teacher, secretary or other personnel without written permission from parent/guardian. Prescription medications will not be dispensed to students without a physician’s approval form on file.

**MID-TERM PROGRESS REPORTS**

A mid-term grade update will be given to all of our students at the halfway point of each quarter. Parents are to review these mid-term reports with their student, and a parent signature is required on all midterm reports. Please check with your child for their mid-terms since they will be coming home with them. We provide you with this update to ensure that you are aware of your student's progress at a time in the quarter when significant progress can be made. If you have any questions or concerns, please contact your student's Advisory teacher.

You can also stay updated on your student's grades through the use of the PowerSchool program. Please contact your student's Advisory teacher for more information.

**PARENT CONFERENCES**

(TFSD Policy No. 2625)
Parents who wish to discuss the progress of their child with teachers or counselors are encouraged to do so. Please call the school to arrange a conference with the teacher(s) or counselor. Please see email or voice mail page to contact the appropriate teacher or counselor.

**PARENTAL HELP**

1. Encourage your child to be in school on time.
2. Please do not take your child out of school unless it is an emergency.
3. Encourage your child to be responsible for his/her own belongings and school supplies.
4. Be supportive and positive with your child, teachers, and the school staff.
5. Do call the school if you have a concern or a question.
6. Join and be active in the school parent organizations.
7. Notify school the day your child is absent from school.

**SAFETY DRILLS**

Safety drills will be conducted by school officials, police, and/or the fire department. For fire drills, students are to exit the building quietly and quickly according to the plan in each classroom. Students are to remain outside, and away from the building, until a signal is given to return to class. Teachers will take roll in their assigned area. Lockdown procedures will be taught to students at the beginning of the school year. Anyone found causing a “false alarm,” a “bomb threat,” or “dialing 911 from a school phone” will be disciplined and will be subject to legal prosecution. A false alarm is not a prank. It puts the lives of responding firemen and policemen in danger as they rush to get to school and students could be hurt needlessly.

**TELEPHONES**

Telephones in the school are for business, illness, and emergency use only. Messages to indicate rides home, medical/dental/ortho appointments, etc. are not deemed as emergencies. Please take care of personal issues before your student leaves for school.

The front office phone can be used with permission after 4:00 p.m. for emergency use only. All emergency calls and/or messages will only be accepted from parents/legal guardians.

**TEXTBOOKS**

All textbooks are loaned to students for their use during the school year. It is the student's responsibility to maintain and care for the books and to return them at the end of the year in the same condition as they were received. Students will be assessed damage/replacement costs for lost or damaged books.

**TRANSFERS**
Parents/legal guardians who reside outside the O’Leary boundaries who would like to request that their student attend South Hills Middle School, or parents/legal guardians who move to another attendance area and wish to have their student remain at South Hills, must complete a student transfer request or non-resident enrollment application. Student transfers can be revoked or denied at any time if: pupil-teacher ratios or contact hours exceed maximum allowed by governing regulations, the student fails to maintain satisfactory attendance, scholarship, citizenship, or the parent/legal guardian fails to provide needed transportation and information on the student transfer form is found to be erroneous and/or fallacious will also be reason to have the transfer revoked.

WITHDRAWLS/TRANSFERS
Students planning to withdraw from South Hills Middle School to transfer to another school need to begin the withdrawal process in the office. All books and materials checked out to a student must be returned to the school. All lunch charges, library and school fines need to be taken care of in order to complete the withdrawal process. Grades and transcripts will not be sent if money is owed.

VISITORS
(TFSD Policy No. 4140)
All visitors to school must check-in at the administrative office and get a visitor’s pass. Students are not permitted to have guests during school. Visitor’s include all parents, volunteers, invited speakers, maintenance persons, news media, former students, and other visitors. Parents wishing to visit are required to check-in at the main office and obtain a visitor’s pass.

WEAPONS
(TFSD Policy No. 3730)
A student caught at school with a weapon falls under the zero tolerance policy and will be recommended for expulsion. See policy under Fireworks, Weapons, and Dangerous Instruments previous stated.

YEARBOOK
(optional)
Yearbooks will be sold at registration and throughout the school year from the front office. Students may purchase a yearbook anytime during the school year. They are handed out the last week of school.

VIDEO SURVEILLANCE
(TFSD Policy No. 3560)
Video cameras are used at South Hills Middle School to ensure the health, welfare, and safety of all staff, students, and visitors. Video recording may be used as additional information in determining appropriate disciplinary action. All video recordings are
considered to be data elements of a student’s educational record and are treated with the same confidentiality. The district will comply with all applicable state and federal laws related to record maintenance and retention.

**Twin Falls School District 2016-17 Notification of Rights under FERPA**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

The right to inspect and review the student's education records within 45 days after the day the school receives a request for access.

Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

FERPA Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the Twin Falls School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Twin Falls School District may disclose appropriately designated “directory information” without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Twin Falls School District to include this type of information from your child's education records in certain school publications. Examples include:

A playbill, showing your student's role in a drama production;

The annual yearbook;

Honor roll or other recognition lists;

Graduation programs; and

Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student’s information disclosed without their prior written consent.

If you do not wish to have your child's directory information released, please indicate so on the TFSD Student Opt-Out Form, located on our website at www.tfsd.k12.id.us. Please understand that signing this form would exclude your child's directory information from any documents that are typically made public or relating to school-related organizations and activities such as:
· Yearbooks
· Alumni Directories
· Graduation Programs
· Honor Roll and other recognition lists
· Sports activity programs
· Theatrical programs
· District productions/publications
· Classroom or student pictures

If you do not want the Twin Falls School District to disclose directory information from your child’s education records without your prior written consent, you must complete the Opt Out form by September 30, 2014 or two weeks from the date you receive this notice. If you do not have access to the internet, please contact the Twin Falls School District Office at 733-6900 and forms can be mailed to you. Please submit Opt-Out Forms to:

Twin Falls School District
Attn: Eva Craner
201 Main Ave. W
Twin Falls, ID 83301

The Twin Falls School District has designated the following information as directory information:
· Student’s name
· Address
· Telephone listing
· Electronic mail address (e-mail)
· Photograph of the student used by the district for recognition of student achievement and community relations, including, but not limited to, publication in the district’s or school’s newsletters, in the school setting and on the district’s or school’s web site;
· Major field of study
· Date and place of birth
· Participation in officially recognized activities and sports
· Weight and height of members of athletic team
· Dates of attendance, degrees and awards received Most recent previous school or school district

(For more information on Media Release, see the electronic section)
PPRA

PPRA affords parents and eligible students certain rights regarding the district’s conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to inspect and consent or opt out of:

1. The administration of surveys that contain questions from one or more of eight protected areas:
   - Political affiliations;
   - Mental and psychological problems potentially embarrassing to the student and his/her family;
   - Sex behavior and attitudes;
   - Illegal, antisocial, self-incriminating and demeaning behavior;
   - Critical appraisals of other individuals with whom respondents have close family relationships;
   - Legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers;
   - Religious practices, affiliations or beliefs; or Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

2. Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing.

3. Any non-emergency, invasive physical examination or screening. If you have any questions regarding the information provided in this notice, please contact Eva Craner at 733-6900. Thank you!
VERA C. O’LEARY MIDDLE SCHOOL

Our Motto
EXCELLENCE: EVERYBODY, EVERY DAY, EVERY MINUTE ~ NO EXCEPTIONS

O’Leary Cubs show excellence through their PAWS!
Pride
Attitude
Wise Choices
Safety
CONDUCT EXPECTATIONS

BE RESPECTFUL

OWN YOUR EDUCATION

BE ACCOUNTABLE

BE RESPONSIBLE

BE READY TO LEARN

O’Leary Middle School holds the following expectations of students, staff and parents/guardians in order to provide for a learning climate that holds the maximum possibility for student achievement:

Students:
- Demonstrate respect for all persons in the school community—staff, parents, and other students.
- Come to school/class every day, on time, prepared to learn and achieve at the highest levels.
- Learn what you are expected to know and do.
- Do your best work at all times and ask for help when you need it.
- Read, understand, and commit to following the O’Leary Middle School Student Handbook.

Staff:
- Demonstrate respect for all persons in the school community—students, parents, and other staff.
- Begin school/class on time every day with purposeful activities.
- Set clear expectations for student achievement and behavior.
- Teach what students are expected to know and do.
- Develop a partnership with parents and the student to support the student’s education.
- Communicate regularly with each student and parent regarding student progress and achievement, especially as this relates to graduation requirements and State standards.
- Read and understand the O’Leary Middle School Student Handbook and apply the policies and rules

Parents/Guardians:
- Demonstrate respect for all persons in the school community—students, staff, and other parents.
- Send your student to school/class every day on time and prepared to learn.
- Oversee your student’s work and always expect his/her best.
- Develop a partnership with the teacher to support your student’s education. Know that your student is on course for graduation.
- Communicate regularly with the teacher regarding your student’s progress and achievement.
- Read and understand the O’Leary Middle School Student Handbook. Require your student to abide by these rules and regulations.
# TABLE OF CONTENTS

| Section I Mission/Vision/Belief Statements  | 6 |
| Section II Faculty                       | 7 |
| Section III Schedule                     | 9 |
| Section IV Student Conduct Code          | 10 |
| Section V Discipline Procedures           | 14 |
| Section VI Attendance/Academics           | 16 |
| Section VII Harassment/Intimidation/Bullying | 22 |
| Section VIII Drugs/Illegal Substances/Weapons | 24 |
| Section IX Cell Phones/Technology Use     | 26 |
| Section X Athletics/Extracurricular Eligibility | 29 |
| Section XI General School Policies        | 30 |
RECEIPT OF

STUDENT – PARENT HANDBOOK

~I have received the Student-Parent Handbook and accept the responsibility to review and discuss it with my parent/guardian.

___________________   _____________________
(Print Student Name)    (Student Signature)

~I have received the Student-Parent Handbook and accept the responsibility to review and discuss it with my child.

___________________   _____________________
(Print Parent/Guardian Name)    (Parent/Guardian Signature)

___________________   _____________________
(Student Grade Level)    (Date)

____________________________
(Prime Time Teacher Signature)

Please return this form
to your Prime Time Teacher
## Class Schedule 2017-2018

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Section I  Mission/Motto

Welcome!
Welcome to O'Leary Middle School where we strive for Excellence! This Student Handbook is designed to provide you and your parents with helpful information about our guidelines, policies, activities, and schedules. We recommend that you review this agenda book together. We believe that educational success is dependent upon good teamwork among teachers, parents, and students. We are very proud of our students, staff, and school. Our goal is to provide your child with an education that best meets his or her needs. If there is anything we can do to help with your child’s educational experience at O’Leary, we encourage you to contact us. Thank you for giving us the opportunity to serve and work with you.

Mission Statement
The mission of Vera C. O’Leary Middle School is to partner with parents and the community to empower students by cultivating lifelong learners and positive individuals.

Motto

EXCELLENCE: EVERYBODY, EVERY DAY, EVERY MINUTE ~ NO EXCEPTIONS

Policy Statement (TFSD Policy #3280 & 5120)
Twin Falls School District does not discriminate on the basis of race, color, religion, sex, national origin, age or handicap. All interested persons, including those with impaired vision or hearing, may obtain information concerning the existence and location of Twin Falls School District services including, Section 504, special education, activities and facilities that are accessible to and usable by persons with disabilities by contacting the director of Support Services, 733-4861, ext. 3753, 201 Main Avenue West. To access TDD/TTY RELAY CALL 733-8456 ask for TDD/TTY phone number and state approximate time message will be sent or call 733-6900 and ask for the ADA Coordinator.
## Section II  Faculty

### OMS Staff Members

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<tr>
<th>Teacher</th>
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<tr>
<td><strong>6th Grade Team</strong></td>
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<td>Ms. Gibson</td>
<td>3524</td>
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<td>Ms. Breland</td>
<td>3551</td>
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<td>Mr. Breland</td>
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<td>Mrs. Padihla</td>
<td>3537</td>
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<td>Mrs. Gumeson</td>
<td>3530</td>
<td><a href="mailto:gumesonab@tfsd.org">gumesonab@tfsd.org</a></td>
</tr>
<tr>
<td>Mr. Howard</td>
<td>3543</td>
<td><a href="mailto:howardke@tfsd.org">howardke@tfsd.org</a></td>
</tr>
<tr>
<td>Mrs. Leishman</td>
<td>3532</td>
<td><a href="mailto:leishmanhe@tfsd.org">leishmanhe@tfsd.org</a></td>
</tr>
<tr>
<td>Mrs. McFarlin</td>
<td>3563</td>
<td><a href="mailto:mcfarlinan@tfsd.org">mcfarlinan@tfsd.org</a></td>
</tr>
<tr>
<td>Mrs. Palmer</td>
<td>3568</td>
<td><a href="mailto:palmerka@tfsd.org">palmerka@tfsd.org</a></td>
</tr>
<tr>
<td>Ms. Parker</td>
<td>3530</td>
<td><a href="mailto:parkerem@tfsd.org">parkerem@tfsd.org</a></td>
</tr>
<tr>
<td>Mrs. Ramirez</td>
<td>3556</td>
<td><a href="mailto:ramirezke@tfsd.org">ramirezke@tfsd.org</a></td>
</tr>
<tr>
<td>Mr. Reynolds</td>
<td>3561</td>
<td><a href="mailto:reynoldsad@tfsd.org">reynoldsad@tfsd.org</a></td>
</tr>
<tr>
<td>Mr. Stewart</td>
<td>3529</td>
<td><a href="mailto:stewartku@tfsd.org">stewartku@tfsd.org</a></td>
</tr>
<tr>
<td>Ms. Tuma</td>
<td>3580</td>
<td><a href="mailto:tumaem@tfsd.org">tumaem@tfsd.org</a></td>
</tr>
<tr>
<td><strong>Counselors and Student Support Team</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mr. Eller</td>
<td>3560</td>
<td><a href="mailto:ellerro@tfsd.org">ellerro@tfsd.org</a></td>
</tr>
<tr>
<td>Mrs. Frantz</td>
<td>3507</td>
<td><a href="mailto:frantzab@tfsd.org">frantzab@tfsd.org</a></td>
</tr>
<tr>
<td>Mrs. Gaxiola</td>
<td>3513</td>
<td><a href="mailto:gaxiolasi@tfsd.org">gaxiolasi@tfsd.org</a></td>
</tr>
<tr>
<td>Mrs. Gallentine</td>
<td>3511</td>
<td><a href="mailto:gallentinehe@tfsd.org">gallentinehe@tfsd.org</a></td>
</tr>
<tr>
<td>Mrs. Hall</td>
<td>3569</td>
<td><a href="mailto:hallju@tfsd.org">hallju@tfsd.org</a></td>
</tr>
<tr>
<td>Mrs. Mahlke</td>
<td>3569</td>
<td><a href="mailto:mahlketa@tfsd.org">mahlketa@tfsd.org</a></td>
</tr>
<tr>
<td>SRO Rodriguez</td>
<td>3515</td>
<td><a href="mailto:rodriguezsi@tfsd.org">rodriguezsi@tfsd.org</a></td>
</tr>
<tr>
<td>IDLA</td>
<td>3526</td>
<td><a href="mailto:idla@tfsd.org">idla@tfsd.org</a> (8th Grade)</td>
</tr>
</tbody>
</table>

Mrs. Zemke 3541 zemkede@tfsd.org
O'Leary Administrative Staff

Vera C. O'Leary Middle School Office   (208) 733-2155
Keelie Campbell—Principal              campbellke@tfsd.org
Rebecca Wills—Associate Principal      willsre@tfsd.org
Jerold Guthrie—Associate Principal     guthriejc@tfsd.org
Rocky Eller—Athletic Director          ellerro@tfsd.org

Secretarial Staff

Julie Anderson—Bookkeeping             andersonju@tfsd.org
Lisa Harmison—Registrar                harmisonli@tfsd.org
Lynn Harmison—Attendance               harmison@tfsd.org
Cynthia Marsh—Counseling Office        marshcy@tfsd.org
## Section III  Schedule

### OMS Bell Schedule 2016-17

<table>
<thead>
<tr>
<th>Normal Day</th>
<th></th>
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<th>Minutes</th>
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<tbody>
<tr>
<td>Time</td>
<td>6th Grade</td>
<td>7th Grade</td>
<td>8th Grade</td>
<td>Class</td>
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<tr>
<td>7:30</td>
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<tr>
<td>7:34-8:04</td>
<td>PrimeTime</td>
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<td>8:04-8:08</td>
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<td>8:56-9:00</td>
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<td>9:00-9:48</td>
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<td>9:48-9:52</td>
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<td>9:52-10:40</td>
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<td>10:40-10:44</td>
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<td>11:14-11:18</td>
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<td>10:44-11:33</td>
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<td>12:07-12:11</td>
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<td>5th</td>
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<tr>
<td><strong>8th Grade Lunch</strong></td>
<td>8th grade teacher</td>
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<td>10:44-11:33</td>
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<td>11:37-12:26</td>
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<td>12:26-12:30</td>
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<td>12:30-1:00</td>
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<td>1:00-1:04</td>
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<td>1:52-1:56</td>
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<td>1:56-2:44</td>
<td>7th</td>
<td>7th</td>
<td>7th</td>
<td>48</td>
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</table>
Section IV  Student Conduct Code

O’Leary Middle School recognizes all of the positive behaviors our students demonstrate and to support appropriate behavior, we have created a reward system. This reward is based off of our Paw of Power. We focus on: Pride, Attitude, Wise Choices, and Safety.

Pride – Leadership, Honesty, Care, Grit, Teamwork

Attitude – Courtesy, Respect, Kindness, Gratitude, Positive

Wise Choices – Responsible, Good Decisions, Follow Expectations

Safety – Aware, Conscientious, Observant, Self-Control
# Behavior Matrix

<table>
<thead>
<tr>
<th>SCHOOL WIDE</th>
<th>CLASSROOM</th>
<th>HALLWAY</th>
<th>LUNCHROOM</th>
<th>OUTSIDE</th>
<th>LOCKER ROOM</th>
<th>BATHROOM</th>
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<tr>
<td><strong>PRIDE</strong></td>
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<td>Leadership</td>
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<tr>
<td>Honesty</td>
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<tr>
<td>Care</td>
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<td></td>
</tr>
<tr>
<td>Grit</td>
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<tr>
<td>Teamwork</td>
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<tr>
<td>- Appropriate language - Keep your school clean - Be an example for others - Tell the truth</td>
<td>- Take care of belongings - Be a leader - Best Effort - Keep Trying - Work Together</td>
<td>- Take care of belongings - Pick up garbage</td>
<td>- Get what you need the 1st time - Food stays in cafeteria - Clean your area</td>
<td>- Careful use of school property - Be a peacemaker</td>
<td>- Care for property - Clean up</td>
<td>- Care for property - Keep it clean - Report inappropriate behaviors</td>
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<td><strong>ATTITUDE</strong></td>
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<tr>
<td>Courtesy</td>
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<tr>
<td>Respect</td>
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<td>Kindness</td>
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<td>Gratitude</td>
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<tr>
<td>Positive</td>
<td></td>
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</tr>
<tr>
<td>- Use Manners - Respect people, property, &amp; self - Get along with others - Speak Kindly - Stop, Walk, Tell - Say please and thank you</td>
<td>- Stay on task - Participate - Allow others to work - Believe in yourself - Allow teacher to teach - Allow others to learn</td>
<td>- Move aside for others</td>
<td>- Include others - Keep your place in line - Say please and thank you - Use kind words - Keep hands and feet to yourself</td>
<td>- Include others - Follow directions</td>
<td>- Display good sportsmanship - Support all others - Keep hands and feet to yourself - Leave other’s property alone</td>
<td>- Maintain privacy</td>
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<tr>
<td><strong>WISE CHOICES</strong></td>
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<td>Responsible</td>
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<td>Good Decisions</td>
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<tr>
<td>Follow Expectations</td>
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<tr>
<td>- Use time wisely - Be responsible for yourself</td>
<td>- Arrive on time - Be prepared - Be honest - Stay on task - Cell phone is off and put away</td>
<td>- Keep moving - Get to class on time - Enter learning area quiet &amp; prepared</td>
<td>- Eat 1st, visit later - Food stays on the tray</td>
<td>- Stay in designated areas - Leave school grounds promptly after school</td>
<td>- Lock all items in personal locker - Keep your combination private</td>
<td>- Get in, get out - Use bathroom during breaks - Use water &amp; supplies with care</td>
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<td><strong>SAFETY</strong></td>
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<tr>
<td>Self-Control</td>
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<tr>
<td>- Respect personal space - Keep walkways clear - Use supplies appropriately - Walk</td>
<td>- Travel on the right - Walk - Wait against the wall before entering class - Keep body to yourself</td>
<td>- Walk to the line - Line up single file - Wait patiently - Stay seated until dismissed - Keep body to yourself</td>
<td>- Walk bikes &amp; carry skateboards - Watch out for others - Walk while in picnic area</td>
<td>- Walk - Use supplies appropriately - Keep walkways clear</td>
<td>- Wash hands - Report problems immediately</td>
<td></td>
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</tbody>
</table>
Voice Levels

<table>
<thead>
<tr>
<th>Voice level</th>
<th>Description</th>
<th>Operational Definition</th>
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</thead>
<tbody>
<tr>
<td>0</td>
<td>Silent</td>
<td>No noise</td>
</tr>
<tr>
<td>1</td>
<td>Partner voice</td>
<td>Talking/whispering so cannot be heard by others nearby</td>
</tr>
<tr>
<td>2</td>
<td>Small group voice</td>
<td>Talking quietly with a partner, cannot be understood by other groups nearby</td>
</tr>
<tr>
<td>3</td>
<td>Class voice</td>
<td>Talking to be heard by your class</td>
</tr>
<tr>
<td>4</td>
<td>Loud voice</td>
<td>Talking to be heard from a distance larger than a classroom</td>
</tr>
<tr>
<td>5</td>
<td>Pep Assembly voice</td>
<td>Raising voice to be heard from a far reaching distance</td>
</tr>
</tbody>
</table>

DRESS CODE

(TFSD Policy No. 3260)

It is the desire and intent of the Twin Falls School District to adopt a dress code to create an environment in our schools that is conducive to learning and free of potential distraction or danger. The Dress for Success code supports workplace norms for appropriate attire. It is our belief that schools are in the business of learning which necessitates discipline by the individual student in all areas such as language, behavior, attendance, and dress.

Students are to observe the following guidelines regarding student attire:

1. Shirts must have a modest neckline (no cleavage) and be long enough to cover the midriff (front and back). No spaghetti straps, tank tops, tube, off-the-shoulder, halter tops, or muscle shirts will be allowed. No backless, strapless, or half tops are to be worn.

2. Clothes must conceal undergarments (boxers, thongs, undergarment straps, etc.) at all times. No see-through, excessively tight or torn, or revealing attire is permitted.

3. Shorts and skirts must be just above (no more than 3 inches) the knee at the secondary level (6-12).

4. Pants must be worn at hip-level or higher (no excessive bagging or sagging).

5. No pajamas, slippers, or sleepwear of any kind is allowed.

6. Hats or head coverings (including sunglasses) of any kind are not allowed.

7. Shoes must be worn at all times.

Students are prohibited from wearing or carrying clothing, accessories or jewelry, or displaying piercings or tattoos, which by picture, symbol, or word, depict or allude to any of the following:
1. Drug usage, including alcohol and tobacco;
2. Controlled substances of any kind;
3. Drug paraphernalia;
4. Gangs;
5. Violence, hate groups, racial separation;
6. Sexually explicit, lewd, indecent, or offensive material; or
7. Illegal acts.
8. Visible body piercing or magnetic/glued jewelry on face, eyes, arms, hands, tongue, and feet is prohibited. **Earrings and nose studs are allowed.** Spikes, chains, wallet chains, studs, bolts, dog collars, needles, pins, sharp objects, or other jewelry deemed unsafe is not allowed at school.
9. Excessive or extreme make-up is not allowed.

There may be exclusions to the dress code policy for religious or health reasons.

Disciplinary actions for violation of this policy may include suspension and/or expulsion.

The building administrator or designee may determine appropriate attire options for special activity days.

**Consequences of Dress Code Violations**

1st Offense: Warning, Entered in MilePosts, Parent Notification by note from administration, and student must change.

2nd Offense: Detention 1 day, Entered in MilePosts, Parent Notification by note from administration, and student must change.

3rd Offense: Detention 3 days, Entered in MilePosts, Parent Notification by note from administration, and student must change.

4th Offense: P.A.S.S. Room, Entered in Mileposts, Parent Notification by administration, and student must change.

**O’Leary is aware that all parents are not available to bring a change of clothing to school in these circumstances. To better assist in the process with the least amount of educational time being disrupted, the front office has t-shirts, PE shorts, and sweats available for students to change into upon verification of Dress Code violation.**
## Teacher Managed – Minor Discipline Record

### Level 1 – Minor behaviors that only affect student with minimal classroom interference

- Whining
- Food/drink in class
- Unprepared
- Missing/incomplete /late work
- Tardy
- Interrupting
- Speaking without permission

- Sleeping in class
- Lying
- Cell phone
- Technology
- Off task
- Arguing
- Distracting others
- Talking out of turn
- Note passing
- Yelling
- Tattling

### Behavior Examples

- Eye contact
- Proximity
- Verbal warning
- Cuing
- Pre-teaching
- Pre-correcting

### Consequence Menu

- Re-Teach
- Redirect
- Strong Voice
- Practice correct behavior
- What to Do

### Level 2 – Behavior interferes with learning of others

*Mileposts Log Required*

- Chronic Level 1 Behaviors
- Defiance/Non-compliance
- Disrespect (cutting in line, racial slurs, profanity, gossip Inappropriate comments)
- Discrimination
- Property Misuse

- Inappropriate display of affection
- Harassment
- Disruptive (running in hallways, behavior that interrupts class)
- Inappropriate physical contact (tripping, shoving, pushing)
- Dress Code *(does NOT require clothing change)*

- Seat change
- Loss of privileges
- Detention
- Redirection
- Parent contact
- Meeting with teacher(s)

## Office Managed – Office Discipline Referral **Mileposts Log Required**

### Level 3 – Behavior affects teaching environment

- Chronic Level 1, 2 behavior
- Academic Misconduct (computer, test, plagiarism, cheating)
- Serious Misbehavior (PDA, insubordination, throwing food, bullying, harassment, discrimination, racial slurs)

- Dangerous Use of tools or supplies
- Truancy

### Behavior Examples

- Truancy
- Dress Code *(DOES require clothing change)*

### Level 4 – Harmful/Illegal or Chronic

- Chronic Level 1, 2, 3 behaviors
- Harmful Behavior (harassment, bullying, deportment, sexting, threatening, fighting, hurting others)
- Drug (including

- Tobacco
- possession, use, distribution, sale
- Illegal Behaviors (vandalism, weapon possession/use, theft, property destruction, arson, battery, burglary, disorderly, threatening)
<table>
<thead>
<tr>
<th>Consequence Menu</th>
<th>Consequence Menu</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Conversation with admin</td>
<td>- P.A.S.S. Room</td>
</tr>
<tr>
<td>- Detention</td>
<td>- OSS</td>
</tr>
<tr>
<td>- In-School Suspension/OSS</td>
<td>- WISE program</td>
</tr>
<tr>
<td>- WISE Program</td>
<td>- Arrest</td>
</tr>
<tr>
<td>- Team, parent, admin meeting</td>
<td>- Expulsion</td>
</tr>
<tr>
<td>- Behavior contract</td>
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<tr>
<td>- Restricted travel</td>
<td></td>
</tr>
<tr>
<td>- SRO referral</td>
<td></td>
</tr>
</tbody>
</table>

***Fighting will result in Out-of-School Suspension***

**Classroom Discipline/Redirection**

An intervention in which students are referred to an alternate environment for the remainder of the class period in order to allow the teacher to continue instruction. Students referred to the redirection room will be required to complete a redirection packet. Students are responsible for any instruction and work missed during that class period. Chronic disruptive behavior may lead to consequences, to be determined by the teacher(s) and/or administration.

**P.A.S.S. Room (in-school suspension)**

Students who receive in-school suspension will be assigned to the P.A.S.S. Room (Positive Alternative to School Suspension). Students are given their regular assignments under the supervision of our P.A.S.S. Room supervisor and are not allowed to socialize or eat lunch with the other students during their P.A.S.S. Room day. Students will complete all assigned work and eat their lunch in the P.A.S.S. Room. P.A.S.S. will be assigned in one-day increments unless consequences require more.

**Activities:** If a student receives P.A.S.S. Room, he/she **may** not be allowed to attend upcoming activities such as dances, assemblies, field trips, etc.

Disruptive or insubordinate behavior in the P.A.S.S. Room will result in Out-of-School Suspension and the privilege of the P.A.S.S. Room **may** no longer be an option for that student if behavior issues continue.

**Insubordination Definition:** Unwilling to submit to authority.

Students, who have more than five days of in-school suspension in a semester, **may** then be scheduled for Out-of-School Suspension. If the P.A.S.S. Room is not effective in changing a student’s behavior, then a student **may** be suspended. If students with continual behavior issues continue after P.A.S.S. Room and Out-of-School Suspension, then the school will move forward with the possibility of incorrigibility charges being filed.
Suspension (Out-of-School)

Parents will be notified of suspension by phone, mail, and/or in person. Students receiving Out-of-School Suspension will refrain from attending school for the specified time and will not be allowed on campus for the duration of suspension.

Expulsion (TFSD Policy No. 3740)

Expulsion is defined as the removal of a student from the institution for violating rules and/or policies. Expulsions are reviewed and handled by the Twin Falls School Board of Trustees. Students with severe and/or multiple discipline issues may be referred to the Board of Trustees with the recommendation for expulsion by the school administration.

No student will be expelled or denied enrollment without first receiving the due process rights as outlined in TFSD Policy No. 3740.

WISE Program

If a student has been suspended or expelled from school, he/she may be assigned to the Work In Lieu of Suspension or Expulsion (WISE) program by the School Administrator and/or School Resource Officer. The WISE program is run by the Twin Falls County Juvenile Probation Center. Students who are assigned to this program participate in a community service project for the day.

Incorrigibility

Along with truancy, incorrigibility is a status offense that students can be charged with by a Police Officer. Incorrigibility means that a student’s behavior is beyond the control of the school and that normal consequences (P.A.S.S. & O.S.S.) are not effective in stopping the disruptive or insubordinate behavior.

Section VI  Attendance/Academics

Twin Falls School District Policy 3041 states:

The board of trustees of this district recognizes that, because time on task is very important to the education of students, it is necessary to establish and enforce attendance requirements. Students are required to be in attendance at school at least ninety percent (90%) of the time that school is in session during each school term. In enforcing the attendance requirements, the board may deny a promotion to the next grade or deny credit to any student who is not in school at least ninety percent (90%) of the days that school is in session. If a student is determined to be a habitual truant, the board may expel or un-enroll the student.

Absence from class for any reason, including family convenience, will be counted when the percentage of attendance and consequent eligibility for promotion or credit is being considered.

Students not meeting the ninety percent (90%) attendance requirements may not receive credit or may not be promoted even though they may have passing grades. The parent/guardian who has valid reasons to believe that all or part of the absences are the result of extraordinary circumstances may file
a written request for review by the building attendance committee. Such request must be made within five (5) days of receiving notice of the denial. The building attendance committee will review the records and the circumstances and determine whether or not the student will receive credit or be promoted. The attendance committee will consist of the building principal, school counselor, and three (3) teachers designated by the principal.

O’Leary Middle School Attendance Procedures are as follows:

• 90% attendance means that a student may miss no more than 9 days per semester in a class. Once a student misses the 10th day in a class, credit will not be received.
• All absences with the exception of those coded as school activities, medical/dental, or court will count toward the 90% attendance requirement.
• Attendance letters will be sent out to parents/guardians of students once they reach 5 absences during each semester. After the 8th absence an attempt will be made to schedule a parent/guardian meeting.
• If credit is not received in a class, an attendance appeal must be completed by the parent/guardian within 5 days of receiving notice of denial of credit. A committee will review the appeal and determine whether or not the appeal will be granted.
• If an appeal is not completed, or if credit is denied, the following options are available:
  • An attendance contract may be issued under certain circumstances.
  • Credit may be recovered through after-school credit recovery or during summer school.
  • Additional consequences for failure to meet the 90% attendance requirement may include referral to truancy court or the status offender program.

Reporting an absence – If a student misses school, a parent/guardian must contact the school to excuse the absence. Parents may call the school at 208-733-2155 and ask for the Attendance Secretary. If a call is not possible a written note will be accepted. All absences must be verified within 48 hours or the absence may be counted as a truancy.

Students leaving or late more than 10 minutes will be marked absent.

Make-up Work - Upon returning after an absence, it is the student’s responsibility to see the teacher immediately about missed assignments. Students should see teachers before, after school, or during Prime Time for assistance with missing assignments. Teachers will only be able to provide limited assistance during class for make-up assignments. A student is allowed two days for every day absent to complete make-up regular classroom assignments. After two days, the work is late. If the student is absent more than two days, the arrangements should be made to get assignments by contacting the O’Leary Middle School Office.

TARDIES
A tardy is defined as not being in class and ready to work at the designated time. Students, who enter the classroom after the tardy bell has rung, will be considered tardy for that period. Each teacher will have the discretion to further define a tardy within his/her classroom.

Consequences:

Every 3 tardies in one class period will count as 1 absence. The attendance policy as described above will apply.

Tardies will be handled at the classroom level by teachers. Consequences may include detention. The teacher assigning detention will notify parents. Students who are habitually tardy may be referred to administration and receive P.A.S.S. Room. Students who do not serve detentions as assigned by the classroom teacher will be referred to administration and assigned P.A.S.S. Room.

TRUANCY (TFSD Policy No. 3041)

Truancy is defined as a student being absent from class or school without the expressed consent or knowledge of the parent/guardian and the school. This includes students who are absent from class anytime during the school day (after arriving at school), without the permission of school officials. This also includes students who are wandering the halls during class time without a hall pass. Truancies will accumulate and can be carried through grades 6-7-8.

The truancy policy is:

First truancy: The parents are notified and student is assigned one day in-school suspension (P.A.S.S. Room). Zero credit for period(s)/day(s). Students can be referred to the Twin Falls County Status Offenders Program.

Second truancy: The parents are notified and student is assigned two days in-school suspension. (P.A.S.S. Room) Student is referred to Twin Falls County Status Offenders program.

Third truancy: The parents are notified, the Resource Officer will be involved, and student will be assigned two days Out-of-School Suspension (OSS) doing community service. Student is formally charged with Truancy.

Fourth truancy: The parents are notified and expulsion proceedings may be initiated, student is assigned three days OSS doing community service. Student is formally charged with Truancy.

Zero credit is given on period(s)/date(s) of truancy.

Suspension and additional disciplinary action can be utilized at any point when a student is truant.

ACADEMIC HONESTY & TEST MISCONDUCT
(TFSD Policy No. 3335)

Academic Honesty: Cheating is considered to be a serious offense at O’Leary. It is dishonest, it inhibits learning, and it helps foster poor character. Cheating can take many forms. Examples: 1) Plagiarism is using someone else’s work and passing it off as one’s own. For example, copying a term paper off the
Internet and handing it in for a grade. 2) Copying another person’s homework or test answers is another form of cheating. 3) Allowing someone to copy an assignment or test answers is also considered to be cheating at O'Leary.

Test misconduct includes any behavior in which a student communicates, either verbally or non-verbally, with another student from the time the first test copy is distributed until the last test copy is collected; such misconduct undermines the testing atmosphere.

CONSEQUENCES

When a student has been dishonest or cheated at school, the teacher will enter the concern in MilePosts, discuss the concern with the student and their parents, and then the following consequences will apply:

First Offense: Zero credit on assignment, one day P.A.S.S.Room (in-school suspension) and teacher will need to work with student on completing an alternative assignment or test to redeem and demonstrate mastery of assignment and earn credit.

Subsequent Offenses: Zero credit, one day P.A.S.S.Room or Out-of-School Suspension as issue warrants, and parents will be contacted by teacher and administrator. Teacher will need to work with student on completing an alternative assignment or test to redeem and demonstrate mastery of assignment and earn credit.

ACADEMIC SUCCESS

OMS takes pride in student success. To promote this, we utilize a schedule in which each school day Prime Time is set aside for students to meet with an advisory teacher. Prime Time is a student’s homeroom, or main contact teacher. This teacher strives to build a relationship with the student and parents to promote academic success and character development.

Students are expected to complete their work and get extra help from their teachers as needed. To support this, each student’s Prime Time teacher monitors their grades and lets them know what work they are missing, can improve on, or other areas of concerns. They also keep students informed of upcoming school events, community outreach, and other school news.

If parents would like to volunteer in the classroom, or have any questions how to best help their student be successful navigating the middle level environment, they are encouraged to contact their child’s Prime Time teacher to set up a meeting to make a plan for success.

Your child’s Prime Time teacher will also be your first contact on Student-Led Parent-Teacher Conferences.

Report Cards (TFSD Policy No. 2620 & 2950)

Students will receive a copy of their grade report at the end of each quarter. The following value system
is used:

“A” = 90-100%
“B” = 80-89%
“C” = 70-79%
“D” = 60-69%
“F” = 0-59%

“I” or “Inc” = Incomplete (Work not completed)

**Academic Awards**

Students making the Principal’s List (all A’s for one full year) will receive a bronze scholastic lamp. Two full years on the Principal’s List earns a silver scholastic lamp and three full years earns a gold scholastic lamp. New students who enroll at O’Leary after the first semester of their 6th grade year are asked to notify the front office if they are coming in with all “A’s” on their report card(s). They will be given the lamp award credit for academic excellence (i.e. new 8th grade student would receive all “A’s” every semester at their old school.) To receive a lamp award, a student must receive all “A’s” for all quarters and semesters.

**PARENTAL HELP**

1. Encourage your child to be in school on time.
2. Please do not take your child out of school unless it is an emergency.
3. Review school expectations as outlined in this student handbook with your child.
4. Encourage your child to be responsible for his/her own belongings and school supplies.
5. Be supportive and positive with your child, teachers, and the school staff.
6. Contact the school if you have a concern or a question.
7. Join and be active in the PTSO and Booster Club.
8. Notify school on the day your child is absent from school.
9. Encourage your child to get involved in activities and clubs.
10. Ask to see your child’s homework each night.
**MIDDLE SCHOOL CREDIT SYSTEM (TFSD POLICY #2860 & 2860P)**

Credit System: The following classes and credits are required for each grade level.

### 6th Grade
- Social Studies: 2 Credits
- English: 2 Credits
- Reading: 2 Credits
- Science: 2 Credits
- Math: 2 Credits
- PE: 2 Credits
- Electives: 2 Credits

***Students must receive 11 of the 14 possible credits and may not fail both semesters of English, Reading, or Math. Students must be in attendance 90% of the time each semester.***

### 7th Grade
- Social Studies: 2 Credits
- English/Reading: 2 Credits
- Science: 2 Credits
- Math: 2 Credits
- PE: 1 Credit
- Online Learning: 1 Credit
- Elective: 4 Credits

***Students must receive 11 of the 14 possible credits and may not fail both semesters of English, Reading, or Math. Students must be in attendance 90% of the time each semester.***

### 8th Grade
- Social Studies: 2 Credits
- English/Reading: 2 Credits
- Science: 2 Credits
- Math: 2 Credits
- Online Learning: 1 Credit
- Health: 1 Credit
- Electives: 4 Credits

***Students must receive 11 of the 14 possible credits and may not fail both semesters of English, Reading, or Math. Students must be in attendance 90% of the time each semester.***
Credit Recovery

- Students who are failing a class may be placed into an alternative credit recovery program.
- When appropriate, students who have failed a class will lose an elective in order to complete an alternative program.
- Students with failing grades, who do not meet the 80% threshold, will be required to attend summer school as per district procedures.

Matriculation

Students who do not meet the requirements to move on to the next grade and fail to recover credits may be retained, referred to the Bridge Academy, or required to complete other steps. The teacher, counselor and administrative staff will meet with the student’s parent/guardian to determine the most appropriate action.

Section VII         Harassment/Intimidation/Bullying

HARASSMENT/INTIMIDATION & BULLYING

(TFSD Policy No. 3290 & 3295)

It is the policy of this district to maintain a safe school environment for all students while attending school, riding the school bus, and attending district-sponsored activities on school premises or at other locations. Harassment, intimidation, and bullying, regardless of the specific nature of the students’ behavior, are disruptive to a safe school environment and will not be tolerated.

Definition: (TFSD Policy No. 3295P)

Harassment, intimidation, and/or bullying is defined as misconduct by a student(s), which is characterized by the aggressor(s) repeatedly engaging in negative actions against another student(s) in an attempt to exercise control over the victim. Harassment, intimidation, and/or bullying is generally characterized by aggressive or intentionally harmful behavior, which is carried out repeatedly over time.

R – Repeating

I - Imbalance of Power

D- Demeaning

Prohibitive Behavior:

Students attending district schools are prohibited from engaging in the following behaviors:

1. Physical abuse against a student--including, but not limited to; hitting, pushing, tripping, kicking, blocking, or restraining another’s movement; sexual misconduct; causing damage to another’s clothing or possessions; and taking another’s belongings.

2. Verbal abuse against a student--including, but not limited to--name calling, threatening, sexual
misconduct, taunting, and malicious teasing.

3. Psychological abuse against a student—including, but not limited to—spreading harmful or inappropriate rumors regarding another, drawing inappropriate pictures or writing inappropriate statements regarding another, intentionally excluding another from groups, and/or similar activities.

4. Cyberbullying—including, but not limited to—using any electronic communication device to convey a message in any format (audio or video, text, graphics, photographs, or any combination thereof) that intimidates, harasses, or is otherwise intended to harm another individual.

5. Harassment, intimidation, and/or bullying—including any intentional gesture or any intentional written, verbal, or physical acts or threats, against another student that:
   
   a. A reasonable person under the circumstances should know will have the effect of: (1) Harming a student; or (2) Damaging a student’s property; or (3) Placing a student in reasonable fear of harm to his or her person; or (4) Placing a student in reasonable fear of damage to his or her property; or
   
   b. Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student.

6. Conspiring with another individual to commit any act of harassment, intimidation, or bullying against another student.

**Investigation:**

The school administrator or designee will investigate any allegations of misconduct that are reasonably characterized as harassment, intimidation, or bullying. At the discretion of the school principal, associate principal, and/or superintendent, the alleged perpetrator(s) may be suspended pending the outcome of the investigation.

**Disciplinary Action:**

Students who engage in harassment, intimidation, or bullying will be disciplined as determined to be appropriate, up to and including suspension and/or expulsion. Possible consequences include:

- P.A.S.S. Room
- Out-of-School Suspension
- Behavior Contract with restricted travel
- Apology letter
- Performing acts of kindness
- Bullying/harassment/peer conflict education
- Mediation
- Check in check out
- Weekly behavior reports
- Bullying/harassment presentations to Prime Time class
- Creative writing, art work, research about stopping bullying and the effects of bullying
Reporting Procedures:

- Any student, and/or parents of a student, who believe the student is being harassed should immediately report the situation to school personnel. A harassment, intimidation, bullying complaint form will be completed by the person reporting the incident.
- Any district employee who receives a report of harassment from a student becomes aware that a student is being subjected to harassment, or in good faith believes that a student is being subjected to harassment, is required to report the matter to building administration immediately.
- Any district employee who witnesses harassment of a student should take immediate, appropriate action to intervene to stop the harassment.
- Any student who becomes aware that a fellow student is being subjected to harassment should immediately report the incident to a counselor, teacher, or administrator.

Report to Law Enforcement:

The school administrator will refer allegations of bullying to law enforcement if he/she reasonably believes that the student has engaged in conduct, including harassment, intimidation, and/or bullying, in violation of Idaho Code Section 18-917A.

Section VIII    Drugs/Illegal Substances/Weapons

DRUGS/ILLEGAL SUBSTANCES

(TFSD Policy No. 3321)

Possession of, or use of, illegal drugs or controlled substances is a violation of school policy and state law. Any student who is in violation will be disciplined according to school district policy and the laws of the State of Idaho. In all cases, law enforcement officials will be notified.

Any student who voluntarily discloses using or being under the influence of alcohol or any controlled substances before he or she is reasonably suspected to be in violation of the law and this policy will be provided anonymity to the extent that:

1. Disclosure is held confidential on a faculty need-to-know basis; and

2. Notification of the disclosure and availability of counseling is provided to the student’s parent/guardian.

Disciplinary Procedure for Substance Abuse:

First offense – If a student is under the influence and/or in possession of alcohol, tobacco products or controlled or dangerous substances while on or near district property during school hours or at a school-sponsored activity:

- A referral will be made to a law enforcement official.
- Parents/guardians will be notified by phone or in writing.
The student will receive a minimum 3 day suspension. If unable to provide in-school suspension, other appropriate disciplinary action may be taken as per suspension policy.

The student’s name will be referred to the building Student Assistance Specialist or intervention trained professional who is responsible for implementing a plan to offer assistance to the student.

Student will be referred to appropriate personnel for intervention and education.

Student may be put on a behavior contract.

**Second Offense** - Repeat Procedures above with a minimum 5 day suspension. If it is determined by building administration or law enforcement that the presence of said student is a detriment to the safety of the student body or self, the administrator has the option of suspending out of school and/or referring the student to the Board of Trustees for expulsion.

**Third and Subsequent Offenses** - Repeat Procedures above. Upon the third citation being issued (accumulative over grades 6-8 and again over grades 9-12) by a school administrator/official or law enforcement official or witnessed and served by a law enforcement official, the student may be referred by the school administrator to the Superintendent and the Board of Trustees for expulsion.

**Distribution of Controlled Substances** - If a student is involved in transmitting, trafficking in or distributing alcohol or controlled or dangerous substances on school grounds or at any school sponsored function, law enforcement official(s) will be asked to intervene. If it is determined that the presence of said student is a detriment to the safety of the student body or self, there will be a mandatory recommendation made by the school administrator to the Superintendent and the Board of Trustees for expulsion.

**FIREWORKS, WEAPONS, AND DANGEROUS INSTRUMENTS - Prohibition of Weapons**

**(TFSD Policy No. 3730)**

The district is committed to providing a safe environment for all students and staff when they are at school, on a school bus, or at any school-sponsored activity. The district’s commitment includes the prohibition against any weapons or other objects/substances which may pose a threat to the health and safety of other students, staff members, or visitors, or could be used to disrupt the educational process.

**PROHIBITIONS**

Students attending district schools are prohibited from:

1. Possessing or carrying objects/substances which are manufactured, used, or intended for use as a weapon, or facsimiles thereof, at school, on a school bus, or at any school sponsored activity without prior permission of school officials.
2. Possessing, carrying, using, and/or threatening to use, any normally non-dangerous object or substance with the intent or result of causing harm to another individual at school, on a school bus, or at any school-sponsored activity.
3. Knowingly assisting another student(s) to possess, carry, or use a weapon at school, on a school bus, or at any school-sponsored activity

A student will be determined to possess a weapon when the item is found to be in any of the following
locations:

1. On a student’s person;

2. In the student’s personal property--including, but not limited to--the student’s clothing, backpack, purse, or any other item the student transports or carries and/or causes to be transported or carried to school;

3. A vehicle parked in the school parking lot which the student drives and/or is transported in;

4. The student’s locker; or

5. Any other school-related or school-sponsored event, regardless of location.

A student caught at school with a weapon falls under the zero tolerance policy and will be recommended for expulsion.

**Disciplinary Actions** - Any student found to be in violation of this policy will be subject to disciplinary action--including, but not limited to--**expulsion, suspension, or other appropriate penalties**. The board may, at its discretion, expel a student for the possession and/or use of a weapon, regardless of whether the item at issue falls within the definition of “weapon” under the Gun-Free Schools Act. Disciplinary action will be taken after reviewing all factors--including, but not limited to; the mandates of federal and state law; the student’s actions; the risk of harm to the students, district personnel, and patrons; the student’s academic standing; the likelihood of recurring violation; and the student’s prior conduct. See Twin Falls School District Policy 3730.

**Section IX  Cell Phones/Technology Use**

**CELL PHONES**

Cell phones in classrooms must be turned off and out of sight. Students may use them before or after school, in the hallway, or during their lunch time.

Cell phones must be left in the classroom with the teacher when a student leaves to use the restroom.

*Students bring cell phones and other electronics to school at their own risk. Students and parents are advised to keep student electronics at home to limit the possibility of theft, damage, misuse, and cyberbullying.*

**HEADPHONES**

Headphones may be used for academic purposes only. Students may not use headphones or earbuds in classrooms unless specifically directed by teacher.

**ELECTRONIC EXPECTATIONS**

Other electronic devices are not to be used at OMS during the school day. Such devices include, but are not limited to, CD players, iPods, mp3 players, video games, laser pointers, etc. Any inappropriate use or disruption of cell phones or electronics during the learning day will result in the following:

*The consequences for misusing cell phones/electronic devices on campus will be as follows:*
**First Offense:**
Teacher will confiscate the student’s device and send it to the office for safeguarding, and record it as their first offense. Student can pick up the phone at the end of the day.

**Second Offense:**
Teacher will confiscate the student’s device and send it to the office for safeguarding, and record it as their second offense. Parent must come in to pick up the phone after school hours.

**Third Offense:**
Teacher will confiscate the student’s device and send it to the office for safeguarding, and record it as their third offense. Student will serve 30 minute after-school office detention. Parent must come in to pick up the phone after school hours.

**Subsequent Offenses:**
Teacher will confiscate the student’s device and send it to the office for safeguarding, and record it in their discipline log. Student will serve P.A.S.S. Room and could possibly lose the privilege of having a cell phone at school. Parent must come in to pick up the phone after school hours.

**ELECTRONIC USE**
All students must sign a computer use agreement before they will be allowed to use the district network (including Internet). All users will be issued an account (name and password) which will allow access to the network (see form on our website). Computer misuse or abuse may result in loss of school computer use for one calendar year, removal from computer classes, expulsion from school, and even criminal prosecution.

**All computer violations need to be reported to the parents and office!**

**Electronic Network Use Rules (TFSD Policy No. 2960)**
Using the network is a privilege, not a right, and a privilege may be revoked at any time for unacceptable conduct. Unacceptable conduct includes the following:

- Using the computing devices or network for any illegal activity, including violation of copyright or other contracts.
- Using the computing devices or network for financial or commercial gain, including the development of Intellectual Property owned by the user.
- Attempting to circumvent any security, content filtering, or traffic management measures implemented by the school district.
- Using the computing devices or network while access privileges are revoked or suspended.
- Gaining unauthorized access to resources or invading the privacy of an individual or organization.
- Vandalizing the data of an individual or organization.
- Misappropriating or plagiarizing data.
• Unauthorized downloading of software or media.
• Willfully and knowingly sending, accessing, or attempting to access obscene or other inappropriate material.
• Using an account owned by another user without authorization.
• Publicly posting personal communications without the author’s consent.
• Placing unlawful or unlicensed information on a system.
• Using abusive, vulgar, or otherwise objectionable language in either public or private messages.
• Using the network, any Internet site, network service, or messaging system to harass, threaten, intimidate, or otherwise bully another individual.
• Using the network wastefully in a manner that would cause degradation or disruption of system performance, waste resources, or otherwise interfere with the productivity of others.

Technology

TFSD shall uphold laws pertaining to the use of technology equipment and the information contained therein and/or generated by its use. Anyone found to be violating such laws shall be subject to suit for civil damages as well as prosecution by TFSD to the full extent of the law.

It is possible for all users of the World Wide Internet (including your child) to access information that is intended for adults. Although TFSD has taken all reasonable steps to ensure the Internet connection is used only for purposes consistent with the curriculum, the district or the school cannot prevent the availability of – nor even begin to identify inappropriate material elsewhere on the Internet. Computer security cannot be made perfect and it is likely that a determined student could make use of computer resources for inappropriate purposes.

There is a need for full disclosure and understanding for the partnership between parents, children and the school district in regard to technology and its use. An Electronic Network Use Agreement has been created to inform and provide knowledge of Internet access and to ensure that all parties understand the areas of responsibility identified. Each child will need to have an agreement form signed and on file for use of the Internet.

POWERSCHOOL

The Twin Falls School District uses PowerSchool as an easy way for students and parents to keep up-to-date online. Once you have activated your account and your school has posted information, you can use PowerSchool to check grades, see homework, verify attendance, view teams and activities, and more. Contact your student’s Prime Time teacher for your activation code.

MEDIA RELEASE

Throughout the course of the school year, the media may be in our schools or at school sanctioned events to cover our activities. The majority of the media coverage featuring students is considered human interest stories that do not contain sensitive subject matter or are not controversial in nature. Often, reporters are present at our request to showcase our students and teachers engaged in exciting educational activities.
The Twin Falls School District includes in its classification of directory information student names and photographic images of students participating in regular classroom or school-authorized events. This simply means that the media may publish and/or broadcast the names and photographs of students participating in school-related activities without prior parental consent.

If you do not wish to have your child featured in any form of media, please sign the media portion of the FERPA Opt-Out Form, and we will exclude them from any media photos or publications. If you have not completed an Opt-Out Form, your student will be allowed to participate in human interest stories.

The TFSD Student Opt-Out Form is located on the TFSD website at tfsd.org under the Parents tab, Enrolling your Student.

*In instances where the building administrator has a concern about maintaining student confidentiality or the sensitive nature of media related stories, parental permission will be sought prior to allowing the student to participate.*

Section X  Athletic and Extracurricular Eligibility (TFSD Policy No. 3381)

All students who participate in the athletic program at O’Leary must maintain passing grades and adhere to the two-week grade-check procedure. For additional information please refer to the TFSD Athletic Program Manual. To participate in the athletic program, students must have a current physical on file signed by a licensed physician. All student athletes must also sign and adhere to the athletic code. A student must be in attendance at least one-half day the day of a contest to participate.

**However, any student who has been truant or suspended will not be allowed to participate in any contest on those days.**

Grade checks and Academic Probation:

Student athlete’s grades will be checked by the Athletic Director every two weeks. If a student has a D or an F in any class, he/she shall be placed on Academic Probation. During the probation period the student will still be able to practice and participate in the chosen activity. While on probation, the student will be required to attend tutoring until there is verification from the teacher that the grade is above a D. If the student fails to attend tutoring or still has a D or an F for two consecutive grading periods, he/she shall become academically ineligible.

*Students failing two classes will be placed on academic suspension. They will be allowed to practice, but not to participate in any athletic contest until the next grade check.*

Attendance: Student athletes must have a 90% attendance rate for all classes in order to remain eligible to participate in middle school athletics. A student must also be in school at least one-half (1/2) day in order to participate in an activity that day.

The Twin Falls School District has adopted the following Sportsmanship Resolutions:

**The Spectator. . .**

1. Never boos a player or official.
2. Appreciates a good play, no matter who makes it.
3. Exercises self-control and displays good judgment in every action.
4. Gains an understanding and appreciation for the rules of the contest.
5. Respects officials and accepts their decisions without question.

**The Player/Student. . .**
1. Lives clean and plays hard. Plays for the love of the game.
2. Wins without boasting, loses without excuses and never quits.
3. Respects officials and accepts their decisions without question.
4. Never forgets that they represent their school.
5. Excused for school activities must get their class work ahead of time and hand it in when or before it is due.

**The Coach. . .**
1. Inspires in athletes a love for the game and the desire to do their best.
2. Teaches them that it is better to lose fairly than to win unfairly.
3. Leads players and spectators to respect officials by setting a good example.
4. Demonstrates the principles of integrity and dignity of the sport at all times.

**Section XI  General School Policies**

**BACKPACKS**

Students are encouraged to store bags in their lockers due to limited room and storage in classrooms. However, students are allowed to carry bags into classrooms. Bags must be stored as directed by the classroom teacher or hanging on the back of the student’s chair or stored under the student’s chair. Walking isles must remain clear of student bags and belongings at all times.

**BICYCLES/SKATEBOARDS**

All bicycles are to be parked in the front of the building in the racks provided. The area is off limits to students during the school day, including lunch. Bicycles and skateboards are not to be ridden on school property. They are to be walked on and off the school grounds. Bikes must be locked! Skateboards can be kept in the front office.

**BUS TRANSPORTATION**

Bus transportation is provided to the school district by a private contractor. Students must be registered to ride the bus on the regular routes. Students are under the same conduct expectations on the bus as at school. Rules for the bus are provided to each registered student. Failure to observe bus rules may result in both school and bus company discipline as well as possible denial of transportation. **Busing will be provided for students who reside within the O’Leary school boundaries only.** Students who attend
O’Leary on an approved transfer request are required to provide their own transportation to and from school. For information on bus routes or concerns call Western States Bus at 733-8003.

CLOSED CAMPUS

O’Leary operates as a “closed campus.” A closed campus means that students are required to remain in designated areas on the school grounds from the time of arrival until school is dismissed. A parent/guardian must come into the front office to check a student out of school. Any student who finds it necessary to leave school during the school day must be excused by the attendance secretary in the front office.

A student may only leave for lunch if they are accompanied by their parent and must only be gone during their scheduled lunch time to avoid missing class. Students missing more than 10 minutes of any period will be marked absent in that class.

In order to properly supervise students and meet the guidelines of the district liability policy, we ask that all students stay in the area between the three buildings (commonly called “the triangle”) or in the commons before and after school. B Building will be open for our students before school during inclement weather.

DANCES (TFSD Policy No. 3410)

There will be some dances held during the school year. They will last two hours and will be held after school hours. Students from O’Leary are allowed to attend, provided they are not on the dance-to-dance disciplinary list, (OSS and P.A.S.S. Room) which will exclude them from attending the upcoming dance, or if they were absent on the day of the dance. **Students are required to have their activity card with them for identification.**

Requesting Dance Guests

- A Dance Guest Request form must be completed and given to the office no later than the Wednesday before the dance.
- The guest must be a sixth, seventh or eighth grade student.
- The principal or assistant principal will call the home school of the guest to check on their citizenship and academic standing.
- The request form will be returned to the sponsor with the dance attendance decision.
- Approved request forms must be brought to the dance, along with a picture ID, in order for the guest to be admitted.

Dance Guidelines

- Students, who are suspended, in or out of school, will lose the privilege of attending the dance that follows their suspension.
• **Dress must be appropriate for school; following the TFSD Dress Code.**

• No head coverings unless they are appropriate for the theme of the dance and have been approved by the administration.

• Once you have entered the dance you must remain inside, unless we obtain parental permission for you to leave.

• **If you leave for any reason, you may not return.**

No one will be allowed to loiter on the campus following the dances. Students who are not picked up 20 minutes after the ending of the dance, risk losing dance privileges for the remainder of the semester, year, and/or following term.

**FEES (TFSD Policy No. 3440)**

Within the concept of free public education, the District shall provide an educational program for the students as free of costs as possible. A student may be charged a reasonable fee for activities not reasonably related to a recognized academic and educational goal of the District.

<table>
<thead>
<tr>
<th>Fees</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity Card—required for all Athletes (optional for other students)</td>
<td>$20.00</td>
</tr>
<tr>
<td>PBIS (Optional)</td>
<td>$5.00</td>
</tr>
<tr>
<td>PE Uniforms (optional) ($16.50 with tax)</td>
<td>$15.00</td>
</tr>
<tr>
<td>Replacement activity card</td>
<td>$10.00</td>
</tr>
<tr>
<td>Replacement lock</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

**Students will be charged for lost or damaged library/textbooks/equipment checked out to them.**

**FOOD**

No food or drink will be allowed out of the commons area unless special permission has been obtained. Food deliveries from local restaurants will not be accepted at O’Leary. Parents may bring food to students and drop it off at the front office.

**GYM CLOTHES**

Students will be required to wear PE clothes for physical education. Students will be asked to provide gym shoes (a non-marking lace-up athletic shoe), shorts, and a t-shirt to be used for PE only.
As an option, O’Leary Middle School offers a PE uniform for your convenience. These are available to purchase at registration for $15.00 plus sales tax. Students who are not dressed in proper attire will not be allowed to participate and, in return, their grade will be affected by losing points each day they do not dress down.

All PE clothing must meet OMS dress code requirements.

HALL PASS

Students must have a pass to be out of any class at any time. Students must use the hall pass provided by their teacher.

LOCKERS

Student lockers are school district property and, as such, are subject to periodic inspections without permission and without notice by school officials. All students will be assigned a locker. Locks will be issued to each student at the beginning of the year and are to be returned at the end of the year. It is the student’s responsibility to keep the locker orderly and clean. No writing or stickers on the lockers are allowed. **Students are not to trade or share lockers. Under no circumstances should a student give his/her combination to anyone else.** The school is not responsible for lost or stolen items. A lock that is lost or damaged will cost $10.00.

LUNCHROOM

The commons/lunchroom area is used as a dining hall as well as a classroom and place for general meetings. Help keep this area clean for all to use.

School breakfast will be served before school. The lunch periods are divided into three periods of 30 minutes each. All food and drink must be consumed in the lunchroom except when approved for special occasions. Students may bring lunches, but they are to be eaten in this area.

Each student is expected to follow the basic rules of good manners which are:

- Enter and exit the lunchroom in an orderly manner – single file line with no pushing, shoving, or cutting
- Observe good dining habits at the tables – throwing food or flipping bottles is not allowed
- Clean your area
- Use appropriate language and voice level
- Return your tray to the proper area and put trash into containers
- Remain seated during lunch time - no wandering around lunchroom or switching tables
- Students will be released by lunchroom monitors

Violation of these rules may result in students being assigned various clean-up duties, detention, or P.A.S.S. Room.

MEDICATION (TFSD Policy No. 3510 & 34510P)

The office does not administer aspirin, Tylenol or any other OTC (over the counter) medication. No medications, prescription or non-prescription, will be dispensed to a student by a teacher, secretary or
other personnel without written permission from parent/guardian. Prescription medications will not be dispensed to students without a physician’s approval form on file. Prescription medications must be left in the office in the original container.

**STUDENT COUNCIL (TFSD Policy No. 3230)**

O’Leary has a representative form of student government. Each grade level will elect a representative who shall work on student government business. The student body officers, president and vice-president, will be elected by the students in a school-wide election each year; and secretary, treasurer, and activity director will be elected by the students in a school-wide election each semester. The Student Council Retreats will be held at the beginning of the semester for the representatives in the student council.

**VISITORS (TFSD Policy No. 4140)**

All visitors to school must check-in at the administrative office and get a visitor’s pass. Students are not permitted to have guests during school. Visitors include all parents, volunteers, invited speakers, maintenance persons, news media, former students, and other visitors. Parents wishing to visit are required to check-in at the main office and obtain a visitor’s pass.

**FERPA - TWIN FALLS SCHOOL DISTRICT NOTIFICATION OF RIGHTS UNDER FERPA**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

The right to inspect and review the student's education records within 45 days after the day the school receives request for access.

Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate
educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student’s enrollment or transfer.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC  20202

FERPA Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the Twin Falls School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, the Twin Falls School District may disclose appropriately designated “directory information” without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Twin Falls School District to include this type of information from your child’s education records in certain school publications. Examples include:

A playbill, showing your student’s role in a drama production;
The annual yearbook;
Honor roll or other recognition lists;
Graduation programs; and
Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student’s information disclosed without their prior written consent.
Twin Falls School District – Title 1– Vera C. O’Leary Middle School

Parent/Student/School Compact

We want your child to be successful. In order for that to happen, we know that we must work together and support one another in that effort. Please read and sign this agreement, signifying your support.

Student Responsibility

❖ Responsibilities
✓ I will strive for 100% attendance, including no tardies or early pick-ups.
✓ I will treat all school staff with respect.
✓ I will treat my fellow students with respect.
✓ I will follow all school rules and procedures responsibly.
✓ I will give my best effort at schoolwork, even when it seems difficult.
✓ I will pay attention in my classes, and participate in class activities.
✓ I will ask for help when I need it.
✓ I will complete all homework assignments.

Parent Responsibility

❖ Communication
✓ Attend scheduled conferences and meetings with staff.
✓ Let the school know about any characteristics, problems, or medical concerns pertinent to your child.
✓ Read notes and respond in a timely manner.
✓ When you have a concern or problem, contact the persons involved and discuss the matter.

❖ Support Learning
✓ Check for homework and progress reports on a regular basis.
✓ Provide a time and place to do homework, and check to see that it is being done.
✓ Guide and encourage your child to do well.
✓ Strive for your child to have 100% attendance, including no tardies or early pick-ups.

❖ Provide Mutual Support
✓ Volunteer and visit the school as often as possible, as well as attending parent-teacher conferences.
✓ Attend organized events.
✓ Speak positively about the school and staff.
✓ Parents will be invited to attend curriculum training.

School Responsibility

❖ Communication
✓ Rules and expectations will be sent home at the first of the year, both school-wide and classroom.
✓ Academic progress reported regularly—formal reports at midterm and the end of the quarter.
✓ Phone calls and emails returned in a timely manner. (The same day if possible.)
✓ Correspondence sent home in parents’ home language if necessary and when possible.

❖ Support Learning
✓ Teachers will teach the district curriculum as has been developed, and will provide a progressive and quality education with technology integration.
✓ Provide a safe, respectful, and responsive school environment.
✓ Teacher will use effective instructional strategies.
✓ When needed and when possible, students will have additional instructional time in the form of summer school and Title One teachers.

❖ Provide Mutual Support
✓ Survey parents for volunteering interests.
✓ Make phone calls when there is a problem or concern.
✓ Provide programs, activities, and events that encourage learning that are an interest to students and families.
✓ Parents will be provided training on the classroom subjects when requested.

Parent/Guardian Signature ___________________________________________ Date _________________
Dear Parent(s)/Guardian(s),

The Twin Falls School District and O’Leary Middle School urges all parents to partner with their child’s teacher and school to ensure that each child has every opportunity for a positive school experience and high achievement. Our district Parent Involvement Policy for Title IA schools outlines the actions and activities we offer to enhance this partnership. Parents may access the full policy through the link on the Twin Falls School District web page: see Policy # 677.10 and 677.10P or via the District Policy Manual located in each school.

As stated in the policy:

1. OMS is a diverse school that aims to include all parents as representatives in: Building Leadership, W. I. S. E., and Title II committees. Parents may contact the principal for further information or to volunteer to serve on these committees.

2. OMS encourages the participation of parents in the PTSA and OMS Booster Clubs.

3. OMS holds Student-Led Parent/Teacher Conferences each semester regarding student’s academic progress, including progress on the Idaho State Achievement Test and other federal and state assessments.

4. OMS hosts an annual fall Back-to-School Night.

5. OMS keeps a Parent/School Compact on file which defines the expectations of parents, teachers, and students to ensure a productive, positive school year. This will be reviewed at the annual fall Back-to-School Night.

6. OMS makes this Parent Involvement Plan available to all parents.

7. OMS provides a parent survey that allows parents to share ideas and provide input on areas of strength and need at both Student-Led Parent/Teacher Conferences.

8. OMS informs parents about the district and school websites and Power School at registration, Back-to-School Night, and Student-Led Parent/Teacher Conferences.

9. OMS hosts one Academic Involvement Event for parents each semester. Reading Night (semester one) Math Night (semester two)

10. OMS works to provide translation and communication home in the students’ home language.