

BRIDGE ACADEMY

C2G

Commit to Graduate

616 Eastland Drive
Twin Falls, ID 83301
Phone: 208-737-5282
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TWIN FALLS SCHOOL DISTRICT PHILOSOPHY

We believe **all** students should have the opportunity to achieve the skills needed to succeed in life. This includes being academic achievers, clear communicators, responsible thinkers, and quality producers with the realization that learning is a lifelong process. It is our belief that students achieve self-esteem by experiencing successes and meeting educational challenges. Students should have the confidence to make reasonable choices.

TWIN FALLS SCHOOL DISTRICT MISSION STATEMENT

Our mission is to provide a quality education necessary for students to be successful in life.

River Rafter



BRIDGE ACADEMY MIDDLE SCHOOL ROLE IN TFSD 411

A student who has experienced little or no success in a traditional teaching environment can choose to attend Bridge Academy. Bridge Academy serves sixth thru eighth grade students providing both educational and behavioral support. We focus on three aspects; structure, accountability, and making connections. Our program has two main roles:

1. To improve work ethic, self-discipline, self-respect, and academics through our restructured curriculum with small groups and individualized instruction.
2. To create an environment that fosters success through our phase system, school-wide management plan, and interventions so students are better prepared for high school.

This student handbook does not supersede district policy.

6th Grade: LEVELS - 3 Year Program
7th – 8th Grade: PHASES - 2 Year Program

<u>Requirements</u>	LEVEL 1 PHASE 1	LEVEL 2 PHASE 2	LEVEL 3 PHASE 3	LEVEL 4 PHASE 4	PHASE 5
Minimum Time	1st Quarter (1-8 wks.)	2nd Quarter (9-17 wks.)	3rd Quarter (18-26 wks.)	4th Quarter (27-36 wks.)	Year Two (45-72 wks.)
Attendance	90% (5)	91% (4)	93% (3)	95% (2)	98% (1)
Behavior	5 write ups	4 write ups	3 write ups	2 write ups	1 write up
Refocus Forms	30 or <	25 or <	20 or <	15 or <	10 or <
Academics	1F 3D (Core)	3D 1C (Core)	2D 2C (Core)	1D 3C (Core)	C's in all Classes
Parental Involvement	1	2	3	4	1 - 4
Outreach	50%	75%	75%	100%	100%
Counseling	Advisory	Group	Group	1 Session (Individual)	2 Sessions (Individual)
<u>Interventions</u>	LEVEL 1 PHASE 1	LEVEL 2 PHASE 2	LEVEL 3 PHASE 3	LEVEL 4 PHASE 4	PHASE 5
Incentives	Eligible	Eligible	Eligible	Eligible	Eligible
Dress Code	Uniform	Uniform	Uniform	Uniform	C2G Sweatshirt

ATTENDANCE

Success in school is highly correlated to attendance! If a student misses any school time, whether it is an hour, a day or a week, the parents or guardians are to call the school to explain the student's absence, students will not be allowed to excuse themselves. A written Doctor's note must be presented to the office upon students return to school for medical excuses.

Excessive absences will result in a write-up, parent/teacher/administrator conference and possibly removal from Bridge Academy. No more than nine absences per quarter will be accepted in accordance with Idaho Code.

Excessive absences need to be made-up. This can be done in our after school homework club M-F till 3:30. Student is required to stay 4 extra hours to make-up one day of absence. Advisory teachers will keep track of waived absences and report to the office.

All absences are to be verified by a parent or guardian by 8:30 am the day of the absence. Absences not verified may be considered truant.

Parents may call the school at 737-5282 and leave a message anytime. If you call before 7:00 a.m., please leave a detailed message so your child is marked as excused. If we are not notified by this time, we will make every effort to contact the parent.

CELL PHONES

Students may use their cell phone before or after school; during breakfast and lunch. Cell phones must remain turned off during school hours and placed inside of student's backpack or pocket. The only exception to this rule is if a teacher has instructed students to use their cell phone for an assignment or in class. If cell phone rule is violated three-strike rule is applied: 1. Phone picked up at end of day from principal's office and student will receive a write-up. 2. Phone must be picked up by parent/guardian; write-up given. 3. Parent/guardian must pick up phone and student will not be allowed to have phone on campus for remainder of school year; write-up given.

CHEATING / PLAGERISM

Cheating/plagiarism will not be tolerated. Write-ups and consequences will follow. This may result in no credit for the assignment.

COMMUNICATION

Each student will be given an agenda book. This book will be used to keep the lines of communication open between the school and home. Teachers will write in any assignments, missing assignments, comments or questions to the parents and we ask parents to do the same. Please feel free to ask the teachers any questions about your student's progress, clarification of an assignment or anything school related. If student's agenda book is lost then he/she will be required to purchase a replacement agenda book at a cost of \$5.00.

This student handbook does not supersede district policy.

DISCIPLINE

The Bridge Academy implements a school-wide discipline system where every classroom has the same classroom management plan posted in each classroom: 1. Warning 2. Refocus 3. Write-up/Office Referral

The following may result at 5, 10, 15, & 20 write-ups:

- 5 = Student Success Behavior Plan
- 10 = BAT Referral & WISE
- 15 = Status Offender Referral & WISE
- 20 = Expulsion

A student can be written-up by any staff member at any time for misconduct or violating school rules. If a student is written up you will be informed via write-up, agenda book or phone call. All write-ups are to be signed by guardian/parent and returned the next day. If there are questions or concerns regarding the write-up, we encourage all parents/guardians to call and discuss the incident with the principal or schedule an appointment. Student misbehaviors are minimized when teachers and parents support one another.

The following are some behaviors that would result in a write-up:

- Disruption of the educational process.
- Dress code violation. Students must arrive to school in proper attire daily.
- Disrespect and insubordination.
- Use of improper language.
- Inappropriate displays of affection.
- Fighting, bullying, intimidating, hassling, and or harassing other students.
- Rowdy, roughhousing behavior, running, pushing, shoving, throwing snow, yelling, and whistling.
- Tardiness, truancy, or leaving class/school without permission.
- Riding skateboards or bicycles on campus.
- Cheating and or dishonesty.
- 2nd refocus given in one day will result in a write-up.
- Vandalizing, damaging, or theft of property.
- Bussing citations.
- Possession of dangerous weapons.
- Being in possession of or using any illegal substance, tobacco and related paraphernalia such as lighters, matches, pipes, etc.
- Incurigibility is a status offense that students can be charged with by a Police Officer. Incurigibility indicates that the behavior is beyond the control of the school and that normal consequences (PASS & WISE) are not effective in stopping the disruptive or insubordinate behavior.

MAJOR DISCIPLINE OFFENSES

Major discipline referrals may require 1) a teacher/student/administrator conference, 2) a parent/guardian conference at the school. If behavior problems continue, students may be referred to WISE and possibly removed from the program. The WISE program may be accessed as often as determined necessary.

- Destruction or theft of school, teacher or district property
- Defiance or insubordination
- Truancy
- Repeated tardies and or absences

The following are considered illegal activities and may include the action of the School Resource Officer (SRO). Any time law enforcement is involved, legal action is always a possibility.

- * Possession or being under the influence of alcohol, tobacco or drugs. (The only exception to this rule is prescription drugs. See Medications)
- * Any behavior that physically or verbally threatens or intimidates, i.e. bullying.
- * Theft, robbery or burglary;
- * Destruction of property; (school, student, or teacher)
- * Possession of guns, knives, weapons or explosives – GROUNDS FOR AUTOMATIC EXPULSION UNDER IDAHO LAW

DRESS CODE

Bridge Academy students are required to wear uniform attire as approved by the school board while adhering to the TFSD 411 socially accepted standards. The standard uniform attire will be in effect at all school-sponsored activities (i.e. field trips). Repeated violations will result in a write-up, (discipline action), WISE referral or removal from program. Students are to observe the following guidelines regarding dress:

1. Gray uniform shirt(s) purchased from Bridge Academy are required. All students must wear a solid black belt.
2. Clothes must conceal undergarments (boxers, thongs, undergarment straps, etc.) at all time. No leggings, jeggings, see-through, excessively tight, or revealing attire is permitted. Shirt must be tucked-in along with a black belt.
3. Blue or black jeans must be worn at hip-level or higher (no excessive bagging, sagging or holes).
4. No pajamas, slippers, or sleepwear of any kind are allowed.
5. Hats or head coverings (including sunglasses) of any kind are not allowed to be worn on campus and must be placed in backpack.
6. Shoes must be worn at all times.
7. Clothing, accessories and visible tattoos with words/pictures that contain any of the following are prohibited: alcohol, tobacco, drugs, sex, death, destruction, hate groups, racial separation, or obscenity.

This student handbook does not supersede district policy.

8. Visible body piercing or magnetic/glued jewelry on face, eyes, arms, hands, tongue, and feet are prohibited. Earrings and nose studs are allowed. Spikes, chains, wallet chains, studs, bolts, dog collars, needles, pins, sharp objects, or other jewelry deemed unsafe is not allowed at school.
9. Excessive or extreme make-up is not allowed nor are markings on face, arms or hands.
10. No red or blue attire; including underclothing, jackets, headbands, shoes and backpacks. No gang related apparel is allowed.
11. There may be exclusions to the dress code policy for religious or health reasons.

DRUGS/ILLEGAL SUBSTANCES

Possession of or use of illegal drugs or controlled substances is a violation of school policy and state law. Any students who are in violation will be disciplined according to school district policy and the laws of the State of Idaho. In all cases, law enforcement officials will be notified and citations issued.

FIREWORKS, WEAPONS & DANGEROUS INSTRUMENTS

Definition: Possession, handling, carrying, or transporting a firearm, dirk knife, bowie knife, dagger, metal knuckles, or any deadly and dangerous weapon as defined in Section 921 of Title 18 of the United States Code, including any knife other than a small pen knife, any explosive, including firecrackers, or any other dangerous object, on or about his/her person while on the property of the school district, while engaged in a school activity on other property, and/or while riding school provided transportation. Causing or attempting to cause physical injury with a weapon or dangerous implement as defined in the aforementioned paragraph, or behaving in a way that could cause physical injury to any person will result in School District Policy J.9 (suspension or expulsion) being followed.

FOOD

No food or drink is allowed out of the cafeteria area unless special permission has been granted.

BREAKFAST / LUNCH

Free breakfast and lunch will be provided for all students. Bridge provides a Snack Shack monthly on Fridays and students will be permitted to have purchased items in the cafeteria at the allotted times only. Candy or soda will not be allowed in class. No open containers. No gum on campus; write-up given.

HALL PASS

Student must use their agenda book when reporting to the office.

HARASSMENT

Harassment/Bullying is: any student's repeated, willful, and malicious behavior, that threatens, harms, "bullies" or otherwise harasses another student, therefore disturbing that student's ability to peacefully attend school or any school related function. Harassment/Bullying includes, but is not limited to, threatening to fight or fighting, use of vulgar or offensive, profane, or indecent language, racial slurs, comments referring to physical disabilities, sexual or religious orientation, dress, grades, and any other conduct that can be construed as offensive.

Not only is physical, verbal, and sexual harassment against school policy—it's illegal. If you are being harassed, report it to someone in authority (a teacher, counselor, secretary, para professional or principal). Disciplinary actions will be enforced on a student who has been harassing other student(s) and legal charges may be filed for reoccurrences of harassment.

MEDICATION

Prescribed and over-the-counter medication is not allowed in the possession of any student while on TFSD property. If medication must be administered during school hours, the student must give the medication to the administrator along with a parent note. The medication must be in a container that identifies the medication with a pharmaceutical label. The student may not carry any medication on their person or in their backpack.

MID COLUMBIA BUS COMPANY

If your child requires bus services, please call Mid Columbia Bus Company @ 733-8003 for information. Student agrees to act appropriately while riding school bus. Citations will be issued in accordance with school district and bus rules: first citation is a warning which will constitute a write-up; second citation will result in a write-up and a three day suspension from the bus (student is still responsible for school attendance); third citation will result in a write-up and a five to ten day suspension from the bus and a parent conference with the bus company; fourth citation will result in a write-up and a parent conference with the bus company and loss of bus privileges for the duration of school year. **ANY ILLEGAL ACTIVITY ON THE BUS WILL BE SUBJECT TO IDAHO LAW AND WILL INCLUDE THE APPROPRIATE LAW ENFORCEMENT**

WEEKLY PROGRESS REPORTS

Weekly progress reports will be given to all students. Parents are to review these reports with their student, and return with a parent/guardian signature to their advisory teacher the following day. If these are not returned students will receive a refocus/write-up. In some cases, a phone call or face to face conference will be required as well.

PARENT TEACHER CONFERENCES

Parent teacher conferences will be held, 1st and 3rd quarter and are mandatory for all students who attend the Bridge Academy.

P.A.S.S. ROOM

POSITIVE ALTERNATIVE TO SCHOOL SUSPENSION

Students who receive in-school suspension will be assigned to the P.A.S.S. room. P.A.S.S. or in-school suspension will not be counted as an absence.

PASS Room Rules:

1. Sit facing straight ahead with legs under the desk.
2. Stay seated at all times.
3. No speaking without permission.
4. Two pages of dictionary words are required then student may work on math sheets or daily classroom assignments.
5. Raise hand & wait patiently for assistance.
6. Area must be cleaned prior to being excused.

This student handbook does not supersede district policy.

PERSONAL ITEMS

Personal items such as CD players, iPods, iPads, Palm Pilots, Game Boys, PSP's, laser pens, pagers or other electronic devices are not allowed in class. Cell phones are to be turned off and kept in back pack or pocket. If seen, or heard during class, they will be taken away. Teachers or staff will not hold your personal items for you.

REFOCUS / WRITE-UPS

All refocuses will be stamped "REFOCUS" in red ink in student's agenda book. Please discuss with your child about his or her behavior. If a write-up is given by Dr. Brown then it will be stamped "WRITE-UP" in red ink and a print-out detailing the incident will be given to student. This form needs to be signed by the parent/guardian and returned to the advisory teacher the next day.

SAFETY DRILLS

Safety drills will be conducted by school officials, police, and/or the fire department and will consist of fire drills, lockdowns, & site evacuations.

STUDENT SCHOOL SUPPLIES

- **6th Grade:** Supplies are provided and will remain in classroom at all times. Agenda books & weekly progress reports will be sent home on Mondays.
- **7th Grade:** Supplies are provided throughout the year. Students are responsible to arrive prepared for each class. Backpack checks conducted frequently. Progress reports will be sent home weekly. Agenda books are required daily.
- **8th Grade:** Supplies are provided at beginning of the year of which students are responsible to maintain and arrive to class prepared. Backpack checks conducted periodically. Progress reports will be sent home weekly. Agenda books are required daily.

SUSPENSION

Due process will be provided to all students who because of their choices, need to be suspended from Bridge Academy. Students receiving in-school suspension will report to the P.A.S.S. room to work on their class work. Students receiving out-of-school suspension will refrain from attending school for the specified time and will not be allowed on campus for the duration of suspension. Most out of school suspensions will be referred to WISE. Parents are notified of all write-ups via discipline log, phone call or face to face.

TARDIES

All students are responsible for being to school and class on time. If excessive tardies occur, student will need to make-up all missed time.

TUESDAY NIGHT LIGHTS (AFTER SCHOOL TUTORING 2:40-4:30 P.M.)

After school tutoring will be offered and may be mandated per quarter. A snack will be available. Bussing is provided.

TRUANCY

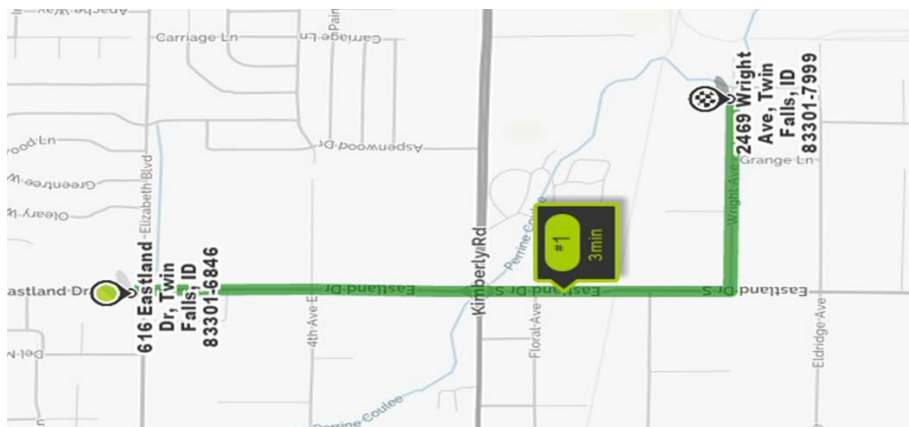
If a student is truant, he/she may be issued a status offender citation and referred to the WISE program. The student will receive (no credit) for the day but is still responsible for turning in all assignments missed. A total of two truanancies may result in a recommendation for expulsion.

W.I.S.E. "WORK IN LIEU OF SUSPENSION OR EXPULSION"

This program is run by the Twin Falls County Juvenile Probation Community Service Coordinator, Jackie Smith.

2469 Wright Ave.
Twin Falls, ID 83301
(208) 736-4215 Ext. 3119

- Must arrive on time - 8:15 AM - 3:30 PM.
- Parent/guardian must sign student in and same person must sign student out at the end of the day.
- Must wear a belt. A plain shirt is recommended: no gang-related clothing. No shorts. No baggy pants with underwear showing. No open-toed shoes, sandals or flip-flops. Girls are not allowed to wear stretch pants/leggings. Clothes may get ruined so do not wear valuable clothing.
- No jewelry of any kind including earrings, watches, tongue bars, nose rings, etc.
- No foul language. Represent Bridge Academy in a positive manner; be respectful.
- Sack lunches and a drink are required. Student will not be allowed to stay if he/she does not have a lunch.
- Cell phones are not allowed. **NO EXCEPTIONS!** Each student will be patted down and if anything is found on their person it will be confiscated and appropriate action taken. Nothing allowed in pockets. **NO EXCEPTIONS!**



This student handbook does not supersede district policy.

Parent/Student/School Compact



We want your child to be successful. In order for that to happen, we know that we must work together and support one another in that effort.

Student Responsibility

❖ **Responsibilities**

- ✓ I will strive for 100% attendance, including no tardies or early pick-ups.
- ✓ I will treat all school staff with respect.
- ✓ I will treat my fellow students with respect.
- ✓ I will follow all school rules and procedures responsibly.
- ✓ I will give my best effort at schoolwork, even when it seems difficult.
- ✓ I will pay attention in my classes, and participate in class activities.
- ✓ I will ask for help when I need it.
- ✓ I will complete all homework assignments.

Parent Responsibility

❖ **Communication**

- ✓ Attend scheduled conferences and meetings with staff.
- ✓ Let the school know about any characteristics, problems, or medical concerns pertinent to your child.
- ✓ Read notes and respond in a timely manner.
- ✓ When you have a concern or problem; contact the persons involved and discuss the matter.

❖ **Support Learning**

- ✓ Check for homework and progress reports on a regular basis.
- ✓ Provide a time and place to do homework, and check to see that it is being done.
- ✓ Guide and encourage your child to do well.
- ✓ Strive for my child to have 100% attendance, including no tardies or early pick-ups.

❖ **Provide Mutual Support**

- ✓ Volunteer and visit the school as often as possible, as well as attending parent-teacher conferences.
- ✓ Attend organized events.
- ✓ Speak positively about the school and staff.
- ✓ Parents will be invited to attend curriculum training.
- ✓ 2-3 year commitment

School Responsibility

❖ **Communication**

- ✓ Rules and expectations are included in agenda book.
- ✓ Academic and behavioral progress reports are provided weekly.
- ✓ Phone calls and emails returned in a timely manner. (The same day if possible.)
- ✓ Correspondence sent home in parents' home language if necessary and when possible.

❖ **Support Learning**

- ✓ Teachers will teach the district curriculum as has been developed, and will provide a progressive and quality education with technology integration.
- ✓ Provide a safe, respectful, and responsive school environment.
- ✓ Teachers will use effective instructional strategies.
- ✓ Additional support is available including: homework club, after school tutoring, study hall, behavior or success plan, & summer school.

❖ **Provide Mutual Support**

- ✓ Survey parents for volunteering interests.
- ✓ Make phone calls when there is a problem or concern.
- ✓ Provide programs, activities, and events that encourage learning and are of interest to students and families.
- ✓ Parents will be provided training on the classroom subjects when requested
- ✓ 2-3 year program