

TWIN FALLS PUBLIC SCHOOLS

School District No. 411

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO

83301

(208) 733-6900

January 8, 2018

7:00 p.m.

- I. Call to Order - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its regular monthly meeting at Canyon Ridge High School boardroom #301 located at 300 North College Road, Twin Falls, Idaho, at the hour of 7:00 p.m., on Monday, January 8, 2018. The following trustees were present: Chairman Bernie Jansen, Vice-Chairman Bryan Matsuoka, Trustees Paul McClintock, Mary Barron, and Todd Hubbard (via telephone). There were also present Superintendent of Schools, Brady D. Dickinson; Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte; as well as directors, interested patrons, and employees.
- II. Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.
- III. Procedural Matters Action Items:
 1. Approval of Agenda (Additions and Deletions) – Chairman Jansen asked if there were any additions or deletions to the agenda. There were no additions or deletions. Trustee McClintock moved to approve the agenda as submitted. Trustee Barron seconded the motion. The motion passed unanimously.
- IV. Unscheduled Delegations (Audience to Address the Board) – Chairman Jansen asked if there was anyone wishing to address the Board. There was no one.
- V. Consent Calendar – Trustee McClintock moved to approve the consent calendar which included: minutes from the December 11, 2017 meeting; board and building financial reports; contracts/private service providers/consultants/other for Tek-Hut, Inc., Idaho Office for Refugees, PowerSchool Agreement, Lauren Jones Agreement; certified release of contract for Hillary Frost; new classified employees: Casie King, Heather Holson, Kimberly Cox, and Maria Preston; in-district transfer for Shelli Hendriks; classified retirements: Nelda Gayer and Shelli Stewart; classified resignations from Janice Burrow, Josselyn Smith, Assia Hamdi, Emilee Hunter, and Virginia Aguirre; extra-curricular employee: Mohamed Talaso; extra-curricular resignations from Brinley Miller and 2018-2019 David Palmer; and requests for alternative authorizations [The TFSD Board of Trustees declared a hiring emergency for the following positions]: for Karley Wilkins as 4th grade teacher at Harrison Elementary and Rachelle Straubhaar as 3rd grade teacher at Harrison Elementary. The motion was seconded by Trustee Barron. Motion passed unanimously.

VI. Superintendent's Report

- A. Superintendent Dickinson announced the certified employee of the month from Perrine Elementary School for the month of January as Amy Adamson, 1st grade teacher and from Rock Creek Elementary, Lori Hinton, 3rd grade teacher.
- B. Superintendent Dickinson announced the classified employee of the month from Perrine Elementary School as Alisa Radmall, secretary and from Rock Creek Elementary, Diana Fullmer, playground aide. Superintendent Dickinson read a brief resume' and presented each Ms. Adamson, Ms. Hinton, Ms. Radmall, and Ms. Fullmer with a gift, plaque, and gift certificates for Yellow Brick Café and T.F. Sandwich Company. Ms. Adamson, Ms. Hinton, Ms. Radmall, and Ms. Fullmer thanked the board for the honor.

VII. Instruction A. Information Items: None

VII. Instruction B. Action Items: None

VIII. Budget & Finance A. Information Items:

1. Chairman Jansen introduced the Resolution entitled: A RESOLUTION CALLING A SPECIAL ELECTION TO BE HELD FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED ELECTORS OF SCHOOL DISTRICT NO. 411, TWIN FALLS COUNTY, IDAHO, THE PROPOSITION OF THE CERTIFICATION OF A SCHOOL PLANT FACILITIES RESERVE FUND LEVY. Superintendent Dickinson recommended the approval of the 10-year school plant facilities reserve levy election set for March 13, 2018 in the amount of up to Four Million Seven Hundred Fifty Thousand and no/100 Dollars (\$4,750,000.00), for fiscal year beginning July 1, 2018, and continuing each year in the amount of up to Four Million Seven Hundred Fifty Thousand and no/100 Dollars (\$4,750,000.00) for ten (10) years through fiscal year ending June 30, 2028. Superintendent Dickinson reiterated that this is not a new tax, but a renewal and a continuation of funding for the maintenance and upkeep of our district's schools. This item was also listed as an action item due to time constraints of getting it to the County Clerk.
2. Child Nutrition Program food bids for the 2nd half of the year were shared. Last year's bid amounts were shared for comparison. The total bid is for \$202,745.85. The District serves over 8,000 meals per day, which is over 1.4 million meals per year. Superintendent Dickinson recommends approval.

VIII. Budget & Finance B. Action Items:

1. After much discussion, Trustee McClintock moved to approve the resolution calling for a school plant facilities reserve fund levy. Vice Chairman Matsuoka seconded the motion. Therefore, the resolution was adopted by the following vote:

Aye:	Bernie Jansen
	Bryan Matsuoka
	Mary Barron
	Paul McClintock
	Todd Hubbard

Nay: None
 Abstain: None
 Absent: None

Thereupon, the Chairman declared said motion carried and said Resolution duly passed and was adopted. The Resolution was thereupon signed by the Chairman of the Board of Trustees in evidence of his approval and was attested by the Clerk of the Board and was ordered recorded in the records of the Board.

2. Administration recommends approval of the bids in the amounts recommended by the Child Nutrition Supervisor, Lori Reith. Trustee McClintock moved to approve the child nutrition bids in the amounts of: Food Services of America \$4,924.01; Nicholas & Company, Inc. \$7,097.35; and Northwest Distribution \$7,014.20; U.S. Foods \$1,707.00; Nicholas & Company Weekly 2nd ½ \$182,003.29 for a total of \$202,745.85. Trustee Barron seconded the motion. Motion passed unanimously.

IX. Personnel A. Information Items: None

IX. Personnel B. Action Items:

1. Vice Chairman Matsuoka moved to approve recommended changes to policies and procedures 3440, 3440P, 3520, 4230, 5404, 9850, 9850P, 3060, 6100, 6400, 7010, 7400, 7405, and 7407 as proposed. Trustee Barron seconded the motion. Motion passed unanimously.

X. Board Goals A. Information Items:

1. The board finalized the agenda for the January 24th board work session.

X. Board Goals B. Action Items: None

XI. Future Agenda Items:

1. The next board meeting is scheduled for January 24, 2018.
2. The next regular board meeting is scheduled for February 12, 2018
3. Idaho School Board Association Legislative Day on the Hill is scheduled for February 19th and 20th, 2018.

XII. Executive Session

Since there was no other business to come before the Board, Trustee McClintock moved that the Board retire into executive session after a five minute break as per Idaho Code 74-206(1) subsection (b) student discipline and personnel issues. Vice Chairman Matsuoka seconded the motion.

Chairman Jansen asked the Clerk Michelle Lucas to poll the board. Roll call vote is as follows:

Chairman Bernie Jansen – Yes

Vice Chairman Bryan Matsuoka – Yes

Trustee Mary Barron – Yes

Trustee Paul McClintock – Yes

Trustee Todd Hubbard (via telephone) – Yes

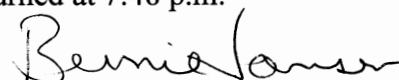
Motion carried. The Board convened into executive session at 7:29 p.m.

Trustee McClintock moved to go out of executive session. Trustee Barron seconded the motion. Motion passed unanimously. The Board opened to the public at 7:44 p.m.

Trustee McClintock moved to uphold the hearing officer's recommendation to expel five (5) students from the Twin Falls School District #411 two for "Time Served" three for an indefinite period and that these students be expelled from school as defined in Idaho Code 33-205 and that these students be placed under the purview of the Juvenile Correction Act, Idaho Code 20-510 and 20-511. Trustee Barron seconded the motion and motion passed unanimously.

Trustee McClintock moved that the Board ratify the actions of the district's administration in placing employee 18-1 onto administrative leave and further continue such leave until such time as the matter has resolved and has been properly brought back before the district's Board or such otherwise ends pursuant to applicable provisions of the Idaho Code. The paid or unpaid status of such leave shall be consistent with the applicable provisions of the Idaho Code. Furthermore, I hereby move that the Board schedule a hearing on the administration's recommendation of possible immediate discharge of employee 18-1 to be held January 17, 2018, at 5:00 p.m., to be held at the District's Extension Office. I further move that the Board issue to employee 18-1 a Notice of Recommendation of Possible Immediate Discharge with a copy of the Recommendation of Possible Immediate Discharge appended thereto. Last, I move that the Board delegate to the District's Administration the authority to accept the resignation of Employee 18-1, should such employee submit a resignation, without the further need of any action by the Board. Trustee Barron seconded the motion. Motion passed unanimously.

Trustee McClintock moved to adjourn the meeting and Vice Chairman Matsuoka seconded the motion and the motion passed unanimously. Meeting adjourned at 7:48 p.m.



Chairman Bernie Jansen

ATTEST:


Clerk, Michelle Lucas

TWIN FALLS PUBLIC SCHOOLS

School District No. 411

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO
83301

January 8, 2018

The Board of Trustees of Twin Falls School District #411 met in executive session on Monday, January 8, 2018 at 7:29 p.m., at Canyon Ridge High School boardroom #301 located at 300 North College Road, Twin Falls, Idaho. Chairman Bernie Jansen conducted the meeting. Vice Chairman Bryan Matsuoka, Trustees Paul McClintock, Mary Barron, and Todd Hubbard (via telephone), Superintendent, Brady Dickinson; Associate Superintendent, Bill Brulotte; Board Clerk, Michelle Lucas, and Director of Human Resources, Shannon Swafford were also present.

Since there was no other business to come before the Board, Trustee McClintock moved that the Board retire into executive session after a five minute break as per Idaho Code 74-206(1) subsection (b) student discipline and personnel issues. Vice Chairman Matsuoka seconded the motion.

Chairman Jansen asked the Clerk Michelle Lucas to poll the board. Roll call vote is as follows:

Chairman Bernie Jansen – Yes

Vice Chairman Bryan Matsuoka – Yes

Trustee Mary Barron – Yes

Trustee Paul McClintock – Yes

Trustee Todd Hubbard (via telephone) – Yes

Motion carried. The Board convened into executive session at 7:29 p.m.

Trustee McClintock moved to go out of executive session. Trustee Barron seconded the motion.

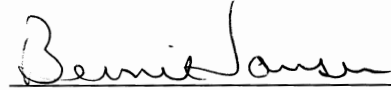
Motion passed unanimously. The Board opened to the public at 7:44 p.m.

Trustee McClintock moved to uphold the hearing officer's recommendation to expel five (5) students from the Twin Falls School District #411 two for "Time Served" three for an indefinite period and that these students be expelled from school as defined in Idaho Code 33-205 and that these students be placed under the purview of the Juvenile Correction Act, Idaho Code 20-510 and 20-511. Trustee Barron seconded the motion and motion passed unanimously.

Trustee McClintock moved that the Board ratify the actions of the district's administration in placing employee 18-1 onto administrative leave and further continue such leave until such time as the matter has resolved and has been properly brought back before the district's Board or such otherwise ends pursuant to applicable provisions of the Idaho Code. The paid or unpaid status of such leave shall be consistent with the applicable provisions of the Idaho Code. Furthermore, I hereby move that the Board schedule a hearing on the administration's recommendation of possible immediate discharge of employee 18-1 to be held January 17, 2018, at 5:00 p.m., to be held at the District's Extension Office. I further move that the Board issue to employee 18-1 a Notice of Recommendation of Possible Immediate Discharge with a copy of the Recommendation of Possible Immediate Discharge appended thereto. Last, I move that the Board delegate to the District's Administration the authority to accept the resignation of Employee 18-1, should such employee submit a resignation, without the

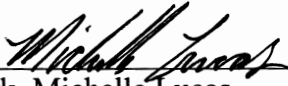
further need of any action by the Board. Trustee Barron seconded the motion. Motion passed unanimously.

Trustee McClintock moved to adjourn the meeting and Vice Chairman Matsuoka seconded the motion and the motion passed unanimously. Meeting adjourned at 7:48 p.m.



Chairman Bernie Jansen

ATTEST:



Clerk, Michelle Lucas

EXCERPT OF MINUTES

**BOARD OF TRUSTEES
SCHOOL DISTRICT NO. 411,
TWIN FALLS COUNTY, STATE OF IDAHO**

January 8, 2018

The Trustees of School District No. 411, Twin Falls County, State of Idaho, met in regular session at Canyon Ridge High School, Room 301, 300 N. College Road, Twin Falls, Idaho, on January 8, 2018, at 7:00 p.m.

There were present at said meeting the following Trustees:

Bernie Jansen, Chairman
Bryan Matsuoka, Vice Chairman
Mary Barron
Todd Hubbard
Paul McClintock

There were the following members absent:

There were also present:

Brady Dickenson, Superintendent
Michelle Lucas, Clerk

Chairman Jansen introduced a resolution entitled as follows:

A RESOLUTION CALLING A SPECIAL ELECTION TO BE HELD FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED ELECTORS OF SCHOOL DISTRICT NO. 411, TWIN FALLS COUNTY, STATE OF IDAHO, THE PROPOSITION OF AUTHORIZING A SCHOOL PLANT FACILITIES RESERVE FUND LEVY.

After the reading of the Resolution by title only, a motion to adopt the foregoing Resolution was then duly made by Trustee McClintock and duly seconded by Trustee Matsuoka, put to a vote and carried, the vote being as follows:

Those voting Yes: Bernie Jansen
Bryan Matsuoka
Mary Barron
Todd Hubbard
Paul McClintock

Those voting No:

Those abstaining:

Those absent:

Thereupon, the Chairman declared said motion carried and said Resolution duly passed and was adopted. The Resolution was thereupon signed by the Chairman of the Board of Trustees in evidence of his approval and was attested by the Clerk of the Board and was ordered recorded in the records of the Board.

(Other business not pertinent to the above appears in the minutes of the meeting.)

Pursuant to motion made and carried, the meeting adjourned.

Bernie Jansen
Chairman, Board of Trustees

ATTEST:

Michelle Lucas
Clerk, Board of Trustees

LEVY ELECTION RESOLUTION

A RESOLUTION CALLING A SPECIAL ELECTION TO BE HELD FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED ELECTORS OF SCHOOL DISTRICT NO. 411, TWIN FALLS COUNTY, STATE OF IDAHO, THE PROPOSITION OF AUTHORIZING A SCHOOL PLANT FACILITIES RESERVE FUND LEVY.

WHEREAS, the acquisition of school site(s) and/or the construction, furnishing and equipping of schools and/or the improvement to any existing building for School District No. 411, Twin Falls County, State of Idaho (the "District"), including all lighting, heating, ventilation and sanitation facilities and appliances necessary to maintain and operate said buildings and facilities, the purchase of school buses, the payment of lease purchase agreements for any of the above purposes, and the payment of loans from commercial lending institutions extended to pay for the construction of school plant facilities (collectively, the "Project") for the District, are deemed by the Board of Trustees of the District to be required for the welfare of the District; and

WHEREAS, the District has previously established a School Plant Facilities Reserve Fund under chapter 9 of Title 33, Idaho Code; and

WHEREAS, the District has determined it advisable to certify a School Plant Facilities Reserve Fund Levy to pay all or a portion of the costs of the Project pursuant to chapter 8 of Title 33 of the Idaho Code, and the authority under Section 33-901, Idaho Code, and, in order to authorize said levy, desires to provide for the holding of a special election as required by said Chapter.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, as follows:

- Section 1. That a school plant facilities reserve fund levy election (the "Levy Election") be and the same is hereby called to be held in the District on Tuesday, March 13, 2018, for the purpose of submitting to the qualified electors of the District the question set out in the form of the ballot appearing in Section 5 hereof.
- Section 2. That pursuant to Section 34-1401, Idaho Code, the Clerk of Twin Falls County, Idaho (the "County Clerk") shall administer the Levy Election, including scheduling the polling times; preparing and printing the ballots; preparing and publishing notice of the Levy Election and the sample ballot; and conducting the Levy Election.
- Section 3. That in compliance with Section 34-1406, Idaho Code, the Clerk of the District shall notify the County Clerk that the District has called the Levy Election by delivering to the County Clerk a copy of this Resolution, including the form of the

ballot for the Levy Election set forth in Section 5 hereof and the form of the notice of the Levy Election set forth in Section 6.

Section 4. That said election shall be conducted as other school elections by the County Clerk in accordance with Title 34, Idaho Code.

Section 5. That the District hereby approves the following form of ballot for purposes of the Levy Election:

OFFICIAL BALLOT

SCHOOL PLANT FACILITIES RESERVE FUND LEVY ELECTION

SCHOOL DISTRICT NO. 411,
TWIN FALLS COUNTY, STATE OF IDAHO
March 13, 2018

QUESTION: Shall the Board of Trustees of School District No. 411, Twin Falls County, State of Idaho (the "District"), be authorized and empowered, upon the affirmative vote of sixty percent (60%) of the electors of the District voting in such election, to levy a School Plant Facilities Reserve Fund Levy in the amount of up to Four Million Seven Hundred Fifty Thousand and no/100 Dollars (\$4,750,000.00), for fiscal year beginning July 1, 2018, and continuing each year in the amount of up to Four Million Seven Hundred Fifty Thousand and no/100 Dollars (\$4,750,000.00) for ten (10) years through fiscal year ending June 30, 2028, for the purposes of financing the acquisition of school site(s) and/or the construction, furnishing and equipping of schools and/or the improvement to any existing building for the District, including all lighting, heating, ventilation and sanitation facilities and appliances necessary to maintain and operate said buildings and facilities, the purchase of school buses, the payment of lease purchase agreements for any of the above purposes, and the payment of loans from commercial lending institutions extended to pay for the construction of school plant facilities?

IN FAVOR OF authorizing School Plant Facilities Reserve Fund Levy in the amount of up to \$4,750,000.00 per year for ten (10) years.....	<input type="checkbox"/>
AGAINST authorizing School Plant Facilities Reserve Fund Levy in the amount of up to \$4,750,000.00 per year for ten (10) years	<input type="checkbox"/>

[End of Form Ballot]

Section 6. The Notice of the Levy Election shall be in substantially the following form:

**NOTICE OF SCHOOL PLANT FACILITIES RESERVE FUND LEVY ELECTION
SCHOOL DISTRICT NO. 411, TWIN FALLS COUNTY, STATE OF IDAHO**

Public Notice is hereby given according to law, and the requisite action of the Board of Trustees of SCHOOL DISTRICT NO. 411, TWIN FALLS COUNTY, STATE OF IDAHO, that a School Plant Facilities Reserve Fund Levy election will be held on Tuesday, March 13, 2018, for the purpose of submitting to the qualified electors of said District their vote and determination, by affirmative vote of SIXTY PERCENT (60%) of the electors voting in such election, on a school plant facilities reserve fund tax levy. The polls will be open from 8:00 a.m. until 8:00 p.m. at the following locations:

(County Clerk to insert Twin Falls County Precincts and Absentee Voting Address)

An elector must be a registered voter who has resided in this state and in this school district at least thirty (30) days preceding the election.

The question submitted will be:

QUESTION: Shall the Board of Trustees of School District No. 411, Twin Falls County, State of Idaho (the "District"), be authorized and empowered, upon the affirmative vote of sixty percent (60%) of the electors of the District voting in such election, to levy a School Plant Facilities Reserve Fund Levy in the amount of up to Four Million Seven Hundred Fifty Thousand and no/100 Dollars (\$4,750,000.00), for fiscal year beginning July 1, 2018, and continuing each year in the amount of up to Four Million Seven Hundred Fifty Thousand and no/100 Dollars (\$4,750,000.00) for ten (10) years through fiscal year ending June 30, 2028, for the purposes of financing the acquisition of school site(s) and/or the construction, furnishing and equipping of schools and/or the improvement to any existing building for the District, including all lighting, heating, ventilation and sanitation facilities and appliances necessary to maintain and operate said buildings and facilities, the purchase of school buses, the payment of lease purchase agreements for any of the above purposes, and the payment of loans from commercial lending institutions extended to pay for the construction of school plant facilities?

[End of Notice Form]

Section 7. The Board of County Commissioners shall canvass the Levy Election results in the manner prescribed by Idaho Code 34-1201, et seq. The County Clerk shall certify the Levy Election results to the Clerk of the Board of Trustees of the District. The Board of Trustees shall subsequently issue the appropriate certificate of election.

ADOPTED AND APPROVED this 8th day of January, 2018.

BOARD OF TRUSTEES OF
SCHOOL DISTRICT NO. 411,
TWIN FALLS COUNTY, STATE OF IDAHO

By *Bernie Jansen*
Chairman



ATTEST:

By *Michelle Lucas*
Clerk