

**TWIN FALLS SCHOOL DISTRICT NO. 411
SCHOOL BOARD MEETING
HELD AT:
CANYON RIDGE HIGH SCHOOL BOARD ROOM
300 NORTH COLLEGE ROAD SUITE #301
TWIN FALLS, IDAHO 83301**

**July 10, 2017
7:00 P.M.**

ANNUAL MEETING

Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Procedural Matters
 - 1. Swear in Trustee Todd Hubbard
 - 2. Approval of Agenda (Additions and Deletions)
 - 3. Election of Chairman and Vice-Chairman
 - 4. Appoint Clerk, Treasurer, and Two Assistant Treasurers
 - 5. Set Date, Time, and Place for Regular Meetings
- IV. Unscheduled Delegations (Audience to Address the Board)
- V. Consent Calendar
 - A. Approval of Minutes from the June 12, and June 29, 2017 meetings
 - B. Approval of Board Financial Report
 - C. Approval of Building Financial Report
 - D. Approval of Contracts for Private Service Providers (PSP)/Consultants/Contracts
 - E. Approval of New Teacher Contracts
 - F. Approval of Certified Resignations
 - G. Approval of New Classified Employees
 - H. Approval of Classified Resignations
 - I. Approval of Extra-Curricular Employees
 - J. Approval of Extra-Curricular Resignations
 - K. Approval of District/University Agreement
- VI. Superintendent's Report
 - A. Employees of the month: Exempt, Classified, and Maintenance Employees of the Month - District
 - B. Guest Teachers of the Year Awards
- VII. Instruction
 - A. Information Items:
 - 1. Student Handbook – Bridge Academy
 - B. Action Items:
 - 1. Student Handbook – Bridge Academy
- VIII. Budget and Finance
 - A. Information Items:
 - 1. Monthly Financial Report
 - 2. Facilities Update Report
 - 3. School Food Service Bids
 - B. Action Items:
 - 1. Award School Food Service Bids
- IX. Personnel
 - A. Information Items:
 - 1. Job Description for Head Warehouseman
 - 2. Policy Revision Recommendation
 - B. Action Items:
 - 1. Policy/Procedure Revision Recommendations for Approval
 - 2. Employee Handbooks - Child Nutrition; Guest Teacher; Classified Employee; Certified Employee
- X. Board Goals
 - A. Information Item:
 - 1. Naming of the District Administration Office
 - B. Action Item:
 - 1. Approve Final Board Work Session Agenda
 - 2. Signing of School Board Code of Ethics
 - 3. ISBA Resolutions (Due by July 31st)

MISSION

**Our mission is to provide a quality
education necessary for all
students to be successful in life.**

The School District Board Room is accessible to the physically disabled. Interpreters for persons with hearing impairments, and brailled or taped information for persons with visual impairments, can be provided upon 5 days' notice. For arrangements, contact Sonia DeLeon at 733-6900.

- XI. Future Agenda Items
 - A. ISBA Summer Leadership Institute, July 12, 2017 at 1:00 p.m. at Canyon Ridge High School
 - B. Board Work Session July 26, 2017 at 5:00 p.m. at South Hills Middle School
- XII. Adjournment

WORKING WITH YOUR SCHOOL BOARD

WELCOME to another Twin Falls School District Board of Trustees Meeting. You are encouraged to attend all regular board meetings.

We are proud of our school system and the board members are dedicated to the continued improvement of the Twin Falls Schools.

We understand that from time to time patrons of school districts have concerns and feel a need to bring those concerns to the attention of the school or teachers. In order to maintain continuity and best resolve these concerns, we recommend to our patrons the following procedures:

1. The first and most effective step is to take the concern to the staff member who is closest to the problem. (In many cases this will be the teacher, coach, etc.) We have found that most problems are resolved at this level.
2. If there is still a concern on the matter, we then recommend that the concern be brought to the attention of the Principal. We have found that unresolved concerns from item #1 are usually resolved satisfactorily by the building administrator.
3. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Director of Elementary Programs or Director of Secondary Programs.
4. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Superintendent of Schools. Difficult concerns can usually be resolved.
5. However, if the patron still feels the concern has not been properly resolved he/she may use the right of appeal to the Board of Trustees. This is done by calling or writing to the Superintendent and asking for the item to be placed on the agenda of the next regularly scheduled board meeting.
6. If you desire to address the board, we would like you to be as comfortable as possible. As a board we hold public meetings which are not public forums and therefore have rules which are necessary for the benefit of all. The following guidelines will assist you as you present your information to the board.
 - A. Prepare your thoughts ahead of time. Usually a brief written outline handed to each board member helps the board follow your presentation. This outline would also give them something upon which to make notes as you speak.
 - B. If a group is involved, select one individual to be your spokesperson. He/she can then guide the presentation with the board and help the board chairman in directing questions to the group.
 - C. Plan your presentation to be as brief as possible. This should include a question/answer period. If more time is needed it is best to give a complete written presentation to the board for their future study. If you give more than five to six minutes of testimony, time restraints will make it difficult for the board to respond that same evening.
 - D. Usually the board will direct the administration to help resolve the concerns and ask for a report back to the board at a later date. However, please remember a solution may take time to be resolved.

We are eager to have our patrons and school staff working together for the improvement of education in the Twin Falls Schools.

Thank you for coming. Please come again.

Your Board of Trustees